

Southwestern College
21-22 Hourly Payroll Schedule

Pay Period	EMPLOYEE APPROVAL BY NOON on this day. SUPERVISOR APPROVAL BY MIDNIGHT on this day. * Unless otherwise noted.	Pay Date	Comments
12/20/2021	1/3/2022	1/7/2022	
1/3/2022	1/17/2022	1/21/2022	
1/17/2022	1/31/2022	2/4/2022	
1/31/2022	2/14/2022	2/18/2022	
2/14/2022	2/28/2022	3/4/2022	
2/28/2022	3/14/2022	3/18/2022	
3/14/2022	3/28/2022	4/1/2022	
3/28/2022	4/11/2022	4/15/2022	EASTER MONDAY IS 4/18
4/11/2022	4/25/2022	4/29/2022	
4/25/2022	5/9/2022	5/13/2022	
5/9/2022	5/23/2022	5/27/2022	
5/23/2022	6/6/2022	6/10/2022	MEMORIAL DAY IS 5/30
6/6/2022	6/20/2022	6/24/2022	
6/20/2022	** 7/5/2022	7/8/2022	** LATE APPROVAL 7/5/21 BY NOON
7/4/2022	7/18/2022	7/22/2022	
7/18/2022	8/1/2022	8/5/2022	
8/1/2022	8/15/2022	8/19/2022	
8/15/2022	8/29/2022	9/2/2022	
8/29/2022	9/12/2022	9/16/2022	LABOR DAY IS 9/5
9/12/2022	9/26/2022	9/30/2022	
9/26/2022	10/10/2022	10/14/2022	
10/10/2022	10/24/2022	10/28/2022	
10/24/2022	11/7/2022	* 11/10/2022	** EARLY PAYDAY VETS DAY 11/10/22
11/7/2022	11/21/2022	11/25/2022	NO CHANGE FOR THANKSGIVING
11/21/2022	12/5/2022	12/9/2022	
12/5/2022	12/19/2022	12/23/2022	NO CHANGE FOR THIS CHRISTMAS/NEW YEARS
12/19/2022	**1/3/2023	1/6/2023	** LATE APPROVAL 1/3/23 BY NOON

Students can approve timesheets beginning at midnight on the last day of the pay period until Noon the due date. Supervisors can approve anytime between 12:01 p.m. and midnight on the due date.

Hours not entered or approved on time will need to be entered on the NEXT pay period and paid on the next pay date.
Dates are subject to change without notice.