



Student Worker Positions for Marketing and Communications

Name of Position: Broadcast Assistant, Radio Station Board Operator

Department: Office of Marketing and Communications

Campus Location: KSWC radio station, lower level of Christy Administration Building

Supervisor: Charles Osen

Length of Contract: *Broadcast Season, based on length of athletic season*

Pay Rate: Minimum Wage

Job Purpose—To smoothly transition from regular on air programming to sporting events. This allows Southwestern College to promote athletics and other events. It is a terrific tool in connecting alumni.

Job Responsibilities—To receive the call from the broadcast venue and place it on the radio. Monitor audio levels to make sure it is going across cleanly. Must be able to transition from the sports broadcast back to regular programming.

Qualifications—

- Experience is preferred but not mandatory.
- Familiarity with radio and FCC rules is necessary.
- Work 6-12 hours a week, flexible schedule
- Willingness to learn
- Good communicator
- To conduct oneself with professionalism

Skill Development Areas:

Listening, Time Management, Multitasking, Sound board proficiency

Evaluation: *Students will receive feedback from the broadcaster after each sporting event.*