



STUDENT GOVERNMENT
ASSOCIATION
SOUTHWESTERN COLLEGE

Spring 2025 Senator & Class President Election Packet

This packet contains all of the forms, rules, regulations, and information needed for a candidate in the 2024-2025 Southwestern College SGA Elections.

Dear SGA Candidate,

Thank you for applying to become a member of the Southwestern College Student Government Association. By merely involving yourself in this election process you are taking an important step in helping our college to become a better place.

Regardless of the outcome, your efforts are respected and appreciated.

Enclosed in this Election Packet are all the necessary forms and rules regarding the election process. Please take the time to carefully review all rules and regulations concerning campaign materials, deadlines for forms etc. Once you have received this Election Packet and filed for a position, you will be responsible for upholding these rules and regulations. Failure to comply could result in disqualification from office.

The Elections Committee is committed to helping you run a fair campaign. Please feel free to contact any member of the committee with questions or concerns that you may have. Every attempt will be made to ensure that the entire process occurs in an environment of fair play and clear communication. We ask that this courtesy be extended by all participants to each other and the committee.

Good Luck!

Sincerely, SGA Elections Committee

Election Rules

Per the constitution of the Student Government Association, the 2024-2025

Elections Procedure is as follows:

ARTICLE II—ELECTIONS PROCEDURE Section A. Nominations for Executive Branch and Senators

Elected senators:

1. Any full-time undergraduate student with a cumulative GPA of 2.5 shall be eligible for election as a student senator upon submittal and certification of an official petition to the election committee.

2. The petitions shall be submitted to the election commission at least one week prior to the election of senators. The petition shall include the name of the person running for office, type of senator, and cumulative GPA. Petitions must include 50 signatures.

3. The duties of the Student Senate shall be to:

1. Represent your respective academic department for student concerns

2. Serve on at least (1) SGA committee as outlined in the By-Laws

3. Have the power to make rules and regulations governing the non-academic conduct of the student body subject to the approval of the College Board of Trustees.

4. The qualifications for Senators are defined as follows:

1. Be a full-time graduate student (minimum of 9 semester hours)

2. Be a full-time undergraduate student (minimum of 12 semester hours).

3. Be a representative of the constituents they represent.

4. Not be on disciplinary probation or scholastically deficient (cumulative GPA below 2.5) before or during their term.

5. The senators shall maintain good conduct for the duration of their respective office. The committed time for a senator is one (1) academic semester (applies to senators elected in January 2025, serving for the Spring 2025 term).

Class Presidents

1. Each class (freshman, sophomore, junior, and senior class) shall have a president elected by the members of their respective class, according to the current SC undergraduate catalog:

1. Freshman: 1-24 hours completed, and consideration of matriculation year
2. Sophomore: 25-49 hours completed, and consideration of matriculation year
3. Junior: 50-84 hours completed, and consideration of matriculation year
4. Senior: 85+ hours completed, and consideration of matriculation year

2. Any full-time undergraduate student with a cumulative GPA of at least 2.5 shall be eligible for the office of class president upon submission and certification of an official petition to the election committee.

3. The petition shall be submitted to the election committee at least one week prior to the election of these officers. The petition shall include the name of the person running for office, potential office, and cumulative GPA. The petition must be signed by 50 different students on campus.

4. Duties of the class president:

1. Represent the interest of the elected class in meetings of the student senate.
2. When necessary, call and preside over class meetings.
3. Coordinate and organize class activities
4. Senior class president shall:
 - a. Assist the faculty and administration in the preparation of baccalaureate and commencement activities.
 - b. Work with the class in the selection of announcements.
 - c. Chair the Class Gift Selection Committee, which should have one member from each division: Music/Performing Arts, Math/Science, Business, communications, Social Science, Education, in selection of announcements and class gift.

1. The elections for freshman class president shall be held in the fall of each academic year.

2. Each full-time student may sign only one petition per office.

3. Certification of Petitions

1. The election committee shall have the sole power to certify petitions.

2. Criteria for certification shall include:

1. Proper grade point average.
2. Adequate number of signatures.

3. Each signature shall appear only once per petition, and each student may sign only as many petitions as there are positions available.

4. The candidate in question shall be running for only one Student Government Association or one Student Activities office at any one time. 3. Anyone submitting a petition with an error(s) shall be informed so within twenty-four (24) hours of discovering the error(s), and shall be given forty-eight (48) hours to correct any mistakes and to resubmit the petition.

Timeline For Spring 2025 Election:

- **Monday, January 6th, 2025:** Packets Available
- **Monday, January 13th, 2025:** Packets Due (Turn in by 5:00pm to Campus Life Office, NO EXCEPTIONS).
- **Wednesday, January 15th, 2025:** Voting takes place in Pound's Lounge from 11:00-1:00. Election results will be announced in the afternoon after voting occurs.
- **Sunday, January 19th, 2025:** First senate meeting takes place.

If you have any questions concerning eligibility, our election schedule, or duties of a position, please contact SGA@sckans.edu!

Election Process:

The elections process is extremely selective. You will be required to complete this application, as well as:

- Provide a petition of 50 undergraduate, currently registered, student signatures to be considered for a position.
- Complete the [Senator /Class President Election Application](#)

Submit 1 [Evaluation Form](#) from a professor or full-time staff member.

QR Code to SGA Election Forms Website:



If elected, you must be active and hold your position for

ONE semester (Spring 2025).

Signatures For Nomination:

Any current student at Southwestern College may sign for SGA executives and senator positions. Only Students of the same class level may sign the petition of any individual running for Class President.

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