



## **JOB DESCRIPTION: Chemistry Student Worker**

**Name of Position:** Student Worker for Chemistry.

**Department:** Chemistry

**Campus Location:** Beech Science Center

**Supervisor:** Michael Tessmer

**Length of Contract:** Full academic year.

**Pay Rate:** Minimum Wage

**Job Purpose:** Student workers perform a variety of tasks including tutoring for chemistry courses, assisting in lab preparation and teaching, and checking hazardous waste containers. Evening tutoring sessions are an important way for students to obtain extra help.

### **Job Responsibilities:**

- Tutoring for chemistry courses.
- Assisting in lab preparation, teaching and cleanup.
- Proctoring exams.
- Checking hazardous waste materials.
- Other administrative duties or special projects as assigned.

### **Qualifications:**

- Previous courses in chemistry with good success.
- Familiarity with lab equipment utilized in entry level chemistry courses.
- Excellent communication skills and detail oriented.
- The ability to handle confidential matters and to be professional.
- Ability to work well with others.

### **Skill Development Areas:**

- Continued study in chemistry

**Evaluation:** Supervisor will monitor feedback on tutoring sessions and observe students assisting in lab instruction.