



## UNSCHEDULED COURSE REQUEST FORM

This form may be completed to request an unscheduled course. An unscheduled course is a catalog course that is not on the schedule for the semester or a special course such as internship (60), practicum (59), independent study (51), readings (52), problems (53), projects (54), topics (55), special literature study (58), seminar (61), or field experience (62). Completed forms must be submitted to the Registrar's Office.

### Course Information

Course Name/Course ID	
Semester/Year	
Instructor	
Course Description (or Attach a Syllabus)	
Course Requirements for Grading	
Grade Type (Letter or S/U)	
Number of Credit Hours Requested	

### Approvals

Division Chair Signature/Date		
Provost Signature/Date		
Assigned Course ID by Registrar		

Rec'd by Registrar's Office: \_\_\_\_\_

Processed by & Date: \_\_\_\_\_