

JURIES 101

To do list **BEFORE** juries:

- Sign up for a jury time in the PAD office prior to the last day of classes, and take note of the time you selected. (be sure you consult your accompanist)
- With consultation from your applied instructor (private lesson teacher), fill out “Applied Music Jury Repertoire Form”. This is in .doc format for usage with any device or computer.
 - Remember to consult pg. 8 of the music department handbook for repertoire guidelines, or the music department website at <http://www.sckans.edu/undergraduate/music/departamental-guidelines--procedures/>
- Update your repertoire list and copy and paste it to the end of the “Applied Music Jury Repertoire Form” or print it out separately.
- You will need to print six copies of the completed “Applied Music Jury Repertoire Form with Repertoire List” on the day of the juries.
- Practice with your accompanist and be sure to pay them the required amount if it is above and beyond the allotted time spent with your accompanist each semester. (see p. 14 of the music department handbook)
- Prepare your answers for the jury examination questions using the “Jury Examination Preparation” document.
- Prepare what to wear for the jury in order to look professional.
- Perform for a peer(s) to gain valuable feedback and combat anxiety prior to the jury day.

DAY OF JURIES:

- Arrive at least five minutes before your jury time to the correct location. Most major juries are in RPAC unless a special need arises such as with a percussion jury. Secondary juries are determined by each area, for example voice secondary juries are in Rehearsal Hall.
- When you enter the jury hand a copy of your completed “Applied Music Jury Repertoire Form with Repertoire List” to each faculty/applied lesson teacher.
- Enter the stage and await a cue to begin.
- After performance and questioning is completed thank your accompanist and exit.

To do list **AFTER** juries:

- Get copies of your completed jury rubrics from the PAD office so that you can incorporate the feedback into future study and share them with your applied instructor.
- Keep the copies for your professional portfolio either digitally or in hard copy format.
- Breathe a sigh of relief that your hard work has paid off for yet another successful semester of applied study.