

Kirsten Laurel Guidero

Visiting Scholar of Religion
Southwestern College
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Winfield, KS 67156
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620.229.6051

EDUCATION

Marquette University, 2010-present

Doctor of Philosophy Candidate, *Systematic Theology*, expected Fall 2016

GPA: 3.88/4.0

ABD, October 2013

Dissertation: "Filled with 'the Fullness of the Gifts of God': Towards a Pneumatic *Theosis*"

Director: Dr. D. Stephen Long

Committee: Dr. Michel R. Barnes, Dr. Marcus Plested, Dr. Susan K. Wood, SCL

Wheaton College Graduate School, 2007-2010

Master of Arts, *Historical and Systematic Theology* with emphasis in Early Christian Studies, May 2010

GPA: 3.86/4.0

Thesis: "Filled with His Own Glory: Reclaiming the Christocentric Foundation of *Theosis*"

Directors: Dr. George Kalantzis and Dr. Michael Graves

The University of Chicago, 1999-2003

Bachelor of Arts, *Fundamentals: Issues and Texts*

General Honors and Departmental Honors (equivalent to *magna cum laude*)

GPA: 3.67/4.0

Thesis: "Seeing the Other with the Eyes of Self-Control: Temperance in *The Phaedrus*"

Director: Dr. Wendy K. Olmsted

RESEARCH AREAS

Theosis, theological anthropology, and pneumatology

Ecumenism and ecclesiology

The problem of evil

Patristic thought and spirituality

Agricultural ethics

ACADEMIC PUBLICATIONS

- in process* "In the Unity of the Holy Spirit': A Third-Article Theology of Receptive Ecumenism," for consideration in *Third Article Theology: A Pneumatological Dogmatics*, ed. Myk Habets, Fortress Academic Press, 2016
- "The Dove Beyond the Abyss: Hans Urs von Balthasar, Pneumatology and Gender"
- "Re-Reading Galatians 3:28 on the Permanence of Baptismal Identity"
- forthcoming* "Refining Balthasar on Gender: Women and the Christ Form," *The Priscilla Papers*, TBD
- published* "Prophecy, Polemics, and Spiritual Exegesis: Interpretive Warrants for Ruptures in American Anglicanism," *Anglican Theological Review*, November 2014
- "Advancing the Dialectic," *The Ellul Forum*, February 2010
- "Eucharistic Aesthetics," *Doxology*, January 2010

ACADEMIC PRESENTATIONS

"A Pneumatic Deification? Resources and Trajectories from the Traditions on *Theosis*," *Fundamental Issues in the Western Understanding of Deification*, private colloquium, Hope College, Holland, MI, March 2015

- “Bodies and The Body: A Response to Timothy Perron’s ‘What Does Sex Difference Have to do with Gender?’” 13th Annual Marquette University & Loyola University-Chicago Graduate Theological Colloquium, Milwaukee, WI, February 2015
- “*Theosis*, Ontology, and the Spirit: Three Formulations of the Deification Tradition and Why They Do Not Work,” Early Christian Studies Workshop, Marquette University Theology Department, Milwaukee, WI, December 2014
- “Deification as Human Ontology: Some Problems and Resources Within the Tradition,” Christian Systematic Theology Section, 2014 AAR National Meeting, San Diego, CA, November 2014
- “‘No Longer Any Male and Female’: Re-examining the Ecclesial Function of Baptism in Galatians 3,” Evangelicals and Gender Program Unit, 2014 ETS National Meeting, San Diego, CA, November 2014
- “The Missing Third: Hans Urs von Balthasar, the Spirit, and Gender,” Upper Midwest Regional AAR Meeting, St. Paul, MN, April 2014
- “Is Christ Divided? The Eucharistic Implications of Schism,” with Eugene R. Schlesinger, Upper Midwest Regional AAR Meeting, St. Paul, MN, April 2014
- “Filled with His Own Glory: Christological Warrants for an Evangelical Reclamation of *Theosis*,” Evangelical Theological Society Regional Meeting, Grand Rapids, MI, March 2014
- “Which Liturgy and Which Stewardship: A Response to Steve Gjerde’s ‘Apologia in the Flesh: Christian Liturgy in Response to the Ecological Crises,’” 12th Annual Marquette University & Loyola University-Chicago Graduate Theological Colloquium, Chicago, IL, February 2014
- Guest Lecturer for Rev. Dr. Joseph Ogbonnaya, Introduction to Theology, “Eco-theology” and “Feminist Theology” sections, November 11 & 13, 2013, Marquette University, Milwaukee, WI
- “Women and the Christ Form: Refining Balthasar on Gender,” Christians for Biblical Equality Annual Meeting, Pittsburgh, PA, July 2013
- “Prophecy as Polemics: Spiritual Exegesis and the Rending of the Anglican Communion,” Upper Midwest Regional AAR Meeting, St. Paul, MN, April 2013
- “The Spirit Went Here: Pneumatological *Theosis* and Its Ecumenical Prospects,” Wesleyan Theological Society Annual Meeting, Seattle, WA, April 2013
- “Power in Vulnerability? A Response to Alyson Isaksson’s ‘Human Dignity: A Dialectic between Freedom and Vulnerability,’” 11th Annual Marquette University & Loyola University-Chicago Graduate Theological Colloquium, Milwaukee, WI, February 2013
- “Justification as *Theosis*: Rekindling an Anglican Liturgical Ember,” Justification in Anglican Life and Thought Conference, Nashotah House, Nashotah, WI, April 2012
- “Eating Our Way to Holiness: Anglican Resources for Agricultural Ethics,” ZYGON 4th Annual Student Symposium on Science & Spirituality, Lutheran School of Theology, Chicago, IL, October 2011
- “Re-reading Gender in Galatians in Light of *Theosis*,” Regional American Academy of Religion Conference, Luther Seminary, Minneapolis, MN, April 2011
- “If You are Christ’s: Gender and *Theosis* in Galatians,” the 9th Annual Marquette University & Loyola University-Chicago Graduate Theological Colloquium, Milwaukee, WI, February 2011
- “Eucharistic Aesthetics,” Garrett-Evangelical Theological Seminary, Graduate Student Conference on *Aesthetics*, Evanston, IL, April 2009
- “Becoming the Communion of Saints,” Garrett-Evangelical Theological Seminary, Graduate Student Conference, Evanston, IL, April 2008

ACADEMIC POSITIONS

Southwestern College, Winfield, KS

Visiting Scholar, Fall 2015-present: selected out of a competitive application process to take up a residential visiting professor position. Develop and teach one course per semester, including lectures, discussion structuring and leading, holding office hours, developing and implementing assessments, managing classroom data, managing course data, and working with the office of student accommodations. Motivate and engage both majors and non-majors as well as students from a wide variety of socio-economic and religious backgrounds. Incorporate visual artistic material, film, musical, and textual primary sources. Progress towards completion of dissertation as well as research, write, and submit research articles. Engage in division’s student life, especially by hosting discussion film nights and intentional research conversations with honors students. Complete departmental and division responsibilities, including setting and implementing departmental goals, suggesting and implementing division goals, attending division meetings, and

engaging in committee work on special projects. Contribute to general college student life by attending athletic, student ministry, and arts events.

Marquette University, Milwaukee, WI

Instructor, Spring 2015: chosen to develop and teach introductory Theology seminar for undergraduates. Teach twice weekly for 75-minute sessions, engaging students from a wide range of backgrounds and spiritual commitments in the study of Christian history, theology, and spirituality. Include discussion of art, film, and poetic representations of Christology and ecclesiology, as well as community engagement, self-reflective responses, and experience of various Christian practices. Develop assessments and manage classroom data, including gradebook construction, as well as scanning and posting course content and news items to online classroom management platform. Hold office hours (four per week and additional hours by appointment) to consult with, guide, and advise students. Respond to e-mail queries within 24 hours or less.

Teaching Fellow, Spring 2014: chosen out of internal aid competition to develop and teach introductory Theology seminar paired with an introductory English seminar for honors students' interdisciplinary core courses experience. Teach twice each week for 75-minute sessions combining general overview text with primary source materials. Effectively engage students from a wide range of backgrounds and spiritual commitments in the study of Christian history, theology, and spirituality, including use of popular film, art, music, and literature. Facilitate classroom discussions and advance knowledge through occasional lectures. Develop and implement assessments, including interdisciplinary components. Manage classroom data, including gradebook construction, as well as scanning and posting course content and news items to online classroom management platform. Hold office hours (four per week and additional hours by appointment) to consult with, guide, and advise students. Respond to e-mail queries within 24 hours or less.

Graduate Research & Teaching Assistant, Fall 2010-Spring 2013: chosen out of internal aid competition to prepare and teach class sections, create and utilize grading rubrics, develop final essay project and write and grade exams. Copy and scan articles on demand, manage e-mail class lists and class database spreadsheets, hold office hours to facilitate student learning, and edit and revise professor's articles. Work with Dr. Michel R. Barnes and Rev. Dr. Joseph Ogbonnaya.

Wheaton College, Wheaton, IL

Graduate Teaching & Research Assistant, Summer 2008-Spring 2010 (intermittent): Serve as teaching assistant and chaperone for summer 2008 six-week undergraduate study abroad trip to Israel/Palestine, Turkey, Greece, and Italy, with Dr. Kalantzis and Dr. Graves. Conduct research for Dr. Jeffrey Barbeau into the Oxford Movement. Assist in developing interdisciplinary course on Jacques Ellul and his impact in theology, communications, and social sciences with Dr. Jeff Greenman, Dr. Noah Toly, and Dr. Read Mercer Schuchardt. Design and implement student assessment projects, hold office hours to consult with students on final essays, edit professors' account of team-teaching experience, write reflection on the teaching and research assistant experience in the interdisciplinary environment, assist professors in guest editing issue of *The Ellul Forum* (February 2010) devoted to the course.

COURSES TAUGHT OR SIGNIFICANTLY STAFFED

Pneumatology, Spring 2016

History of Christianity in the United States, Fall 2015

Introduction to Theology, Spring 2013, Spring 2014, Spring 2015

Christianity in Cross-Cultural Contexts, Fall 2012, Spring 2013

Theology & Film, Fall 2010

Good & Evil, Spring 2011, Fall 2011, Spring 2012

Early Christian Theology, Summer 2008, Spring 2011

AWARDS

Southwestern College, Visiting Scholar of Religion, Fall 2015-Spring 2017

Marquette University Graduate School, matching Travel Grant Award for national ETS and AAR meetings, Fall 2014

Marquette University, Department of Theology, Travel Grant Award for national ETS and AAR meetings, Fall 2014

Marquette University Graduate School, matching Travel Grant Award for regional AAR meeting, Spring 2014

Upper Midwest AAR-SBL, Travel Grant Award for regional AAR meeting, Spring 2014

Marquette University, Department of Theology, Travel Grant Award for regional ETS meeting, Spring 2014

Marquette University, Department of Theology, Teaching Fellow, Spring 2014
Christians for Biblical Equality, Student Essay Competition Winner, Summer 2013
Marquette University, e-Learning certification, Summer 2013
Upper Midwest AAR-SBL, Travel Grant Award for regional AAR meeting, Spring 2013
Marquette University, Department of Theology, Graduate & Research Assistantship, 2010-2011, 2011-2012, and 2012-2013
Wheaton College Graduate School, Kantzer Award for work in historical and systematic theology, May 2010
Wheaton College Graduate School, Graduate Resident Assistantship, July 2007-May 2009
The University of Chicago—the College, Dean’s List, 1999-2003

AFFILIATIONS & MEMBERSHIPS

American Academy of Religion
Evangelical Theological Society

PROFESSIONAL DEVELOPMENT

Preparing Future Faculty & Professionals, Marquette University, Milwaukee, WI, certification expected fall 2015
Contemplative Pedagogy, Center for Teaching & Learning and the Faber Center for Ignatian Spirituality, Marquette University, Milwaukee, WI, spring 2015
Ministering to Ministers Wellness Retreat, Green Lake, Wisconsin, April 20-25, 2015
“Conflict Management and Reconciliation,” Dr. David Jones and Dr. Peter Steinke, Nashotah House Theological Seminary, Nashotah, WI, February 27-28, 2015
“The Ignatian Examen,” Marquette University Center for Teaching and Learning, Milwaukee, WI, February 13, 2015
“Lectio Divina,” Marquette University Center for Teaching and Learning, Milwaukee, WI, November 13, 2014
Diversity Advocate, Marquette University, Milwaukee, WI, October 2014-present
“Mindfulness,” Marquette University Center for Teaching and Learning, Milwaukee, WI, October 24, 2014
“Unlearning Racism,” YWCA of Southeast Wisconsin, Milwaukee, WI, September-November, 2014
“The Ignatian Imagination,” Marquette University Center for Teaching and Learning, Milwaukee, WI, September 30, 2014
Safe Zone certified, Marquette University Gender and Sexuality Resource Center, Milwaukee, WI, September 24, 2014
Facilitator Training, Frank Zeidler Center for Public Discussion, Milwaukee, WI, September 10, 2014
“Preparing for the Authentic Job Market,” Dr. C. Shaun Longstreet, Marquette University Center for Teaching and Learning, February 28, 2014
“Family Systems Theory Symposium for Pastoral Ministry, Self-Care, and Christian Leadership,” Dr. David Jones, Nashotah House Theological Seminary, Nashotah, WI, February 21-22, 2014
“Fostering and Sustaining Discussion in the Theology Classroom,” Dr. Julian Hills and Rev. Dr. Joseph Mueller, Marquette University Theology Department, February 20, 2014
e-Learning Certification, Marquette University Center for Teaching and Learning, Milwaukee, WI, Summer 2013
“Graphics for Presentations,” Marquette University Graduate School Preparing Future Faculty Program, April 18, 2013
“Engaging Multiple Religious Perspectives in the Theology Classroom,” Dr. C. Shaun Longstreet, Marquette University Center for Teaching and Learning with the Marquette Theology Department, April 19, 2013
“LGBT Matters in the Classroom: The Conversation Continues,” Dr. C. Shaun Longstreet, Marquette University Center for Teaching and Learning with the Marquette Theology Department, April 18, 2013
“Writing Statements of Teaching Philosophy,” Dr. Rebecca Nowacek, Marquette University Norman H. Ott Memorial Writing Center, April 15, 2013
“Non-Traditional Vocations of the Humanities Ph.D.,” Marquette University Graduate Career Services, April 11, 2013
“National Endowment for the Humanities Proposal Writing Workshop,” National Endowment for the Humanities at Marquette University, April 11, 2013
“Designing and Assessing Multimedia Projects,” Marquette University Graduate School Preparing Future Faculty Program, April 10, 2013
“Introduction to Grant Writing,” Dr. Kevin Abing, Marquette University Office of Research and Sponsored Programs, April 8, 2013

- “Assessing Student Learning,” Marquette University Graduate School Preparing Future Faculty Program, April 2, 2013
- “Syllabus Construction,” Marquette University Graduate School Preparing Future Faculty Program, March 19, 2013
- “Effective Course Design,” Marquette University Graduate School Preparing Future Faculty Program, March 5, 2013
- “High Impact Teaching Practices,” Marquette University Graduate School Preparing Future Faculty Program, March 4, 2013
- “Decoding Emotional Bottlenecks,” with Dr. Joan Middendorf and Dr. David Pace, February 28, 2013
- “Decoding the Disciplines,” with Dr. Joan Middendorf and Dr. David Pace, February 27, 2013
- “Taxonomy of Significant Learning,” Marquette University Graduate School Preparing Future Faculty Program, February 26, 2013
- “Fostering an Inclusive Online Environment,” Marquette University Graduate School Preparing Future Faculty Program, February 18, 2013
- “Conferences and Networking,” Marquette University Graduate School Preparing Future Faculty Program, February 12, 2013
- “The Global Classroom,” Marquette University Graduate School Preparing Future Faculty Program, February 6, 2013
- “Active Learning for Happier Students,” Marquette University Graduate School Preparing Future Faculty Program, February 4, 2013
- “The Flipped Classroom,” Marquette University Graduate School Preparing Future Faculty Program, January 31, 2013
- “Introduction to the Teaching Portfolio,” Dr. Rebecca Nowacek, Marquette University Norman H. Ott Memorial Writing Center, January 28, 2013
- “Teaching Well with Technology,” Marquette University Graduate School Preparing Future Faculty Program, January 23, 2013
- “Techniques for Problems in the Classroom,” Marquette University Graduate School Preparing Future Faculty Program, January 22, 2013
- “Inclusive Teaching Practices,” Dr. C. Shaun Longstreet, Marquette University Center for Teaching and Learning with the Marquette Theology Department, October 5, 2012

POPULAR & CHURCH-CENTERED PRESENTATIONS & PUBLICATIONS

- “John, Whom I Beheaded,” Sunday Eucharist Sermon, St. Anne’s Episcopal Church, Warsaw, IN, July 12, 2015
- “Gathering Up the Fragments,” Reflection Piece, Nashotah House Theological Seminary, Lenten Meditations, 2015
- “Genesis 1: Receiving God’s Abundance,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, September 21, 2014
- “We Need More Than Liturgy,” *Christianity Today* online, August 21, 2014
- “The Character of God: Romans 9,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, August 17, 2014
- “Being Loved Even We’re Being Bad: Romans 5,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, July 29, 2014
- “Pentecost: Who is the Holy Spirit?” Sunday Eucharist Sermon, Christ Redeemer Anglican Church Milwaukee, WI, June 8, 2014
- “Doubting Thomas,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, April 27, 2014
- “Lent 3: Jesus, the Samaritan Woman, and the Identity of Grace,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, March 23, 2014
- “Loving our Enemies,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, February 23, 2014
- “Making Sense of the Doctoral Dissertation Outline,” Guest Workshop Presenter, *AnGST*, Marquette University, Milwaukee, WI, January 22, 2014
- “Power in Vulnerability: Epiphany 2014,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, January 5, 2014
- “Chastening the Church: Amos 5:18-6:7,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, July 28, 2013
- “Prayer as Discipleship: Colossians 4:2-6,” Sunday Eucharist Sermon, Christ Redeemer Anglican Church, Milwaukee, WI, June 30, 2013

“Baptism,” The Great Vigil of Easter, Christ Redeemer Anglican Church, Milwaukee, WI, March 30, 2013
“Men and Women for Others: the Freedom to Serve God in our Neighbor,” Marquette Experience Retreat,
Marquette University, Milwaukee, WI, October 2012
“Rooted in Christ: Prayer in John 15,” Covenant Classical School Chapel, Naperville, IL, February 2011
“Perpetua,” Morning Prayer Homily, Church of the Resurrection, Wheaton, IL, February 2009
“Maximus Confessor,” Tabernacle Presbyterian Church, WomenAlive Church History Series, Indianapolis, IN,
February 2009
Panelist, *Seventh Rabbi Daniel I. Leifer Memorial Program*, “Jews and Christians Ask Each Other: Who Do You Say That I
Am?” the University of Chicago Hillel Center, Chicago, IL, January 2003

SERVICE & PASTORAL EXPERIENCE

Covenant Group Pastor, Fall 2015-present

Southwestern College, Winfield, KS

Chosen to co-pastor a group of students from the Southwestern Discipleship program. Facilitate and host group meetings, facilitate one-on-one conversations, identify student goals, restructure group expectations, teach both emotional process best practices as well as spirituality topics, facilitate students’ abilities to resolve conflict, host meals, engage in service learning, create and facilitate prayer and meditation exercises, lead book discussions, develop creative exercises for experiencing Scripture, lead participants through genogram, personality identifying, and gifts and abilities discerning workshops.

Mentor, Fall 2015-present

Southwestern College, Winfield, KS

Requested to spiritually accompany a student for the academic year through weekly meetings to provide a safe spiritual space, listening ear, feedback, accountability, support, and spiritual direction to work towards goals for spiritual and emotional growth.

Spiritual Companion, Lent 2015

Marquette University Campus Ministry, Milwaukee, WI

Meet every two weeks individually with two students to help them walk through Lent: set up and maintain a hospitable environment and safe spiritual space for intentional conversation, inquire into their past spiritual and emotional life to lay groundwork, identify goals for the season and their spiritual growth, discern together where God might be calling them and what steps could be taken towards meeting with God, discern and share resources to help them walk forward, facilitate prayer together.

Curate, Summer 2012-Fall 2014

Christ Redeemer Anglican Church, Milwaukee, WI

As part of core bi-vocational leadership team, developed vision and structure for church plant in diverse urban neighborhood. Preached regularly. Produced retreats and spiritual formation opportunities and festival services and meals. Scheduled and led Sunday morning service teams, including communion servers, lectors, ushers & greeters, and prayer ministers. Provided pastoral care and training to prayer ministers, communion servers, and lectors as well as to congregants. Assisted in developing vision and goals for lay leadership team.

Board Member, Association of Graduate Students in Theology (AnGST), Summer 2012-Summer 2013

Marquette University, Milwaukee, WI

Facilitate incoming student mentoring process by recruiting mentors, matching incoming students with advanced students, handling communication; plan and produce annual welcome picnic; facilitate prospective student visits.

Community Person, Fall 2012

Marquette Experience Retreat, Marquette University, Milwaukee, WI

Prepare and deliver reflection on the topic, “Men and Women for Others: the Freedom to Serve God in our Neighbor;” facilitate small group discussion throughout weekend retreat; serve as students’ spiritual director.

Hall Minister, July 2011-July 2012

Schroeder Residence Hall, Marquette University, Milwaukee, WI

Meet weekly with hall staff to coordinate vision and activity. Prepare and lead reflections on biblical passages and theological topics. Mentor RA's and student residents. Lead small group each week that engaged with the upcoming Sunday's Scripture or major topical interests. Mentor students during Lenten Retreat in Everyday Life, Spring 2012. Contribute reflection piece for monthly residence life newsletter, January 2012. Lead prayer for university-wide residence hall staff gathering.

Graduate Resident Assistant, July 2007-June 2009

Wheaton College, Wheaton, IL

Supervise 80-160 upper-class students in college apartments, including handling inter-departmental communication and work orders. Develop relationships to personally care for students, including hosting groups for dinners and conversations, referring to counseling services, handling confrontations, and running larger meetings as needed.

Work as part of a team of peer assistants to creatively solve problems and more effectively minister to students. Carry pager and responded to emergency situations on a rotation basis. Additionally, through the college chaplain's office, work with supervisor to develop Wheaton College's small groups system and mentor a group of student small group leaders through prayer, teaching, advising, and hospitality.

Lay Leader, September 2004-July 2010

Church of the Resurrection, Wheaton, IL

Ministry experiences include vestry clerk, 2006-2010: take minutes during monthly meetings, participate in meetings by giving feedback and suggestions where appropriate, handle confidential details, organize and circulate notes; writer, 2009-2010: contribute reflections for liturgical season-based church blog posts; reader, 2006-2010: read lectionary selections during Sunday services; communion minister, 2004-2006: serve communion bi-monthly; prayer minister, 2004-2010: engage in one-on-one pastoral counseling sessions with congregants, mentoring and shepherding. Other activities included writing creative presentations of Scripture, teaching and leading small group studies, bulletin editing, and planning and hosting community meals.

RELEVANT EMPLOYMENT EXPERIENCE

Graduate Information Assistant, Fall 2013, Summer 2014, Fall 2014

Marquette University Raynor Memorial Libraries, Milwaukee, WI

As part of the Research and Instructional Services (RIS) arm of the Raynor Memorial libraries, assist and train faculty, students, and local patrons to utilize library catalogs and databases for research. Manage RIS desk, including telephone, in-person, and instant messaging queries on library services, research needs, and digital media studio equipment. Develop expertise in research, including database and journal research as well as in using the Marquette University software systems. Hone customer service as well as team-based work skills and assist training other staff as needed.

Developmental Editor, October 2005-July 2007

McGraw-Hill Higher Education, Burr Ridge, IL

Develop texts to meet market needs by assisting in the acquisitions process, organizing and analyzing peer reviews of book projects, and working with authors to construct and revise manuscripts. Create program for symposia and other customer events directed at understanding market and needs for texts. Negotiate and meet budgets for each project. Manage production process and work with marketing to position texts appropriately. Work with editorial, design, media technology, and sales staff to produce texts and provide customer care. Manage supplemental products' development, production, and maintenance, including developing author contacts, training prospective authors, giving feedback on materials, maintaining project budgets, and overseeing production. Present at editorial workshops; staff sales conferences. Supervise and mentor new editorial employees and assistants as needed. Manage corporate travel account and editorial data.