



JOB DESCRIPTION: Biology Tutor

Name of Position: Biology Tutor

Department: Natural Sciences Division

Campus Location: Beech Science Center

Supervisor: Dr. Richard Cowlshaw

Length of Contract: Spring Semester of academic year (2022 – 2023)

Pay Rate: Minimum Wage

Job Purpose: Provide Assistance and guidance in exam preparation for students taking Biology 2.

Job Responsibilities:

- Student will hold weekly tutoring sessions and provide assistance for students in their preparations for exam and in the completion of homework assignments.
- Coordinate with instructor on a weekly basis to get updates on upcoming course topics and exams and to brief the instructor on the kinds of questions and problems students are presenting in the tutoring sessions.

Qualifications:

- Must be a biology or marine biology major and have taken and successfully passed Biology 2
- Student should be dependable, approachable and have good communication skills.

Skill Development Areas:

Individuals in this position will gain valuable experience in the development of communication and teaching skills.

Evaluation: Students will be informally evaluated at the end of the semester.