

The Bylaws of The Southwestern College

ARTICLE I

Section A. Name and Place of Business

The name of the corporation shall be THE SOUTHWESTERN COLLEGE. Its principal place of business shall be Winfield, Kansas.

Section B. Seal of the Corporation

The seal of the corporation shall be circular, containing the words “Southwestern College” and the date “1885,” with a lighted torch in the center and words “Lux Esto” above it.

Section C. Mission

The mission of the corporation shall be as set forth in the mission statement adopted by the Board of Trustees.

Section D. United Methodist Relationship

The corporation as an institution is related by covenant to the Great Plains Conference of the United Methodist Church.

Section E. Fiscal Year

The fiscal year of the corporation shall begin on the first day of July and end on the thirtieth day of June of the following year.

ARTICLE II

Section A. Governance

The governing body of the corporation shall be its Board of Trustees in whom is vested complete institutional authority subject to applicable statutes. This authority cannot be delegated nor abrogated.

Section B. Powers and Duties of the Board of Trustees

The Board of Trustees shall have and exercise the corporate powers prescribed by law. The essential function of the board shall be policy making and providing for sound management. It shall formulate and determine the general, educational, and financial policies as shall be deemed necessary for the administration and development of the corporation in accordance with its stated purposes. Without limitation or restriction it is the responsibility of the trustees to:

1. Determine and review the aims and purposes of all educational programs of the college.
2. Provide for an ongoing strategic planning process.
3. Elect a president who shall be the chief executive officer of the corporation, responsible for the college’s management, and who shall serve at the pleasure of the board.
4. Authorize the establishment and discontinuance of academic programs or departments of the corporation.

5. Determine or approve policies that relate to the instruction, extracurricular activities, campus and residential life of students.
6. Authorize the bestowing of all honors, and the awarding of all earned and honorary degrees, certificates, and diplomas upon the recommendation of the president.
7. Approve faculty promotion and the granting of tenure.
8. Review and approve periodically terms and conditions of employment, salary policies, and schedules for faculty members, administrative officers and staff and all other employees of the corporation through policy manual approval.
9. Evaluate periodically the effective conduct of duties of all corporate offices, taking appropriate action.
10. Oversee the fiscal affairs of the corporation, including approval of budgets and supervision of investments.
11. Review and approve the cost of education schedules for The Southwestern College.
12. Authorize the acquisition and disposition of all property and physical facilities, including the construction of new buildings, and capital renovations and repairs of existing buildings.
13. Provide for an ongoing institutional advancement program to raise necessary funds to fulfill the mission of the college.
14. Provide for the management of the permanent endowment so as to provide maximum benefits.
15. Create such other bodies (advisories, boards, councils, etc.) as it may deem necessary or desirable to carry out the purposes of the corporation, each of which shall have such powers and responsibilities as the Board of Trustees shall designate. Nothing herein shall negate the power of the president to establish such administrative committees and other institutional bodies as deemed necessary or desirable to perform the duties of the office of president.

Section C. Periodic Review of the Corporation

To assure that every aspect of the management and operations of the corporation is being performed with due effectiveness and within the general policies laid down by the board, there shall be conducted a periodic audit and review of the state of the corporation, emphasizing progress toward major goals and objectives. At least once every five years there shall be an evaluation of:

1. The general management of the institution with special reference to the office of the president and the chief administrative offices.
2. The educational programs, including faculties and student affairs.
3. The business affairs and physical plant and grounds management.
4. The programs for public relations, resource development and financing.
5. The board operation and trustee effectiveness.

The review and evaluation shall be conducted or authorized by the board, as it deems appropriate and reported to the full board. Trustees and board committees shall be involved as appointed or directed by the chairperson of the board following consultation with the president.

ARTICLE III

Section A. Board of Trustees—Number

The Board of Trustees shall consist of forty-one members, including the resident bishop for the United Methodist Church of the area in which the Great Plains Annual Conference is included, and a district superintendent in the Great Plains Annual Conference of the United Methodist Church who shall be annually designated by the resident bishop. Both shall be ex officio trustees of the college, with vote. All nominations for other trustees shall be subject to confirmation by the Great Plains Annual Conference of the United Methodist Church.

Section B. Classes of Trustees—Term—Eligibility

The term of office of each board member shall be for three fiscal years. At least two-thirds of the board members shall be lay persons and at least three-fifths of the board members shall be members of the United Methodist Church. No employee of or current student at the institution shall be a member while said person is so employed or enrolled. No person who has not attained the age of 18 shall be a member.

Section C. Limitation of Terms

The Board of Trustees shall nominate annually other persons suitable to fill vacancies in its membership. No one shall be eligible for election to the board for more than four terms (12 years) until that trustee shall have been off the board for at least one year. board membership prior to July 1, 1988, shall not apply in computing term limits.

Section D. Vacancy Provisions

If, in any way, a vacancy shall occur in the membership of the board, such a vacancy may be filled by the Board of Trustees at any regular or special meeting, but the term of office of a trustee elected to fill a vacancy shall expire at the end of the fiscal year in which such vacancy is filled. The time of service by a trustee while filling a vacancy shall not be considered in determining any term limitation.

Section E. Trustee Review, Removal

Any member of the Board of Trustees may be removed from office, for cause, at any meeting of the board by affirmative vote of two-thirds (2/3) of the trustees then in office. Failure to attend two consecutive regular board of trustees meetings without an excused absence from the chairperson of the board or the president of the college may be considered cause.

Section F. Honorary Trustees

The board may elect as an honorary trustee any person who has rendered exemplary service to the college. Honorary trustees shall meet annually with the chairperson of the Board of Trustees and the president of the college at the call of the president. An honorary trustee shall not be counted as a member of the board for any purpose.

Section G. Emeritus Trustees

A trustee who has served for a minimum of four terms or served for a minimum of two terms and attained the age of seventy years shall be an Emeritus Trustee of Southwestern College. Other persons who have served on the Board may, at the discretion of the Committee on Trusteeship, be nominated by the Committee and shall become Emeriti Trustees upon the majority vote of the Board of Trustees. Emeriti Trustees may, upon request of the Chairman of the Board, be asked to serve on any committee except the Executive Committee. They shall have voting rights on any committee on which they may serve. An Emeritus Trustee shall not be counted as a member of the Board of Trustees for any purpose. Emeriti Trustees may meet annually with the Honorary Trustees at the call of the President of the College or the Chairman of the Board.

Section H. Role of the President of the College

The president shall be an ex officio member of the board without power to vote and shall not be counted as a member of the board or any committee on which the president may serve for any purpose. No other administrative officer shall be a member of the Board of Trustees.

ARTICLE IV

Section A. Officers of the Board of Trustees

The officers of the Board of Trustees and of the corporation shall be a chair, a vice-chair and a secretary.

Section B. Election of Officers—Term—Term Limitation—Filling of Vacancy

The officers of the board shall be elected by ballot at the annual meeting of the board by majority vote of the members of the Board of Trustees then in office from among voting members of the board. They shall take office on the first day of the fiscal year following their election and shall serve for a term of one year or until their successors shall have been elected and qualified. Officers may be eligible for reelection; however, no trustee shall serve in the same office for more than six (6) consecutive years. This limitation may be waived as to any person by a two-thirds ballot vote of the board. Any vacancy among the officers may be filled at any duly constituted meeting of the board.

Section C. Chair and Vice-Chair Duties

The chair of the board shall preside at all meetings of the Board of Trustees and of the executive committee, and shall perform all other duties customary to that office. The chair shall appoint the members of all standing and ad hoc committees of the board, except the chair of said committees. In the event of a tie vote in proceedings of either the board or the executive committee, the chair shall cast the deciding vote.

The vice-chair shall be a member of the board and of the executive committee and is the chair of the committee on trusteeship. In the absence or disability of the chair, the vice-chair shall preside at meetings of the board or of the executive committee and shall perform all duties incident to the office of the chair during the period of the absence or disability of the chair.

Section D. Secretary

The secretary shall be responsible for the keeping of minutes of meetings of the Board of Trustees and for giving all notices required by law or these bylaws and shall have custody of the corporate records and the seal of the corporation. The secretary shall perform all duties incident to the office of secretary and such other duties as from time to time may be assigned the secretary by the Board of Trustees.

Section E. Removal from Office

All officers of the board shall hold office at the discretion of the board and shall be subject to removal by an affirmative two-thirds (2/3) vote of the board at any duly constituted meeting.

Section F. Designated Signatories

The officers of the Board of Trustees shall be the designated signatories of the college. In the event the officers are not available, the executive committee shall have the power to delegate signature authority to voting members of the Board of Trustees for a specific purpose or time period.

ARTICLE V

Section A. Regular Meetings of the Board of Trustees

There shall be three regular meetings of the board in each fiscal year to be held in the fall, winter, and spring. The meeting closest to May 1 shall be the annual meeting of the corporation, at which trustees and officers will be elected. The exact date of the meetings will be set by the chair. These meeting dates may be changed by action of the board at any prior meeting.

Section B. Special Meetings

Special meetings may be held at the call of any of the following: the chair, the vice-chair, or the secretary. It shall be the duty of the chair or the secretary to call such special meetings on the request of five trustees, setting forth the purposes of the meeting.

Section C. Meeting Notification

Written notice of all meetings of the Board of Trustees shall be sent by the secretary to each trustee at least ten days before the date of the meeting. In the case of special meetings, the notice shall state the purposes of the meeting, and no business shall be transacted at such meeting that does not relate to the purposes stated.

Section D. Waiver of Notice

Whenever notice is required to be given under the provision of statutes or of the articles of incorporation or of these bylaws, a waiver thereof in writing signed by the persons entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent thereto. Attendance at any meeting by a trustee shall be conclusively deemed a waiver of notice of that meeting unless objection be made thereto at such meeting.

Section E. Quorum

Trustees present and voting at a duly called meeting of the board or any committee shall constitute a quorum for the transaction of business, and the act of a

majority of the trustees present and voting at a duly called meeting of the board or any committee shall be the act of the Board of Trustees or that committee, except as may be provided by statute or by the articles of incorporation, or by these bylaws.

Section F. Alternative Meeting Formats

Any action required or permitted to be taken by the Board of Trustees or by any committee thereof may be taken without a formal meeting. Meetings may be conducted by mail, telephone, electronic means, or any other way the trustees shall decide.

Section G. Location

All annual, regular and special meetings of the board shall be held on The Southwestern College Winfield campus unless another place shall be designated in the call for the meeting.

Section H. Order and Nature of Business

The selection and order of business during board meetings shall be determined by the chair in consultation with the president of the college. Board meetings shall address themselves to important matters of policy and planning and priority issues and problems, giving minimal attention and time to administrative matters. At least once a year the board shall consider the strategic planning, the long-range plans, and the future of the corporation.

Section I. Attendance by Non-Trustees

Persons, including faculty, staff, students, those possessing expert knowledge, and others concerned with matters appearing on the agenda of any meeting of the board, may be invited to attend and/or participate at any such meeting.

Section J. Executive Sessions

The board and its committees may hold executive sessions in the course of any annual, regular or special meeting in which only voting members shall attend and participate. Others may attend and participate only by specific invitation of the chair.

Section K. Rules of Order

All meetings of the board and its committees shall be conducted in accordance with the parliamentary procedure prescribed in the manual known as Robert's Rules of Order, Newly Revised.

ARTICLE VI

Section A. Standing Committees of the Board of Trustees

The following shall be standing committees of the Board of Trustees:

1. Executive Committee
2. Academic Affairs Committee
3. Student Development Committee
4. Business Affairs and Endowment Committee
5. Institutional Advancement Committee
6. Committee on Trusteeship

7. Facilities and Technology Committee

The chair of each standing committee shall be elected by the board. Other members of each committee shall be appointed by the chair of the board, after consultation with the chair of each respective committee, unless otherwise designated herein. Faculty members, staff members, students, and other non-trustees may be appointed as non-voting members of the academic affairs committee and the student development committee. Administrative officers, at the direction of the president, may serve as staff to the standing committees as non-voting participants. The board may designate and appoint such additional or special committees as it may, from time to time, deem necessary. Any committee may organize itself into subcommittees as it deems appropriate.

Section B. Executive Committee

The executive committee shall be composed of the officers of the board, chairs of the academic affairs, student development, business affairs and endowment, institutional advancement, and facilities and technology committees, two trustees elected at large by the Board of Trustees, and the District Superintendent of the Kansas West Annual Conference. The president of the college shall be a member without vote. The chair of the board shall be the chair of the executive committee.

The executive committee shall exercise all powers of the board at such time as the board is not in session, except that it shall not have the power to alter or revoke any previous order, resolution or vote of a meeting of the board unless specifically granted such power by the board. It shall not have the power to elect or remove officers and members of the board; elect the president of the corporation; amend the articles or bylaws of the corporation; merge or consolidate with any other corporation or other legal entity, or dissolve the corporation, nor make any expenditures of money belonging to the institution in excess of that provided for in the annual or supplementary budget of the college. The executive committee shall have the power to delegate signature authority to Board of Trustees members if the officers are not available.

It shall be the duty of the executive committee to review and act upon personnel issues in respect to the president of the college, and serve in a consulting/advising role to the president in the selection and supervision of the major administrative officers of the college, to effect periodic board evaluation procedures, and assume the primary role for trustees in strategic planning for the college.

The executive committee shall function as agent for all legal issues of the Board of Trustees.

Section C. Academic Affairs Committee

This committee shall be composed of eight (8) members of the Board of Trustees (including the elected chair).

Two faculty members nominated by the faculty concerns committee and two students, at least one of which would not be a senior, nominated by the president of the student government association shall be non-voting, liaison participants in the committee.

This committee shall be responsible to the board for the general review of the educational program of the college and for planning and recommending policies in the

areas of: faculty affairs, including promotion, tenure, evaluation and other matters; academic programs; integrative studies (the core curriculum), and honorary degrees.

One member of the academic affairs committee is appointed by the chair to serve as chair of the honorary degrees and citations committee. The honorary degrees committee shall also include two faculty members and one student appointed by the president, the vice president for institutional advancement, the vice president for academic affairs and dean of faculty, and the vice president for student development and dean of students. The president serves ex-officio. The honorary degrees committee shall report to the academic affairs committee prior to each full board meeting and present a continually updated list of candidates for honorary degrees and citations.

Section D. Student Development Committee

This committee shall be composed of nine (9) members of the Board of Trustees (including the elected chair).

One faculty member nominated by the faculty concerns committee and two students, at least one of whom would not be a senior, nominated by the president of the student government association shall be non-voting, liaison participants in this committee.

This committee shall be responsible to the board for the general review of the campus life program of the college and for planning and recommending policies in the areas of: leadership development (the mission core), campus ministry, residential life, counseling/health/wellness services, student activities, work program, career planning and placement as well as staff development and personnel policies.

Section E. Business Affairs and Endowment Committee

This committee shall be composed of six (6) members of the Board of Trustees (including the elected chair).

The committee shall be responsible to the board for general review of finance and business operations of the college and for the general review and management of endowment and investments, securities, and real estate. The committee shall have oversight of the college's budget and finance, records and systems, auxiliary enterprises, risk management, and bonding of employees and institutional insurance.

Section F. Institutional Advancement Committee

This committee shall be composed of nine (9) members of the Board of Trustees (including the elected chair).

This committee shall be responsible for general review of the institutional advancement and public relations operations of the college and for the recommendation of policy, programs, and long-range plans in the areas of: fund-raising, enrollment management, public relations and alumni relations.

Section G. Committee on Trusteeship

This committee shall be composed of seven (7) members including the vice-chair of the board, who will serve as chair of the committee, and six (6) trustees at large, one elected from and by the membership of each of the other standing committees except the executive committee.

This committee shall request and receive nominations of potential trustees from members of the board at each Board of Trustees meeting. The committee shall be responsible for bringing to the board nominations for board membership, for board officers, for chairs of the six (6) standing committees, and for the two “at large” members of the executive committee.

The committee will submit to the board members a list of candidates for nomination and the slate of officers not less than seven (7) days before the regular annual meeting.

The committee shall conduct the orientation of new trustees and ongoing training of trustees.

The president of the college shall be a member without vote and shall serve as secretary.

The committee shall organize and conduct the orientation of new trustees and ongoing training of trustees, evaluate and report to the board on liability coverage for board members, implement and monitor board policy on conflicts of interest, and organize and conduct board self-assessment activities.

Section H. Facilities and Technology Committee

This committee shall be composed of five (5) members of the Board of Trustees (including the elected chair). At least one member of this committee shall be an active member of the student development committee.

This committee shall be responsible to the board for capital planning, oversight of development and maintenance of the physical plant, and planning, development, and maintenance of the technology of the college.

Section I. Procedures for all Board Standing Committees

Regular meetings of each committee shall be held not less than twice each year at the call of the committee chair at such time and place as the chair, after consultation with the president of the college, may designate. Special meetings shall be called by the chair upon written request of any two (2) members of the committee. For both regular and special meetings of the committee, the secretary shall, whenever possible, at least seven (7) days before such meeting, send to each member of the committee a notice of date, place and time of said meeting, together with the agenda and data or material to be discussed.

With the approval of the committee chair, committee action may occur through electronic means. The committee action shall be reported before the next regular or special meeting of the committee. Whenever possible, reports from the executive committee should be sent to all board members at least seven (7) days prior to board meetings.

A quorum consists of the committee members present at any meeting duly called.

The committee may appoint such additional or special ad hoc subcommittees as it may, from time to time, deem necessary.

Section J. Special Committees

Audit Committee. The Audit Committee shall be composed of three members, at least two of whom will be current, active members of the Board of Trustees and one of whom has a strong financial background who is not a current active member. The Chair of the Audit Committee will be appointed annually by the Chair of the Board of Trustees and shall be also a member of the Business Affairs and Endowment Committee, a standing committee of the Board of Trustees.

The Audit Committee will: annually recommend an independent audit firm to the board; review and approve the scope and plan for the independent audit; review the results of the audit with the external auditors; provide oversight of the structure of internal controls; and resolve disagreements between auditors and management; and monitor the college's compliance with regulations, accounting standards, and financial reporting.

ARTICLE VII

Section A. The President of the College

The president of the college shall be the chief executive officer of the corporation with such powers as are hereinafter specified. As such, the president shall be ex officio without vote a member of the committees of both the Board of Trustees and the faculty. As chief administrative officer of the corporation, the president is president of The Southwestern College.

The president of the college shall be elected by ballot by the Board of Trustees. It shall require the favorable votes of three-fourths (3/4) of the members present to elect.

Section B. Duties and Responsibilities of the President of the College

The president shall:

1. Promptly and effectively execute all resolutions, policies, rules, and regulations adopted by the board and perform all duties prescribed by the board.
2. Formulate and recommend to the board policies, programs and plans for the educational, financial, physical development, and government relations of the corporation.
3. Make all appointments of administrative officers and faculty members to the college.
4. Establish a management organization to carry out effectively the policies of the corporation; ensure that the corporation is properly staffed with personnel competent to discharge their responsibilities and to carry out said policies effectively; and provide adequate opportunities for the development and advancement of personnel.
5. Prescribe the specific duties and assignment of the principal administrative officers reporting to the president and establish and define the duties of committees to advise and assist in the execution of assigned duties.

6. Approve or disapprove the policies and procedures of all administrative offices and committees of the college. The president may revoke any action taken by such officer or committee which the president believes to be in conflict with general policies and procedures of the corporation.
7. Direct preparation and present to the board through the finance and business affairs committee a proposed budget for the ensuing fiscal year and see that the budget when adopted is enforced. The president shall not incur debts without the approval of the Board of Trustees.
8. Prepare and submit to the board an annual report and such special reports as may be deemed desirable and as the board may require and shall also present at each meeting of the Board of Trustees a definite outline of recommendations relating to the policy, program and general movements of the institution.
9. Serve as the chief spokesperson for the interpretation of the corporation to its constituencies and take leadership in obtaining support for the corporation from all possible sources.
10. Develop policies and procedures for established policies of the board and for the smooth operation of the college in matters which do not require board attention or policy.
11. Have general oversight of the college buildings and the grounds connected with them, including all repairs and construction, and shall have the power to employ the persons needed about the campus and buildings.
12. Have supervision of all educational, cultural, disciplinary, religious and social interests of the college, and supervise the work of all officers, agents, faculty, professional staff and employees of the college.
13. Have the power to veto any action of the faculty.
14. Confer all earned degrees recommended by the faculty and approved by the Board of Trustees, present all diplomas and certificates properly authorized, and confer all honorary degrees approved by the Board of Trustees.

Section C. Vacancy in the Office of President

In the event of a vacancy in the office of the president, the chair of the board shall appoint a special presidential search committee to conduct a search and submit nominations for candidates for that office. The executive committee shall designate an acting president to serve during the period of the vacancy.

Section D. Presidential Death/Disability

In the event of the president's death or inability to act, the executive committee shall designate an acting president to serve until a new president shall be appointed and assume office, or the incumbent president shall resume duties.

Section E. Presidential Evaluation

It shall be the responsibility of the executive committee of the Board of Trustees to have an evaluation of the president annually and in such manner as it deems appropriate.

ARTICLE VIII

Section A. Contracts

The Board of Trustees may authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

Section B. Checks, Drafts, etc.

All checks, drafts, or other orders for payment of money, notes or other evidences of indebtedness issued in the name of the corporation shall be signed by such officer or agent of the corporation and in such manner as shall from time to time be determined by the Board of Trustees.

Section C. Bonding

The Board of Trustees shall require all officers, agents or employees having access to any funds or property of the corporation to give bonds or secure insurance in amounts the Board of Trustees deems appropriate, the cost to be paid by the corporation. This requirement shall be revised annually and the amount recommended by the appropriate board committee.

Section D. Deposits

All funds of the corporation shall be deposited to the credit of the corporation in such banks, trust companies or other depositories as the Board of Trustees may from time to time select or approve.

Section E. Gifts

The Board of Trustees may accept on behalf of the corporation any contribution, gift, bequest, or devise for the general purpose or for any special purposes of the Corporation, and may delegate this authority to appropriate corporate and administrative officers. The officers shall make regular reports to the Board of Trustees of all gifts accepted by them in the name of the corporation.

Section F. Signatures

The chair of the board, or the vice chair, or the secretary, shall be the legal representatives of the board, to execute all deeds, contracts, releases or other legal papers required to complete the transactions authorized by the board or by the executive committee.

Section G. Trusts/Deferred Gifts

Any two of the following board members, chair of the board, vice-chair, secretary, or chair of the finance and business affairs committee, shall be authorized to issue, execute or establish on behalf of the college, charitable remainder annuity trusts, charitable remainder unitrusts, pooled income fund, or other direct or deferred plans of

giving, in exchange for cash, stocks, bonds, securities, real estate, and other marketable items.

Section H. Corporate Seals

The Board of Trustees shall provide duplicate corporate seals, one of which shall be in the keeping of the secretary of the board, and one in the keeping of the president.

ARTICLE IX

Section A. Indemnification

The Southwestern College shall indemnify any person and that person's heirs, estate, and personal representative against all expense, liability, costs, judgments, and claims whatsoever incurred or sustained by any such person by reason of the fact that said person is or was an officer or trustee of the college, to the maximum extent permitted by law and the Board of Trustees may, but shall not be required to, purchase liability insurance.

ARTICLE X

Section A. Conflicts of Interest

A Trustee shall be considered to have a conflict of interest if (a) such Trustee has existing or potential financial or other interests which influence or might reasonably appear to influence such member's independent, unbiased judgment in the discharge of the Trustee's responsibilities to the College or (b) such Trustee is aware that a family member (which for purposes of this paragraph shall be a spouse, parents, siblings, children and any other relative if the latter reside in the same household as the Trustee), or any organization in which such Trustee (or family member) is an officer, director, employee, member, partner, trustee, or controlling stockholder, has such existing or potential financial or other interest. All Trustees shall disclose to the Board any possible conflict of interest at the earliest practicable time. No Trustee shall vote on any matter, under consideration at a Board or committee meeting, in which such Trustee has a conflict of interest. The minutes of such meeting shall reflect that a disclosure was made, and that the Trustee having a conflict of interest abstained from voting. Any Trustee who is uncertain whether there is a conflict of interest in any matter may request the Board or committee to determine whether a conflict of interest in any matter may request the Board or committee to determine whether a conflict of interest exists, and the Board or committee shall resolve the question by majority vote.

ARTICLE XI

Section A. Non Discrimination

Southwestern College is committed to a policy of non-discrimination/non-harassment of any of its students, employees or contractors based on an individual's race, religion, color, gender, age, national origin, ancestry, marital status, military and veteran status, registered domestic partner status, medical condition, sexual orientation, gender identity, genetic characteristics, physical or mental disability, or any other legally protected characteristic. Religious services are offered, but attendance is not required of students or faculty. Courses in religious studies are not limited to the United Methodist tradition, and there is no effort by the college to proselytize for religion, and the

corporation adheres to established principles of academic freedom. It strives to provide a form of education at once personal and appropriate to the evolving civilization in which its students find themselves.

ARTICLE XII

Section A. Dissolution

Upon dissolution of the corporation, the Board of Trustees shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable and educational purposes as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law), as the Board of Trustees shall determine. Any such assets not so disposed of shall be disposed of by the District court in and for Cowley County, Kansas, which is the principal office of the corporation, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XIII

Section A. Amendment of Bylaws

These bylaws may be changed or amended at any meeting of the trustees by a two-thirds (2/3) vote of those present, provided notice of the substance of the proposed amendment is sent to all the trustees at least ten (10) days before the meeting.

Section B. Review of Bylaws

Prior to each annual meeting of the Board of Trustees, the executive committee shall review these bylaws and suggest any necessary changes thereto.

Section C. Effective Date of Bylaws

These bylaws shall be effective commencing July 1, 1993 and all prior bylaws are repealed effective June 30, 1993. All trustees and officers elected and committee members designated by the board or its newly elected chairperson prior to July 1, 1993, shall take their respective offices and designated committee positions on July 1, 1993.

Approved by Southwestern College Board of Trustees, February 19, 1993; April 14, 2000; January 25, 2013.

Approved by
Southwestern College
Board of Trustees
February 19, 1993

Amendment to
Article III Section C.
approved via mail ballot April 1999

Amendments to
Article VI Sections A., B., C., D., G., H., I., and J.
approved January 20, 2001
to be effective July 1, 2001

Section D. of Article III (Alumni Association Representative)
deleted as approved October 18, 2002

(remaining sections in Article III re-lettered)

Section G. of Article III (Emeritus Trustees)
amended January 18, 2003
to be effective July 1, 2003

Section K. of Article VI (Audit Committee)
Approved October 15, 2004
to be effective October 16, 2004

Section A. of Article III (Board of Trustees - Number)
Approved January 14, 2006

Section E. of Article VI (Business Affairs and Endowment Committee)
Approved April 20, 2012
To be effective April 21, 2012

Amendments to
Article I Section D, Article III Section A and B, Article V Section F, Article VI Section I, Article VII, Section F, Article XI, Section A
Bylaws audited and approved by the board on January 25, 2013
To be effective January 26, 2013.