

SOUTHWESTERN COLLEGE
Demand Work Orders by Activity Code
 Date Created From 08/01/2014 Through 05/21/2015

FacilityCenter™
 05/21/2015
 10:32:07AM

Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Grounds - Athletic Fields/Turf (01-010)				1	0.00	0.00	0.00	0.00	0.00	0.00
37929	Closed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Jeanice called @ 11:25 am on 3/26 for Greg. Tomorrow, 3/27/2015, maybe in the morning but she's not sure what time it'll be, Mark Korvas from Sports Lab USA will be here to do a G-Max test on the turf. This takes about 30 min.									
Activity: Grounds - Beds/Planting Maintenance (01-022)				1	0.00	0.75	0.00	0.00	0.00	0.00
35849	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> Also would like to have the rock flower bed on the west entrance - weeds pulled?									
Activity: Grounds - New (01-030)				4	0.00	2.75	0.00	0.00	0.00	0.00
37117	Completed	Mcperson, Greg			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Greg, please call Joe today @ 620-222-7514.									
35994	Completed	Schuster, Larry			0.00	1.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Jeff would like you to figure up how much more seed starter (green stuff) and grass seed you will need to plant and patch by Sept 12th.									
36062	Closed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Fill the hole that has a cone by it and plant grass asap. Jeff would like to see that cone go away.									
38076	Completed	Schuster, Larry			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please have Greg call Nick about the play clocks. They're needed for practices starting tonight. His number is 620-213-1935. Thanks!									
Activity: Grounds - Routine/Mowing/Trimming (01-040)				1	0.00	3.75	0.00	0.00	0.00	0.00
36097	Completed	Schuster, Larry			0.00	3.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> The house on Redbud will have an open house on Sunday. Please mow the yard.									
Activity: Grounds - Trees/Shrubs (01-050)				1	0.00	0.00	0.00	0.00	0.00	0.00
36108	Closed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> This large branch is hanging over the building. Please let me know when this is taken care of so I can notify the Mossman staff.									
Activity: Grounds - Tree Maintenance (01-052)				2	0.00	3.25	0.00	0.00	0.00	0.00
36815	Completed	Schuster, Larry			0.00	2.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a tree branch from the tree that lives right outside of honors 11 that makes a loud scraping sound against the roof, and I was wondering if you could trim it down for us.									
38443	Completed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Trim the tree/trees in the alley at 821 Gary. The neighbor called complaining about the leaves.									
Activity: Grounds - Leaf Removal (01-055)				3	0.00	1.00	0.00	0.00	0.00	0.00
36633	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Jimmy asks if Larry's crew can remove the leaves in all entryways at Reid. He keeps sweep them off and the wind keeps blowing them back.									
36989	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> There are quite a lot of leaves at the entrance & on the stairs that need to be removed, please. We'll have visitors in Wroten over the weekend. Thanks.									
37166	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Starting today keep the ramp clear of leaves.									
Activity: Grounds - Shrub Maintenance (01-091)				1	0.00	0.25	0.00	0.00	0.00	0.00

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Activity: Grounds - Shrub Maintenance (01-091)				1	0.00	0.25	0.00	0.00	0.00	0.00
36456	Completed	Schuster, Larry	continued		0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Would it be possible for someone to trim the bush outside the small window in my office? It scratches against the glass when it's windy.									
Activity: AC/Heating, Broken (02-010)				1	0.00	0.00	0.00	0.00	0.00	0.00
36604	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The portable Air Conditioning unit that is in The telephone / CATV switch room of the student center is non-functional.									
Activity: Blackboard/Whiteboard (02-030)				1	0.00	0.25	0.00	0.00	0.00	0.00
36641	Completed	Butler, Janet			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can someone please clean and dust the chalkboards in upstairs Darbeth? Thanks,									
Activity: Clean Bathroom (02-060)				16	0.00	3.00	5.44	0.00	0.00	5.44
35643	Completed	Butler, Janet			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have just had a resident move out of Shriwise 18 and another move into that room today. The room was relatively clean but if someone can clean the bathroom that will be great.									
36575	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have a candidate forum scheduled for tomorrow evening at 6 p.m. in Messenger. Can I please have the restrooms cleaned and stocked prior to 6 p.m. tomorrow evening?									
35741	Completed	Davis, Corey			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Apartment 17 - The bathtub on the second floor was really dirty and might need cleaned									
36339	Completed	Davis, Corey			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The Lady's RR is "Out of Order" Can someone check that out please?									
35872	Completed	Holland, Jimmy			0.00	0.25	1.81	0.00	0.00	1.81
	<i>Desc:</i> Walter said the men's RR need paper towels, the trash removed & cleaned, (stinks). He thinks the lady's RR needs checked too. Thanks!									
35988	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I've been told by a campus visitor that the men's restroom in Mossman is dark and dirty.									
36463	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Mound of Sound event with approximately 500 students in attendance. Please make sure the restrooms are clean and stocked with plenty of paper product.									
36620	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Natural Science Hall of Fame 5:30 p.m. Nov. 8, 2014 Be sure restrooms are clean and re-stocked.									
36684	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Also one of the toilets in the women's restroom downstairs is looking pretty grungy. Would someone please make sure this gets cleaned up?									
36893	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I realize that you guys have gotten swamped with facilities issues lately but something needs to be done about the janitorial upkeep in Beech, specifically the bathrooms.									
36923	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Clean Bathroom (02-060)				continued	16	0.00	3.00	5.44	0.00	0.00	5.44
	<i>Desc:</i> Java Jinx clerk called and left a message today saying that the womens bathroom needs cleaned, it's disgusting.										
38020	Completed	Holland, Jimmy			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Women's soccer is having a soccer tournament in Jantz Stadium on Saturday, April 11. It will be an all-day event and we have 11 soccer teams participating. We want to make sure the RRs are stocked and ready to go.										
38313	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> bathroom needs cleaned severely										
36430	Completed	Porter, Britt			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We may need to have Brit stock outside restrooms also for that day. They are estimating around 400 students on campus. Bathrooms will need to be checked periodically. Students will be here from 8 am to 2 pm (estimated end time).										
36263	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Winfield PD will be using Pounds Lounge next week (Monday - Thursday) for training. Please make sure the restrooms are clean and fully stocked daily.										
35962	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> Please clean the public bathrooms on the main floor of Sutton Center.										
Activity: Clean Floor/Carpet (02-070)				40	0.00	17.50	16.31	0.00	0.00	16.31	
37158	Completed	Brown, Serena			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> First floor by room 102,103, and 104 lobby floors need clean. Something was spilled and smeared all over.										
37343	Completed	Brown, Serena			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> could we get the carpet cleaned in the security office in Sutton. a cup of tea was spilled on it. the custodian said we would need to get a work order.										
37655	Completed	Brown, Serena			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We will be having meetings in our conference room on Thursday and Friday. Please vacuum the conference room on Thursday morning.										
36076	Completed	Butler, Janet			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Also, Amber spilled a pop in her office and would like the area around her fridge mopped (suite 5)										
36109	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My office windows were pretty leaky yesterday as I have a puddle of water on the floor. Also DB 101 had leaky windows too.										
37497	Completed	Butler, Janet			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Here is the list that Jimmy requested.										
37498	Completed	Butler, Janet			0.00	4.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Here is the listed Jimmy requested. Reid: 203 302 309 310										
35928	Completed	Carpenter, Donna			0.00	1.00	0.00	0.00	0.00	0.00	

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Activity: Clean Floor/Carpet (02-070)				continued	40	0.00	17.50	16.31	0.00	0.00	16.31
		<i>Desc:</i> Because of dance classes in the Little Theatre/Christy 22, the floor needs to be dust and wet mopped on Monday and Wednesday afternoons before the dance classes which start at 5:30pm.									
35662	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The carpet was shampooed in three of the four 1st CLASS areas: entrance, classroom and conference room. The part not yet shampooed is the main area in which the dividers are located.									
35736	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Tech Center floors									
35949	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> There are some stains on the rug in CH24. Could you all look at it and see if you what you can do to remove the stains? He holds classes in the afternoons in that classroom, so it might be easier to do in the mornings. Thanks.									
35981	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I was wondering if I could get someone to come to broadhurst #228 with a vacuum I dropped a picture frame on the floor which caused for glass to break on the floor.									
36001	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Kristen Pettey in M112 would like her trash emptied and the floor in the women's restroom mopped.									
36112	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Is there still a work order out for cleaning the rug in CH22? Thanks. Just checking up.									
36194	Completed	Holland, Jimmy			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Tomari: The carpets need to be cleaned where the sprinkler system has leaked the anti-freeze. It looks bad, is damaging the carpet, I'm sure, and is being tracked on to the rest of the carpet.									
36539	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Shriwise 4 - Empty room. Dead bugs on the floor.									
36921	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Could we have Paper Towels replaced and the floor scrubbed and mopped in BB concessions, we do not have access to a mop down there.									
37198	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The floor in room 204 has a big yellow stain on the left side in front of the wardrobe. I don't know if it can be gotten up or not but i thought i would let you know.									
37430	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I was just informed that the upstairs of Beech has not been swept in quite awhile and the lab floors are a mess. Would someone please take care of this for us?									
37539	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> the floors in Mossman really need to be mopped									
37701	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> There is a sticky substance on the floor outside of 111 in Wally. I ran into it while checking on something on Saturday night and forgot to report it. My RA just sent me a report that the floor is still sticky.									
37704	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Clean Floor/Carpet (02-070)				continued	40	0.00	17.50	16.31	0.00	0.00	16.31
	<i>Desc:</i>	I just noticed a strange phenomenon in Sutton. There is a thin layer of sand outside Sutton 207 in the hallway.									
38066	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	There is a leak & water on the floor.									
38415	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Carpet stained									
38418	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Carpet stained									
37648	Completed	Lauppe, Jonathan			0.00	0.75	5.44	0.00	0.00	5.44	
	<i>Desc:</i>	Looks like someone spilled their breakfast at the south doors.									
37532	Completed	Vorderlandwehr, Audrey			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	could I get the kitchen in broadhurst cleaned sometime soon? Mainly just floors. Thanks									
37499	Completed	Williams, Laura			0.00	4.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Here is the list Jimmy requested. Sutton: 204 and 206 (the whole suit) is also open									
36050	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
	<i>Desc:</i>	Would it be possible to run a quick vacuum in the lounge upstairs in Mossman? Since we switched some things around in there it badly needs it.									
36054	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
	<i>Desc:</i>	Mossman 106 needs to be vacuumed									
36118	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	I noticed when I came in this morning at 8:00 that there is a large puddle of water in the hallway beside the Mossman elevator. There are a couple of cones by it but it needs to be mopped up.									
36147	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Could someone vacuum up the bugs in the front entryway? We have guests coming in later today. Thanks!									
36214	Closed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Carpet Outside of 1st CLASS glass doors needs to be Cleaned									
36227	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	There is water on the floor along the wall in the equipment room on the south end of the lower level by the elevator.									
36404	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Cheese tray dropped in stair leading to Christy. Needs cleaned asap! Sorry about this.									
36735	Closed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
	<i>Desc:</i>	If the stairwells and the alcoves outside could be checked daily or every other day, too, it would really help keep so much dirt and leaves from blowing in and down to the Little Theatre.									
37146	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i>	When taking the tree down we knocked quite a few needles on the floor and the lobby needs to be vacuumed.									
37216	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	

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Activity: Clean Floor/Carpet (02-070)				40	0.00	17.50	16.31	0.00	0.00	16.31
<i>Desc:</i> Can you ask the custodians to please vacuum behind my desk. I was cleaning this morning and knocked off a dish of potpourri alllll over the floor behind my desk. The carpet needs vacuuming anyway.										
37360	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Vacuum										
37969	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Please make cleaning the stairwells a weekly priority as all of the dirt & debris that blows in ends up in the Little Theatre. Thanks!										
Activity: Clean Glass (02-090)				1	0.00	0.50	3.63	0.00	0.00	3.63
35772	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
<i>Desc:</i> When the cleaning person is in Christy, could they windex the front doors to the "lobby" of the President's office? Also the small table between the two chairs in the "lobby" needs to be dusted, top and bottom shelf.										
Activity: Clean Rm/Office/Dorm (02-100)				224	0.00	236.00	371.56	0.00	0.00	371.56
36666	Completed				0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> On Saturday, November 8th we will be hosting Explore More day. Everything can be cleaned Friday afternoon.										
38462	Open				0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Please clean Wally 223. The student was originally staying for track, but moved out on 5/17/15. I'm not sure when you guys were in their cleaning before; it might have been cleaned already.										
36356	Completed	Brown, Serena			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> The Leadership team had a successful garage sale, and the basement in Mossman is now cleared out enough that it can be cleaned! Yay! ! Can we have it swept (broom and dust pan first then vacuum) and the trash taken out?										
36669	Completed	Brown, Serena			0.00	6.00	0.00	0.00	0.00	0.00
<i>Desc:</i> On Saturday, November 8th we will be hosting Explore More day. Everything can be cleaned Friday afternoon.										
36698	Completed	Brown, Serena			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> Clean the gunk in the corner under the water fountain. Clean all window ledges in rooms and entries.										
37022	Completed	Brown, Serena			0.00	2.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Clean room										
37668	Completed	Brown, Serena			0.00	0.75	0.00	0.00	0.00	0.00
<i>Desc:</i> Thank you for cleaning the Student Life Conference room this morning. It looked great. We will also have special meetings in there tomorrow morning at 8 a.m. and Monday at 8 a.m. Please vacuum and empty trash.										
37745	Completed	Brown, Serena			0.00	5.00	0.00	0.00	0.00	0.00
<i>Desc:</i> We will be showing Reid 203 to potential new staff members next Wednesday. Could we please have this room cleaned?										
35632	Completed	Butler, Janet			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> The occupant in Shri 4 will be moving to 13 on Monday evening. There is someone currently in Shri 13 but will move out Sunday so we have Monday to clean before it is occupied again.										
35649	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Shriwise 13 is empty and ready to be cleaned. We have a resident ready to move in to this apartment as soon as it is cleaned. There is mold around the bedroom vent. There is bad mold around the edge of the bathtub.										

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35660	Completed	Butler, Janet			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please clean Warren 13.										
35684	Completed	Butler, Janet			0.00	4.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> On Sunday Student Life will be using RPAC for farewell worship and parent sessions. If the lobby, RPAC, and associated restroom are cleaned by Friday and stocked we should be good to go.										
35870	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please clean Cole 118 and put clean linens in the room. This doesn't need done today.										
35898	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Shriwise 3 is empty and needs to be cleaned										
36110	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please check Cole 118 to make sure it is clean and put an extra bag of bedding in the room. Professor Goodson will be staying there with his daughters Thursday evening.										
36193	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Clean and put 2 sets of linens in room										
36200	Completed	Butler, Janet			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Coach is moving out the 15th and a guest will be moving in on the 17th. Sarah notes that the linens are clean. But there will be some dirty towels.										
36243	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please clean Cole 118 and put two sets of clean linens in the room.										
36286	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please clean Shriwise 7. The pink blanket belongs to student life.										
36349	Completed	Butler, Janet			0.00	2.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We have 8 masters students arriving next Monday. They will be living on campus in the following rooms. Can we please have these rooms cleaned by Monday night.they arrive at 11pm. ~Sarah										
36416	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please clean Cole 118 and put one set of clean linens in the room. A guest will be staying in the room tomorrow night, October 7th.										
36450	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please clean Shriwise 7 and put two sets of clean linens in the room. Also, the stool needs a new toilet seat.										
36504	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please clean Cole 118 and put two sets of clean linens in the room.										
36544	Completed	Butler, Janet			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please clean Shriwise 7 and put clean linens back in the room.										
36663	Completed	Butler, Janet			0.00	7.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Admissions is hosting an Explore More Day on Saturday November 8th										
36796	Completed	Butler, Janet			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please check Shriwise 7 to make sure it is clean. I have a guest arriving on Thursday.										

SOUTHWESTERN COLLEGE
Demand Work Orders by Activity Code

FacilityCenter™

05/21/2015

10:32:08AM

Date Created From 08/01/2014 Through 05/21/2015

Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
36837	Completed	Butler, Janet			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean Cole 118 and put clean linens in the room.									
36847	Completed	Butler, Janet			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Would it be possible to have Cole 305 and bathrooms cleaned by Thursday morning									
36849	Completed	Butler, Janet			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can Cole 101 be cleaned by the end of Thanksgiving break (Monday, Dec 1)? Two students will be moving in that week.									
36859	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean Shriwise 7 and put one set of clean linens in the room.									
36933	Completed	Butler, Janet			0.00	3.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean Cole 118 and put one set of clean linens in the room.									
37060	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean Cole 118 and put one set of clean linens in the room. This doesn't need done until next week.									
37082	Completed	Butler, Janet			0.00	5.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can these rooms be cleaned?									
	Cole 201									
	Cole 210									
	Cole 205									
	Cole 217									
	Cole 304									
37139	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The resident in Broadhurst 120 moved out today. The student cleaned extremely well, but just in case he missed something it needs to be prepared for a possible student moving in on the 11th.									
37159	Completed	Butler, Janet			0.00	8.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Rooms 203, 209, 302, 310 are emptied and need to be cleaned.									
37222	Completed	Butler, Janet			0.00	2.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean Cole 114. Put two sets of linens in room plus shower curtains and trash cans. Guests will arrive on Friday.									
37245	Completed	Butler, Janet			0.00	4.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have emptied out the little room that is off of rehearsal hall. At one time there were mice in there and their poop is still there! UGH. Can Janet or someone wear a mask and gloves and clean that room out for us? We need the room									
37251	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have a high school group coming to stay on campus Sunday night. They will be staying in the following rooms (these should already be cleaned). Cole: 210, 212, 214, 216, 218 and 217									
37291	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean Cole 118 and put one set of clean linens in the room.									
37315	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Clean Rm/Office/Dorm (02-100)				continued	224	0.00	236.00	371.56	0.00	0.00	371.56
		<i>Desc:</i> Please clean Cole 110 and 114. Clean linens do not need to be put back in the rooms.									
37318	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please clean Shriwise 7.									
37589	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> These rooms need cleaned by March 1, 2014: Cole 212 Cole 214									
37671	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I will have a guest staying in Cole 118 on Saturday evening. Marcia Stoez will be staying there tonight but will be out of the room by 8:30 a.m. tomorrow. Please clean the room and put one set of clean linens in the room.									
37672	Completed	Butler, Janet			0.00	1.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please clean the room again on Monday or Tuesday of next week. Marcia will be staying in there Tuesday evening.									
38057	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please clean Cole 118 on Friday, April 17th, after 10 a.m. I will have a new guest arriving on Monday and staying until May 1st.									
38295	Completed	Butler, Janet			0.00	2.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Deb Jenkins' parents will be staying in Cole 118 May 11 & 12.									
38369	Completed	Butler, Janet			0.00	13.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Prior to camps starting we are producing an alumni Christmas album in RPAC. A few of the folks working on the album will need a place to stay. I would like to have 4 rooms cleaned in Cole on the 1st floor.									
35880	Completed	Carpenter, Donna			0.00	2.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> We will need Mossman 105 D cleaned for the new MBA Director.									
38115	Completed	Carpenter, Donna			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Presidential candidate will be on camps this day. His first stop is with President Merriman. Make sure his area and the restrooms are clean.									
38122	Completed	Carpenter, Donna			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Presidential visit: Presidents Cabinet meeting will be in Kibbe from 2:30 to 3:30 please make sure Kibbe and the nearest restrooms are clean. No special setup requested.									
35624	Completed	Davis, Corey			0.00	2.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Dick will be hosting a lunch meeting with several KICA presidents and Senator Abrams. This will be noon meeting in Leftwich Conference Room on August 5th. Please make sure the room, bathrooms, library, etc are clean.									
35645	Completed	Davis, Corey			0.00	3.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Honors 2 is empty and ready to be cleaned.									
36482	Completed	Davis, Corey			0.00	2.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> On Thursday, October 16th at 7:00 p.m. we will be presenting the Woodrow Wilson lecture series in Mossman 101. The event is open to the public.									
35625	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please clean Shriwise 7 and put clean linens in the room. A football coach will be arriving on Monday.									
35682	Completed	Holland, Jimmy			0.00	1.25	9.06	0.00	0.00	9.06	

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
	<i>Desc:</i> Clean room									
35773	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Welcome back dinner is the evening of Monday Aug 11th, make sure the student center is clean.									
35848	Completed	Holland, Jimmy			0.00	3.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> President Merriman and Dave Denly were giving a tour of White PE with some visiting architects today and noticed some areas that need some attention in the building.									
35933	Completed	Holland, Jimmy			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Opening Convocation which is scheduled for August 22, 3014 at 11 AM in RichardsonPAC. Make sure Auditorium, lobby and restrooms are clean.									
36085	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Sutton 304 and 306 need cleaned. The student living there has checked out of his room. We are planning on moving another staff member to those rooms next week.									
36321	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean Cole 118 and put one set of clean linens in the room. I have a guest staying Tuesday, September 23rd.									
	Also, there should be a check in the room along with the key.									
36381	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean the Wallingford guest room and put two sets of clean linens in the room.									
36385	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean Shriwise 7 and put two sets of clean linens in the apartment. Guests will be arriving on October 2nd.									
36545	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> ACT - Sat, 10/25 before 7:00 am - Make sure rooms 101, 106, 107 & 108 are clean & the RRs near these rooms are clean & stocked.									
36583	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> On Tuesday, October 28th at 6:00 p.m. we will be hosting a speaker in Wroten. We will need to make sure the bathrooms are cleaned and stocked and the whiteboard is cleaned.									
36603	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean the Wallingford guest room and put two sets of clean linens in the room.									
36665	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Admissions is hosting an Explore More Day on Saturday November 8th									
36667	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> On Saturday, November 8th we will be hosting Explore More day. Everything can be cleaned Friday afternoon. Clean the restrooms and make sure they are stocked.									
36668	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> On Saturday, November 8th we will be hosting Explore More day. Everything can be cleaned Friday afternoon.									
36695	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Mop all classrooms, clean elevator doors and track, clean all window ledges, clean fingerprints on windows, clean bugs out of light fixtures in 106 and clean all whiteboards unless it says "save" or it's boxed in.									

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
36719	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a visiting BB team coming in at 12:30 pm to use the gym. Please sweep the gym floor & make sure the lobby & RRs are spruced up.									
36792	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Before 11 am, please vacuum the room and clean up any trash left behind. Jessica cleaned it up the best she could. Another group left the room in shambles. Also put the chairs back in place.									
36811	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Cole 104 needs cleaned. We need to move a student in there as soon as possible. I was in there today, it isn't really dirty, but it does need cleaned up (especially the bathroom) and one of the ceiling tiles (near the doorway) has a hole									
36828	Completed	Holland, Jimmy			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> TODAY: Please clean Shriwise 7 after 1 pm today, Friday, November 14th. I have a guest in there now and a new one arriving tonight and staying all of next week. Only one bed needs made and please put in a couple of extra towels.									
37011	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please clean the Wallingford guest room and put two sets of clean linens in the room.									
37203	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I've noticed the Warren laundry room trash is overflowing and the floor needs swept. Leaves have blown in.									
37204	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> could we get Broadhurst hallways and kitchen swept? We have a lot of new students moving in on Sunday and it looked pretty bad today. At least we could get it right after they get here. Thanks,									
37211	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Classes have resumed. Dance class is on Mondays & Wednesdays at 9:15 am. Please make sure the floors are swept & mopped, & the room is otherwise clean for all classes & workshops. Thank you!!									
37252	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have a high school group coming to stay on campus Sunday night. They will be staying in the following rooms (these should already be cleaned). Sutton: 204 and 206									
37263	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> SC Admissions office is hosting Explore More Day Jan 19 2015: May we please have the following done in Cole Showrooms (including bathrooms) cleaned Lobbies cleaned Public bathrooms cleaned and stocked with soap and paper products									
37264	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> SC Admissions office is hosting Explore More Day Jan 19 2015: May we please have the following done in Wallingford Showrooms (including bathrooms) cleaned Lobbies cleaned Public bathrooms cleaned and stocked with soap and paper products									
37265	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
	<i>Desc:</i>	SC Admissions office is hosting Explore More Day Jan 19 2015: May we please have the following done in Broadhurst Showrooms (including bathrooms) cleaned Lobbies cleaned Public bathrooms cleaned and stocked with soap and paper products								
37267	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	SC Admissions office is hosting Explore More Day Jan 19 2015: I also need to use some rooms in Beech. Please make sure the rooms are clean, trash emptied and bathrooms clean in these two buildings. Beech 103, 104								
37268	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	SC Admissions office is hosting Explore More Day Jan 19 2015: I also need to use some rooms in Mossman. Please make sure the rooms are clean, trash emptied and bathrooms clean in these two buildings. Mossman 101, 102, 103, 104, 106, 107 and								
37269	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	SC Admissions office is hosting Explore More Day Jan 19 2015: We will also be in the library so please make sure the library bathrooms are cleaned and stocked before Monday.								
37271	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	SC Admissions office is hosting Explore More Day Jan 19 2015: We will be having lunch in the student center so can we get those bathrooms cleaned too.								
37274	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I would like to have Prokesh cleaned for use starting on Tuesday. We will have presidential search committee members using the room on Wednesday and Thursday of next.								
37425	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	On Monday, February 9th we have a guest speaker presenting in Wroten in the evening. There is a faculty meeting in Wroten on Monday so preparations can not be made for the event until after noon that day.								
37493	Completed	Holland, Jimmy			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i>	Clean the guest room, the current guest will be leaving on Sunday.								
37511	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Wednesday, February 18: overnight guest, checking out at 8:00 a.m. on Thursday								
37530	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Please clean the Wallingford guest room and put two sets of clean linens in the room.								
37537	Completed	Holland, Jimmy			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Please clean Cole 118 and put one set of clean linens in the room before Thursday afternoon. We have a faculty person staying on Tuesday and Thursday most weeks. I will send work orders when she needs it cleaned.								
37674	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	After 3:00 pm today. Please give Pounds a quick once over after the meeting. Vacuum, pull trash, & spruce up the room. Set-up is fine. Please check the RRs. There is another meeting tomorrow for Leadership. Thanks!								
38007	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
		<i>Desc:</i> After maintenance has the room machanically sound please clean thoughly for a high maintenance occupant. Must be done before graduation.								
38085	Completed	Holland, Jimmy			0.00	4.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Shriwise 19 is empty and needs to be cleaned.								
38121	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Presidential visit: Refresh meeting room and rest rooms between meetings. First one ends at 10:15 and the next one begins at 1:15. The setup will stay the same.								
38259	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I just wanted to let you know that due to all of the projects in Warren for the summer, we will be housing all of our summer students in Honor. If possible, we need a quick turn-around for cleaning up those apartments.								
38278	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The laundry room on 1 st floor needs to be cleaned								
38281	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> This room needs cleaned for early summer move in.								
38307	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Can we have Wally 213 and 215 (with connecting bathroom) cleaned on Friday? We will be moving track students into those rooms on Saturday. This should be the only room that needs cleaned early in Wallingford.								
38308	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Due to summer housing residents checking into Honors, I have listed the time that the apartments should be available for cleaning. If there are any changes I will let you know.								
38340	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Can the third floor apartment in Wallingford be cleaned Monday morning? Two RAs for next year will be moving in tomorrow. The RA didn't check out like I thought. He should be out by noon tomorrow.								
38342	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I forgot this one lol! Keith will be moving into Dave's old office in Sutton 303. He asked that the toilet be fixed as it doesn't flush and there is something decaying in there. A work order has been issued to fix the toilet.								
38350	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Shriwise 15 is empty and ready to clean. Mold in the living room on the ceiling and around the vent in the kitchen								
38412	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Cowley First will be using Wroten on Friday, May 15th starting at 11:00 a.m. for a lunch presentation. Please make sure the white board is clean and the restrooms are clean and fully stocked as well.								
38416	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Carpet stained, not clean								
38425	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please clean Cole 118.								
38457	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00

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Demand Work Orders by Activity Code

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FacilityCenter™

05/21/2015

10:32:08AM

Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
	<i>Desc:</i>	We will be housing an individual in the Shriwise 1 Guest Room starting on Sunday, May 24th - Wednesday, May 27th. He will be assisting the recording project we are working on in RPAC.								
38461	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Please clean the Wallingford guest room. The key should be in the room.								
38467	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	We should have a GA moving into Shriwise 19 the first week of June. The apartment will need a wipe down before she arrives.								
38468	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Can I have someone empty Lael's office trash? He left quite a bit of stuff - boxes, trash, etc. behind. I would also like to have his office vacuumed when time allows.								
38470	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Chris, the Hall Director for Wallingford is moved out of his apartment. It will need cleaned before the new HD moves in. The carpet needs shampooed (he had a cat and it does smell like lived there)								
38474	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	In addition to the guest we have staying until Thursday of next week we'll have an additional guest coming in on Friday, May 29th. This guest will be staying until the morning of the 30th.								
38475	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The room will then need to be cleaned again and ready to go first thing Monday morning (June 1). The new president will be staying in the room starting June 1.								
38477	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I have a professor moving into Shriwise 17 on June 3rd. The current resident will be moving out this weekend. Could I please have the room cleaned. This is a international scholar room, so there are items that will stay in the room (dishes,								
37660	Completed	Lauppe, Jonathan			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i>	custodial: wipe dust off stair ledge along the rail Mop stairs- clean vents in pounds								
38119	Completed	Lauppe, Jonathan			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i>	Presidential visit, please make sure Pounds Lounge and the nearest bathrooms are clean.								
38125	Completed	Lauppe, Jonathan			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i>	Presidential visit: They will have a breakfast with the search committee. Make sure the room and nearest restrooms are clean.								
38130	Completed	Lauppe, Jonathan			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i>	Presidential visit: They will have a luncheon at 11:45. Make sure that Pounds and the restrooms are clean.								
38136	Completed	Lauppe, Jonathan			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i>	Presidential visit: They will have a breakfast at 7:30 am. They will use the same setup as the day before. Make sure the room and nearest bathrooms are clean.								
38029	Completed	Lutes, Melvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The National ACT exam is this Sat, April 18. We will be using Mossman 101, 107 and 108. We will need the rooms clean & the RRs clean & stocked. Thank you. Rodney Worsham								

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Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
38300	Completed	Lutes, Melvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Needs to be cleaned. We have a resident who needs to be checked out of Honors and moved into this apartment by Friday @ 6pm.									
36660	Completed	Porter, Britt			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Could someone stop by and empty the trash in the Warren laundry room and sweep? It's overflowing, so there's a lot more lint on the floor than usual. Thanks!									
37456	Completed	Porter, Britt			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Do you have an extra office sized, small trash can? We need one for the Wallingford Laundry room. (If it is a bigger one, the guys will throw their room trash in it, but we need something in there for the ling).									
38241	Completed	Porter, Britt			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can Warren laundry room have the trash taken out? It's over flowing with lint. And can the floor be cleaned up a little? It is sticky by the laundry room.									
36039	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have a football coach who resigned that lived in Sutton 309-311. He turned in keys to HR, but left a bunch of stuff in 309-311. Can we shovel out that room and prepare it for Amanda Bintz to move into.									
37020	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can Broadhurst 201 be cleaned on Wednesday, December 10th? The student is moving out at 12:30noon. Another student will be moving in.									
38116	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Presidential visit will be on this day. Make sure that the grounds and buildings look spiffy. They will have a campus tour at 10:30 am.									
38129	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Presidential visit: Make sure that campus is spiffy for a campus tour at 10:30 am.									
36049	Completed	Vorderlandwehr, Audrey			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There are a couple of things I would like to request, please.									
37170	Completed	Vorderlandwehr, Audrey			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Shriwise #3 - Empty apartment. Needs cleaning. Toilet is blocked and really dirty									
37173	Completed	Vorderlandwehr, Audrey			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> #17 - Host apartment for visiting professor. Empty. Needs cleaning. Has extra furniture in apartment that needs to stay there for next visiting professor									
37536	Completed	Vorderlandwehr, Audrey			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Wally 117 needs cleaned. The student left southwestern and didn't check out the RA said the floor and shower are really dirty.									
37582	Completed	Vorderlandwehr, Audrey			0.00	1.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have a group of graduate students from China coming in two weeks. These rooms should already be clean, but they will need shower curtains and trash cans. We will take care of getting them linens.									
37914	Completed	Vorderlandwehr, Audrey			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Broadhurst kitchen needs cleaned.									
37953	Completed	Vorderlandwehr, Audrey			0.00	4.00	0.00	0.00	0.00	0.00

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Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
	Desc:	Can Wallingford: 109/111 114/116 117/119 Be cleaned? Also, please remove the shower curtains, trash cans, etc.								
37958	Completed	Vorderlandwehr, Audrey			0.00	3.75	0.00	0.00	0.00	0.00
	Desc:	Inspection findings: Dust, wipe, mop and get all the trash from the laundry room. Clean both fountains, vacuum hallways, wipe stair railers, sweep and mop ALL stairs. Vacuum, empty feminine products and get the trash from the bathroom.								
35659	Completed	Williams, Laura			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Please clean Warren 8								
35708	Completed	Williams, Laura			0.00	8.50	0.00	0.00	0.00	0.00
	Desc:	Ready for cleaning 100, 101, 102, 103, 104, 105, 106, 109 & 116								
35879	Completed	Williams, Laura			0.00	1.00	0.00	0.00	0.00	0.00
	Desc:	Mossman 104 needs to be cleaned and the tables put back.								
36074	Completed	Williams, Laura			0.00	2.50	0.00	0.00	0.00	0.00
	Desc:	Dr. Judith Shizuru scheduled to present at Southwestern College. The Most Powerful Form of Cellular Therapy" will be from 3:15 to 4:30 p.m. on Tuesday, Sept. 9 in Mossman 101. Clean bathrooms and room please.								
36192	Completed	Williams, Laura			0.00	2.50	0.00	0.00	0.00	0.00
	Desc:	The Wichita East District Clergy will be using Wroten for a meeting on Thursday morning from 10:00 a.m. - noon.								
36296	Completed	Williams, Laura			0.00	1.75	0.00	0.00	0.00	0.00
	Desc:	#4-Some mold around kitchen vent. Apartment needs to be cleaned.								
36392	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	Desc:	Please see that the Center for Belarusian Studies Office is unlocked on Thurs. Oct. 2, by 5:00. Also, you might want to touch the office up since it will be used for an interview.								
36732	Completed	Williams, Laura			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	I would like to put a request in for the lobbies in Reid Hall to be cleaned.								
36790	Completed	Williams, Laura			0.00	1.00	0.00	0.00	0.00	0.00
	Desc:	We have a student who will be moving into Broadhurst 204 on Thursday. May we please have the room cleaned.								
37021	Completed	Williams, Laura			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Clean room								
37083	Completed	Williams, Laura			0.00	1.50	0.00	0.00	0.00	0.00
	Desc:	I wasn't sure if Jacob McGuire emailed this to you yet, but, can we have these rooms cleaned out by January 11th when the new students move in?								
37084	Completed	Williams, Laura			0.00	1.25	0.00	0.00	0.00	0.00

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Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
	Desc:	I wasn't sure if Cindy had sent in these work orders to clean these rooms: 111 206 204 306 304								
37153	Completed	Williams, Laura			0.00	3.00	0.00	0.00	0.00	0.00
	Desc:	211 (if possible) needs cleaned tomorrow morning. The student will be arriving tomorrow for early check-in								
37155	Completed	Williams, Laura			0.00	4.00	0.00	0.00	0.00	0.00
	Desc:	Can the lobbies/all common areas and the entryways for Reid be mopped before students return? If not, can these areas be mopped during the first week of classes?								
37288	Completed	Williams, Laura			0.00	1.00	0.00	0.00	0.00	0.00
	Desc:	Wroten will be used on Wednesday and Thursday of this week for presidential search listening sessions. I'd like to make sure the white board is clean and the floor is vacuumed as well. Restrooms will need to be cleaned and fully stocked too								
37323	Completed	Williams, Laura			0.00	3.00	0.00	0.00	0.00	0.00
	Desc:	Also, the girls in that room have moved out completely. We would like to request that it be cleaned up. There is another work order to have some painting and such done. Coordinate with Marvin.								
37431	Completed	Williams, Laura			0.00	3.25	0.00	0.00	0.00	0.00
	Desc:	Shriwise 14 is empty and needs to be cleaned								
37581	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00
	Desc:	We have a group of graduate students from China coming in two weeks. These rooms should already be clean, but they will need shower curtains and trash cans. We will take care of getting them linens. Cole 210, 212, 214								
37588	Completed	Williams, Laura			0.00	4.75	0.00	0.00	0.00	0.00
	Desc:	The coach in Shri 16 has left and we need to get the room cleaned out and cleaned for use. Coordinate with Marvin's crew so that things can be moved out before you clean.								
37947	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	Desc:	. The folks from Fine Arts called me today with a request to use Wroten this afternoon because they had double booked the rehearsal hall. We have an event in Wroten Monday morning at 11:00 a.m. Can I please have someone go over to								
38022	Completed	Williams, Laura			0.00	2.00	0.00	0.00	0.00	0.00
	Desc:	On Monday morning I would like someone to go in and check Wroten for the faculty meeting at 11:00 a.m. Please check the restrooms, vacuum if necessary, clean whiteboard if necessary, and reset tables if necessary.								
38128	Completed	Williams, Laura			0.00	1.00	0.00	0.00	0.00	0.00
	Desc:	Presidential visit: Please make sure the meeting room and bathrooms are clean for a meeting at 9:15								
38132	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	Desc:	Presidential visit: Clean meeting room and bathrooms between meetings for this day. The first one ends at 10:15 am and the next one starts at 1:15 pm.								
38271	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00

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Activity: Clean Rm/Office/Dorm (02-100)			continued	224	0.00	236.00	371.56	0.00	0.00	371.56
		<i>Desc:</i> There is a small office room on the 2nd floor of the library (SE corner) that needs cleaning. It used to be where microfilm machines were kept. We've removed all the stuff and now it is available for George Gangwere to use as an office.								
38370	Completed	Williams, Laura			0.00	2.00	7.25	0.00	0.00	7.25
		<i>Desc:</i> Prior to camps starting we are producing an alumni Christmas album in RPAC. A few of the folks working on the album will need a place to stay. I would like to have 1 room cleaned in Reid.								
35681	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
		<i>Desc:</i> We had a guest stay in Shriwise 1 Sunday night and need to have it cleaned for another guest that will be coming in on Friday. This guest on Friday will be checking in in the afternoon and leaving Sunday afternoon.								
35719	Completed	Wilson, Barbara			0.00	1.50	10.88	0.00	0.00	10.88
		<i>Desc:</i> Larry sprayed for knats and the bug spray is dripping off of cabinets and such, please clean room. I thought Shelley said the lounge area. Might need to check with her.								
35757	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please clean rooms #103 for early check-in students today.								
35758	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please clean rooms #205 for early check-in students today								
35780	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
		<i>Desc:</i> While Paula's gone, could someone check the trash & RRs daily please? Thanks!								
36117	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please clean the Wallingford guest room and put clean linens in the room.								
36155	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please clean between 10:00 am & 3:00 pm. Friday night's guest should leave by 10 & Saturday night's should arrive after 3.								
36324	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> We will have an overnight guest in Shriwise 1 Friday, September 26th and again on Monday, September 29th. The guest over the weekend will be leaving on Sunday and the room can be cleaned for the guest on the 29th on the morning of the 29								
36325	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
		<i>Desc:</i> There was a guest in the room over the weekend, this guest will arrive Monday afternoon. Please clean first thing in the morning.								
36350	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
		<i>Desc:</i> We have 8 masters students arriving next Monday. They will be living on campus in the following rooms. Can we please have these rooms cleaned by Monday night.they arrive at 11pm. ~Sarah								
36379	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
		<i>Desc:</i> We have a guest arriving Thursday Oct 2nd, they will be staying through the weekend.								
36389	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
		<i>Desc:</i> Please clean Cole 118 and put clean linens back in the room.								
36444	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please vacuum and wipe down cubes and phones in the phonathon room.								

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36549	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Check room and make sure it's clean for a guest coming in Wednesday.										
36656	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> Unexpected guest is arrive tomorrow. Jessica has asked if BJ could stop and freshen up the room before then.										
36657	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
	<i>Desc:</i> Clean room after guest										
36664	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Admissions is hosting an Explore More Day on Saturday November 8th.										
36699	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> RPAC dressing rooms need to be put on the daily round of cleaning. They are pretty messy.										
36785	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> We will have a guest next week in Shriwise 1. His name is Mike Fitzpatrick. He will be arriving on Tuesday afternoon and checking out Thursday morning. I believe the room has been cleaned but it will need to be refreshed.										
36786	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
	<i>Desc:</i> Clean room after guest leaves in the morning.										
36797	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> Please clean Cole 118 after 1 pm today. There is currently a guest in the room and there will be a new guest arriving tomorrow afternoon.										
36848	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
	<i>Desc:</i> Would it be possible to have Wallingford 2E (apartment on the second floor) and bathrooms cleaned by Thursday morning										
36942	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> So we have this little mouse house (papers, trash, stuff that has dropped back there) between the wall and the credenza where we keep the refrigerator and microwave in our office. Is there any way we can have that area cleaned to see if										
37007	Closed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The Nutcracker is scheduled for Saturday, December 20th in RPAC, presented through the Edge studio and Leslie Felts.										
37041	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Athletics will be using room for interview canidates all week. Each day clean room at 2 pm. Some canidates may leave items in the room. Work around the items.										
37152	Completed	Wilson, Barbara			0.00	7.00	29.00	0.00	0.00	29.00	
	<i>Desc:</i> Hi! (I apologize if this is a duplicate email). If any of these were cleaned after December 12th, 2014, they do not need cleaned again.										
	Can we have the following rooms cleaned in Wallingford:										
37221	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I have guests staying in the Wallingford guest room this weekend. Please check to make sure it is clean.										
37256	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
	<i>Desc:</i> We will have a guest staying in Shriwise 1 on the night of Monday, January 19th. I would like to have it cleaned and ready to go by Monday afternoon, if possible.										

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37277	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> At 7 pm they will have a speaker in this lecture hall, make sure it's nice and clean by the end of the day.									
37350	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> walls and tables need dusted and the carpet is vacuumed before we start painting									
37355	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> I need the phonathon room cleaned. Please vacuum, dust and disinfect the cubes and phones, and dust the tables and the black storage box.									
37372	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> On Tuesday we will have a guest staying overnight in Shriwise 1. The room is ready but I'd like someone to check on it and freshen it, if necessary.									
37406	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Please clean the Wallingford guest room and put two sets of clean linens in the room.									
37407	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Ben Lim asked if he could stay in Shriwise 1 this weekend due to the computer upgrade. I told him he could, so we will need to have the room cleaned by Friday noon, if possible.									
37448	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> Please clean the Wallingford guest room and put clean linens in the room.									
37512	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Thursday, February 19: overnight guest, checking in on Thursday at noon, please have the room cleaned and ready to go for her by noon on Thursday. She will be checking out at 8:00 a.m. on Friday.									
37513	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Sunday, February 22nd: overnight guest, checking in on Sunday and leaving late on Monday.									
37514	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Please clean the room on Tuesday the 23rd.									
37574	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Clean room after guest leaves on Friday afternoon.									
37642	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> We will have another guest coming in on Sunday, March 8th and staying until Tuesday, March 10th. The room will need to be clean for this guest on Friday, March 6th.									
37643	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Current guest will be leaving March 10, please clean.									
37688	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> We are hosting Christian Howes on Friday night in RPAC. He will be playing along with 4 other folks. I would like to make sure both dressing rooms are clean and fully stocked with paper product.									
37689	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> We are hosting Christian Howes on Friday night in RPAC. . I would like to make sure the Green Room is cleaned. I would like to feed the band dinner in their instead of the dressing rooms.									
37698	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Clean Rm/Office/Dorm (02-100)				continued	224	0.00	236.00	371.56	0.00	0.00	371.56
		<i>Desc:</i> Our current Shriwise 1 guest will be leaving later today (around 4:00 p.m.) I received an email this morning about the possibility of another guest staying this week on Wednesday - I went ahead and said yes.									
37699	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Phonathon room was used by food service over the weekend. There is a food on the floor and an odor in the room. If we could get the floor vacuumed and maybe sprayed with some air freshener.									
37723	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
		<i>Desc:</i> Please clean the Wallingford guest room and put one set of clean linens in the room. I will have a guest staying there on Saturday evening.									
37725	Completed	Wilson, Barbara			0.00	1.50	10.88	0.00	0.00	10.88	
		<i>Desc:</i> Please clean the following rooms in Wally:111 and 109 (plus bathroom) The students will be here on Friday, March 27th and Saturday, March 28th.									
37726	Completed	Wilson, Barbara			0.00	1.50	10.88	0.00	0.00	10.88	
		<i>Desc:</i> Please clean the following rooms in Wally: 119 and 117 (plus bathroom) The students will be here on Friday, March 27th and Saturday March 28th									
37727	Completed	Wilson, Barbara			0.00	1.50	10.88	0.00	0.00	10.88	
		<i>Desc:</i> Please clean the following rooms in Wally: 116 and 114 (plus bathroom) The students will be here on Friday, March 27th and Saturday March 28th									
37888	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
		<i>Desc:</i> Please clean the Wallingford guest room and put two sets of clean linens in the room. It will be used March 23-25.									
37897	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
		<i>Desc:</i> We will have a Shriwise 1 guest staying overnight Tuesday night, March 24th. He will be staying until Wednesday, late in the day. Please clean the room on Thursday next week.									
37918	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
		<i>Desc:</i> We will have a guest (Soccer coach candidate) staying in Shriwise 1 on Sunday, March 29th & Monday, March 30th. Shriwise 1 can be cleaned prior to Friday, March 27th.									
37933	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
		<i>Desc:</i> Please clean the Wallingford guest room and put clean linens in the room.									
		Thank you, Pat									
37950	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
		<i>Desc:</i> We have a Shriwise 1 guest that will be staying this weekend, Saturday and Sunday night. We currently have a guest staying until Tuesday. The room will be ready for cleaning Wednesday - Friday morning.									
37955	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
		<i>Desc:</i> Please clean the Wallingford guest room and put two sets of clean linens in the room. I will have a guest staying Monday, April 6th.									
37967	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
		<i>Desc:</i> We have a last minute guest coming today. Please have Shri 1 clean & ready before 3:00 pm. Thanks!!									
38012	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
		<i>Desc:</i> Please clean the Wallingford guest room and put one set of clean linens in the room. The room will be used April 10th - 14th.									
38123	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Clean Rm/Office/Dorm (02-100)				continued	224	0.00	236.00	371.56	0.00	0.00	371.56
		<i>Desc:</i> Presidential visit: A all college Q and A will be in RPAC from 4 to 5, please make sure RPAC and the nearest restrooms are clean.									
38126	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
		<i>Desc:</i> Presidential Visit: Meeting with President Merriman at 8 am. Make sure his area and the nearest bathrooms are clean.									
38133	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
		<i>Desc:</i> Presidential visit: They will be using Kibbe at 2:30 pm. Please make sure it and the bathrooms are clean.									
38134	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
		<i>Desc:</i> Presidential Visit: There will be a Q and A in RPAC at 4 pm. Make sure it and the nearest bathrooms are clean.									
38280	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
		<i>Desc:</i> Please clean the Wallingford guest room and put one set of clean linens in the room. A guest will stay there from May 8-16.									
38302	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
		<i>Desc:</i> Need to be cleaned - 109, 111, 114, 116, 117, 119, 122									
Activity: Follow Up (02-170)				1	0.00	0.25	0.00	0.00	0.00	0.00	
35740	Completed	Holland, Jimmy			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Apt 12 - It appeared that work was being done in there (cleaning supplies were in the living room and kitchen)									
Activity: Grafitti Clean Up (02-180)				2	0.00	2.25	0.00	0.00	0.00	0.00	
36326	Completed	Mcperson, Greg			0.00	1.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I noticed that someone painted some penises on the sidewalk on Warren St. that runs the length of the practice field. Can you please send someone to get that cleaned up?									
38427	Completed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Steve Wilke has requested that I put this work order in to have the graffiti that has been stamped on campus removed. There are several images of a cat on the pavement by wallingord and the student center. And one on the stop sign at the									
Activity: Infectious Waste-Remo (02-200)				34	0.00	12.50	21.75	0.00	0.00	21.75	
35651	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I returned to my apartment after being away this summer and have noticed there is mold in some spots in between the cracks of the ceiling and walls in both the kitchen and bathroom.									
35902	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Stuff is also coming off the walls of the bathroom, mold?									
36036	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I had a couple people come to me and say they believed there was mold growing in their rooms They had cleaned it before they showed it to me so I don't know for sure, but I thought I would bring it up to you anyway.									
36397	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Reid Room 201 has mold in bedroom now. Please take care of.									
36510	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Reid Hall room 103 needs to the shower cleaned for mold on the bottom of the shower and the shower walls.									
36514	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Room 203 in Reid Hall needs to have a shower cleaned for mold. It is on the ceiling as well.									

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Activity: Infectious Waste-Remo (02-200)			continued	34	0.00	12.50	21.75	0.00	0.00	21.75
36541	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Shriwise 14 - Mold around the kitchen vent.									
36624	Completed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I live in Sutton 204, and there are black mold spores growing on the fins of my ac unit. I've attached a picture of what it looks like. Could you please send someone to come and look at it?									
36733	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Reid room 201 is still dealing with mold issues in the bathroom.									
36798	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We will have to do more then wipe this off. I wanted to check in and see if you've had any moisture issues in your bathroom since maintenance worked on the shower above your room. I'm assuming they haven't re-drywalled that area yet.									
36863	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 103 storage room...has major mold and is making show room smelly.									
36968	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There appears to be mold on the wall that was behind the fish tank that was removed last week. Would someone please come take a look and spray some bleach or something?									
37040	Completed	Holland, Jimmy			0.00	1.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> I am an RA in Broadhurst. In room 210 there is mold. There is a circle of mold on a ceiling tile by the door and mold on the ceiling of the shower and on the ceiling across from the toilet. The resident has moved out.									
37193	Completed	Holland, Jimmy			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Honors 7 - Mold in the air conditioner. Fan parts of air conditioner need to be taken out so I am unable to clean it myself. I normally sleep with the air conditioner on but unable to do so as it is making me sick.									
37303	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The fish tanks are all gone now and there is mold on the floor. Would someone please come take a look? Max said it was black mold. Please clean today. Thanks!									
37697	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We definitely continue to have a moisture issue in Shriwise. What can be done to combat the mold in Chris's room?									
38275	Open	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have mold in our shower that I have tried to get rid of but some of it wont go away. Please come and fix it at your earliest convenience.									
38453	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Mold in shower									
37476	Closed	Lauppe, Jonathan			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Room 105 bathroom has a leak and mold. I believe it maybe a possible drain leak from the room above. A work order has been issued for the leak.									
36298	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> #8 - Mold on kitchen vent									
36299	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> #9 - Mold spots in kitchen (where the wall meets ceiling)									

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Activity: Infectious Waste-Remo (02-200)				34	0.00	12.50	21.75	0.00	0.00	21.75
36300	Completed	Williams, Laura	continued		0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> #10 - Mold in kitchen vent.									
36301	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> #11 - Mold in bedroom & kitchen vent									
36302	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> #16 - Mold in kitchen vent									
36303	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> #19 - Mold in bedroom vent (getting on clothes and shoes in closet). Resident has cleaned mold but it is still inside the vent									
36812	Completed	Williams, Laura			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is some green or blue something I think is mold high up in the bathroom of honors 8 on the wall with the fan.									
36913	Completed	Williams, Laura			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 207 looks to have the start of mold in the bathroom.									
36965	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I got the note about the mold and wanting to make sure it was dead before you started painting. I just wanted to make sure that the bathroom wasn't being overlooked and was being treated as well.									
35725	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> Reid has a water leak on third floor by room 309. The picture attached shows the leak with mold.									
35839	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> A bad leak under the sink has caused mold.									
36316	Closed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 118 - mold near the air conditioner (it looks like it is from condensation, but the ceiling tile might need cleaned up.									
36499	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> I was wondering if someone could possibly come take a look at our shower. I noticed today that there is a considerable amount of mold growing in it, and I am not sure how to handle the situation.									
36843	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> Wallingford 221 is having mold issues around their air conditioner unit. Please clean as soon as possible.									
37131	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> The ceiling in my bathroom is starting to grow mold or just bad rust. I'm not quite sure.									
Activity: Linen Required (02-230)				6	0.00	2.00	14.50	0.00	0.00	14.50
35666	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Could I please have bedding sent to the following rooms for international students that will be arriving late at night? The first two will arrive on Thursday. Thank you!									
35871	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please put 2 sets of bedding in Cole 205 and Cole 216, one set of bedding for Cole 212 and Wallingford 209. These are for international students and they will be arriving tonight.									
35835	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81

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Activity: Linen Required (02-230)				continued	6	0.00	2.00	14.50	0.00	0.00	14.50
	<i>Desc:</i> Please put a bag of bedding in Wallingford 303. Jose Avila will be arriving Tuesday evening.										
36041	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
	<i>Desc:</i> They need two bags of bedding for the Chinese scholars that just arrived.										
36042	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> Pick up the dirty linens from Pat's office please.										
37894	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25	
	<i>Desc:</i> I forgot to add linens to this list of things to place in the rooms. Please add linens for March 27th - 28th in Wally 109/111 114/116 117/119										
Activity: Move Books/Furniture (02-270)				25	0.00	23.00	63.44	0.00	0.00	63.44	
37334	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 313 both beds unlofted										
37335	Completed	Butler, Janet			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 316 both beds unlofted										
35639	Completed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I would like the beds to be bunked in Cole 202. If the bed on the east wall be bunked on top of the one on the west that would be great!										
35648	Completed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 314 needs one bed lofted										
35668	Completed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Put two mattresses from 106 in 104										
35679	Completed	Holland, Jimmy			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Amanda Bintz will be moving to Sutton. Please move the bed in Sutton 302 to sutton 105. It's missing a bed.										
35904	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I was wondering if it was possible for me to get my beds lowered in sutton room 100? Please										
35923	Completed	Holland, Jimmy			0.00	12.00	43.50	0.00	0.00	43.50	
	<i>Desc:</i> Here is a list of beds to be lofted or bunked for the second floor										
35924	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Here is a list of beds to be lofted or bunked for 3rd floor										
36387	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am an RA here in Cole hall on the third floor and I have a resident that is having surgery this Thursday and is needing her bed unlofted before then please. Her room number is 318, and it is the only bed that is lofted in that room.										
37087	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I'm in Honors 12 and I would like the bed against the south wall to be lofted.										
37200	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Move Books/Furniture (02-270)				continued	25	0.00	23.00	63.44	0.00	0.00	63.44
	<i>Desc:</i>	Hi my name is Jerlecia and my roommate and I wanted to know if someone could come loft our beds in Cole hall room #105.									
38406	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Beds that need to be unbunked or unlofted in Cole Hall.									
38407	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Beds that need to be unbunked or unlofted in Cole Hall									
38408	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Beds that need to be unbunked or unlofted in Cole Hall									
38449	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Unbunk beds									
37328	Completed	Porter, Britt			0.00	1.00	3.63	0.00	0.00	3.63	
	<i>Desc:</i>	101 beds bunked									
37329	Completed	Porter, Britt			0.00	1.00	3.63	0.00	0.00	3.63	
	<i>Desc:</i>	213 beds bunked- green comforter on top									
37330	Completed	Porter, Britt			0.00	1.00	3.63	0.00	0.00	3.63	
	<i>Desc:</i>	302 1 bed lofted									
37331	Completed	Porter, Britt			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	306 beds bunked									
37332	Completed	Porter, Britt			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	307 both beds unlofted									
37333	Completed	Porter, Britt			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	311 both beds unlofted									
37679	Completed	Porter, Britt			0.00	0.50	1.81	0.00	0.00	1.81	
	<i>Desc:</i>	Can I get one of the beds in 315 unlofted?									
35635	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i>	Cierra in Cole 305 would like one of her beds lofted.									
35636	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i>	Abbie in Cole 109 would like to bund her beds. This should be the last RA request. I figured that you wouldn't have these done with this late of a request. That's fine.									
Activity: Odor Control (02-280)				11	0.00	1.00	0.00	0.00	0.00	0.00	
37080	Completed	Butler, Janet			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Cole 317 - If you have deodorizer, we need it for this room.									
37015	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Please fill/replace air sanitizer in men's basketball locker room.									
37367	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Smell in back entry and elevator									
37570	Closed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00	

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Odor Control (02-280)				continued	11	0.00	1.00	0.00	0.00	0.00
	Desc:	There is a strange smell in Beech 107. It's almost like something is burning. Charlie says he has been smelling it for a couple weeks. Would someone please come check it out?								
37662	Closed	Holland, Jimmy			0.00	0.25	0.00	0.00	0.00	0.00
	Desc:	We smelled a funk in Sutton today and it kind of smelled like marijuana/skunk, so we went to investigate. We found that the empty suite 204/206 has a funk. I couldn't tell where it's coming from.								
38363	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	room smells a little musty								
38393	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	smells								
38430	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Stewart Fieldhouse concession stand has an odor again								
36006	Completed	Porter, Britt			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	There is a terrible odor in the lobby. Maybe the drain is dry again. Thanks!								
35717	Completed	Williams, Laura			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	227-smells of cigar smoke								
37103	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	We have that awful odor coming out of the concession stand again. It is starting to drift into Stewart Fieldhouse lobby and we have football coaching candidates this week touring the building. Can you help								
Activity: Other, Clean (02-290)				15	0.00	8.75	13.63	0.00	0.00	13.63
36697	Completed	Brown, Serena			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Clean bugs out of light fixtures								
37092	Completed	Brown, Serena			0.00	1.50	0.00	0.00	0.00	0.00
	Desc:	Clean bugs out of light fixture								
37133	Completed	Brown, Serena			0.00	1.50	0.00	0.00	0.00	0.00
	Desc:	Clean bugs out of light fixture.								
36850	Completed	Butler, Janet			0.00	0.25	0.00	0.00	0.00	0.00
	Desc:	The chalk dust in the trays of the Darbeth classrooms needs picked up/vacuumed please.								
36691	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Clean wall behind trash bin in Java and under soap and paper dispenser on wall. Clean all window ledges building wide. Clean bugs out of light fixtures in NW entry. Sweep and mop stairs. Clean trash out of stair ledges.								
36715	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Wipe down all window ledges and stair edges.								
37164	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Tennant guys will be here at 10 am to do training on the T5 machine.								
38050	Completed	Lutes, Melvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Other, Clean (02-290)				15	0.00	8.75	13.63	0.00	0.00	13.63
<i>Desc:</i> I just left the three electronic hall of fame displays: Natural Science in Beech, Business in Mossman 1st floor, and Educators in Mossman 2nd floor. All three now have the monitors in place and should be finished with "handling" :)										
36759	Completed	Porter, Britt			0.00	1.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Clean closet, anything not used bring to the shop or if it is trash throw it away. Remove all dirty rags mops and dust mops to be washed. Clean edges on the stairs under the rails.										
36731	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Wipe main entry areas with stainless cleaner and water fountain. Sweep stair edges.										
36690	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> Clean closet, remove all dirty rags and mops. Clean all office and entry window ledges including back entry under blind.										
36766	Completed	Williams, Laura			0.00	1.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Work on all door frames, door tracks under the doors and ledges.										
36827	Completed	Williams, Laura			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Also, could someone clean out the vents? There's a lot of dust build-up.										
37583	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
<i>Desc:</i> Remove non-elevator items out of the elevator room										
36167	Completed	Wilson, Marvin			0.00	2.50	10.00	0.00	0.00	10.00
<i>Desc:</i> On Wednesday and Thursday of this week, HR is hosting benefit enrollment days. I met with them last week and we worked on a layout of for the library reference room.										
Activity: Paper Towel Disp, Repl (02-320)				1	0.00	0.25	1.81	0.00	0.00	1.81
35961	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81
<i>Desc:</i> The paper towel dispenser on the southeast wall in Beech 111 isn't working. The towels seem to be stuck in there. Would someone please come take a look at it and fix it?										
Activity: Remove Laundry/Linen (02-360)				1	0.00	0.50	3.63	0.00	0.00	3.63
37248	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
<i>Desc:</i> Michelle has more linens from Cole Showroom that needs washed. They are on the big round table at the welcome center. They can be taken back to Cole if you like.										
Activity: Remove Trash (02-370)				12	0.00	8.50	5.44	0.00	0.00	5.44
35882	Completed	Carpenter, Donna			0.00	2.50	0.00	0.00	0.00	0.00
<i>Desc:</i> We have a lot of trash that needs to be picked up in the hallways and the Leadership office M123.										
36269	Completed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> The students are putting trash in the exterior trash cans, the one by the north east entrance is overflowing.										
36281	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> There is a buildup of trash in different places in White PE. The one located in the east stairwell appears to have something that has spoiled in it as the stairwell smells awful.										
36164	Completed	Porter, Britt			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> The laundry room trash is about to overflow.										

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Activity: Remove Trash (02-370)				12	0.00	8.50	5.44	0.00	0.00	5.44
35638	Completed	Williams, Laura	continued		0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Would someone please empty the trash in Beech 106 in the copier room? There is a ton of bugs in there. Thank you!									
35802	Completed	Williams, Laura			0.00	3.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> There are bags of trash in M118 and M122 that need to be removed. The ones in M118 are in the southwest corner.									
37161	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> 2nd floor and 3rd floor lobby trash needs to be taken out.									
36119	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The trash in Mossman 105D (this is the first office on the right side in Mossman 105) needs to be emptied as well as the trash in the Mossman Hallway.									
36438	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Yesterday I noticed that the trash can near the north door of Wallingford needs to be emptied. The can was close to being full and there were bees flying around it.									
36593	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81
	<i>Desc:</i> We had an event today with food. I was wondering if someone could come empty the food trash before the weekend. It's mainly in the reading room (formerly the reference room).									
36594	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81
	<i>Desc:</i> Michael just told me that the trash/recycling can in stairs between Beech and Mossman has a bunch of bugs flying around. He thinks maybe there was some food dumped in there. We just wanted to be sure you knew.									
37968	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81
	<i>Desc:</i> There is a very full trash can in the Little Theatre that needs emptied. It may have been left over from the Youth Symphony Concert last weekend. Thanks!									
Activity: Repl Hand Soap (02-380)				8	0.00	2.75	0.00	0.00	0.00	0.00
37936	Completed	Brown, Serena			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Now we're low on soap in the women's restroom on the first floor. :)									
36287	Completed	Davis, Corey			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We are out of hand soap in the women's bathroom on the first floor.									
35897	Completed	Holland, Jimmy			0.00	2.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The hand soap is empty in the lady's RR. Please fill & check / clean RR. Please check / clean men's RR too. Thanks!									
36754	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Women's restroom - soap is out and paper towels aren't feeding well. Help, please?									
36250	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Diane needs soap in the Moundbuilder Market & they might need paper towels in the Lady's room.									
35967	Completed	Williams, Laura			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Soap Dispenser out in lower-Christy womens room									
36473	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Men's RR is out of soap									
37409	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Repl Hand Soap (02-380)				continued	8	0.00	2.75	0.00	0.00	0.00
<i>Desc:</i> Do you think you could notify someone and let them know that there is no more soup in the Women's bathroom on the 2nd floor?										
Activity: Repl Paper Supplies (02-390)				44	0.00	9.75	14.50	0.00	0.00	14.50
36775	Completed	Brown, Serena			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> Please send a case of toilet tissue to Sutton 200. Thank you.										
37108	Completed	Brown, Serena			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> The downstairs women's restroom in Beech needs paper towels please.										
37365	Completed	Brown, Serena			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> please send a case of toilet tissue to Sutton #200. Thank you. cindy w.										
38371	Completed	Brown, Serena			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> The paper towel dispenser needs filled in the Student Life office in Sutton center.										
35663	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Paper towels needed in the dish room.										
36075	Completed	Butler, Janet			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> The upstairs Darbeth women's bathroom needs paper towels.										
37364	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> They are out of paper towels on the serving line and in the dish room.										
37371	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Out of paper towels at the salad prep area.										
37470	Completed	Butler, Janet			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> Can we get some toiler paper for Cole hall?										
35775	Completed	Carpenter, Donna			0.00	4.00	0.00	0.00	0.00	0.00
<i>Desc:</i> We need paper towels in the women's restroom on the lower level in Beech. Also the trash hasn't been dumped in the building. Would someone please come take care of these things for us?										
36383	Completed	Davis, Corey			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> The women's bathroom on the main floor of the library is out of paper towels. I meant to send this email sooner, sorry!										
35655	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Please deliver a case of toilet tissue to Sutton.										
35661	Completed	Holland, Jimmy			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> Can we get 2 boxes of toilet paper to Reid?										
35744	Completed	Holland, Jimmy			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> Can I get two boxes of TP delivered to Cole Hall?										
36410	Completed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> Deliver 1 box of tp										
36581	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Jacob would like a box of TP please.										
36884	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Repl Paper Supplies (02-390)				continued	44	0.00	9.75	14.50	0.00	0.00	14.50
		<i>Desc:</i> The women's bathroom in the library is out of paper towels. The roll that's on there is split and nearly gone. I haven't checked lately, but I think we're also low on toilet paper in the same bathroom.									
37010	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The men's bathroom in the library is out of toilet paper. Big week for studying at the library!! We've had extra hours open, too.									
37436	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> One of the stalls in the ladies is bathroom is out of TP.									
37467	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Mike just told me that there are no paper towels in the ceramic's building and he has class tonight. Please have someone stalk paper towels and empty the trash before his 6:00 class.									
37534	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hey I wanted to let you know that the paper towel dispenser in the upstairs men's restroom in Christy is out of paper towels. Top floor Tad									
38055	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hey could I get a box of toilet paper for broadhurst?? If you have one available I can pick it up!									
38276	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please send toilet tissue to SUTTON 200 thank you									
35914	Completed	Porter, Britt			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please deliver a box of toilet paper to the Student Life Office in Sutton Center. I gave our box to Wallingford on move-in day.									
36330	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Out of paper towels at the salad area									
36360	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Paper towels needed.									
36365	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please send a case of toilet tissue to Sutton 200. Thank you									
37024	Completed	Ruge, Sammy			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Out of paper towels									
36016	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Can I please get 1 box of toilet paper delivered to Honors 7, for the Shriwise and honors residents.									
37417	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hey, could I get another box of toilet paper please?? Thanks!									
37432	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Admissions is down to 1.5 rolls of toilet paper. Could we please increase our ration? Please and thank you!									
38071	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Max needs TP please. They only have the roll on the holder left.									
38084	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Can I please get a box of toilet paper delivered to Honors 7 for Shriwise and Honors Apartments.									

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Activity: Repl Paper Supplies (02-390)				continued	44	0.00	9.75	14.50	0.00	0.00	14.50
35919	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> Paper Towels out in Womens Restroom, lower Christy										
35963	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
	<i>Desc:</i> Diane needs paper towels in the Moundbuilder Market, please.										
36094	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
	<i>Desc:</i> Please put a new role of paper towels in the restroom in the student life office in Sutton center.										
36169	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63	
	<i>Desc:</i> The Java Jimx & the back Men's RR need paper towles, and others are getting low.										
36246	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Can I get a box of toilet paper delivered to my room 102 (the RD Apartment).										
37293	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Hi the paper towels are out on the third floor of Christy in the men's restroom Thanks Tad										
37609	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> TP almost out in the lady's RR. Please check men's room & paper towels too Thanks!.										
37614	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please deliver a box of toilet paper to the Student Life office in Sutton Center.										
37912	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
	<i>Desc:</i> please deliver a case of toilet tissue to Sutton room 200. thank you										
37930	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81	
	<i>Desc:</i> We're low on toilet paper in the upstairs women's restroom.										
38014	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> need towels in womens' bathroom										
Activity: Soap Disp, Replace (02-410)				2	0.00	0.00	0.00	0.00	0.00	0.00	
36182	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Women's restroom dispenser needs replaced.										
36447	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In the Lady's room in the back hall - the soap dispenser fell off the wall.										
Activity: Toilet Paper Disp, Repl (02-430)				6	0.00	0.25	0.00	0.00	0.00	0.00	
36123	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> And the last thing is the toilet paper holder in our bathroom completely fell off the wall.										
38283	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Toilet paper holder fell off of the wall.										
36184	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 2 toilet paper dispensers need replaced										
36519	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Toilet Paper Disp, Repl (02-430)				6	0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Replace broken toilet paper dispenser, first stall on the left.								
36154	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The toilet paper holder in the family restroom behind the stadium needs fixed or replaced. The duct tape doesn't seem to work... I've been in this bathroom a coue times this last week and the paper is always on the ground.								
36156	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The toilet paper holder in the family restroom behind the stadium needs fixed or replaced. The duct tape doesn't seem to work... I've been in this bathroom a coue times this last week and the paper is always on the ground.								
Activity: Towel Bar, Broken/Rep (02-440)				1	0.00	0.25	0.00	0.00	0.00	0.00
36498	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> And our towel rack that is located by the sink is broken.								
Activity: Trash Can Liner, Repl (02-460)				2	0.00	0.00	0.00	0.00	0.00	0.00
35940	Completed	Porter, Britt			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> It's that time again!!! Gene Hartman(Jantz Stadium supervisor) needs another box of the big trash can liners for the trash containers in Jantz Stadium. You can deliver them to my office and I will see that Gene gets them.								
36384	Completed	Porter, Britt			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Gene Hartman(Jantz Stadium supervisor) needs another box of trash can liners for the trash cans in Jantz Stadium. We have a big weekend coming up.								
Activity: Trash Can, Replace (02-470)				2	0.00	0.50	0.00	0.00	0.00	0.00
35883	Completed	Williams, Laura			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> We will need two large trash cans in Mossman 101 and M108 for student orientations. Needed by 11 am.								
37753	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Can you please put trash cans and shower curtains in the following Wallingford rooms/bathrooms before March 27th: 109/111, 114/116 117/119								
Activity: Unlock Doors (02-480)				1	0.00	0.00	0.00	0.00	0.00	0.00
36057	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Can we have the copy machine and the room with our microwave, etc. opened in the mornings, please? It is staying locked and it would be nice to be able to use the microwave for lunch, or heating coffee in the morning.								
Activity: Window sill/Counter (02-520)				1	0.00	0.25	1.81	0.00	0.00	1.81
36687	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81
		<i>Desc:</i> Wipe ledges under windows under doors in main lobby								
Activity: Carpet Care-Extr/Sham (02-560)				1	0.00	4.50	0.00	0.00	0.00	0.00
36521	Completed	Brown, Serena			0.00	4.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please shampoo the carpet in the student life conference room on either October 20th or 21st.								
Activity: Extract (02-630)				1	0.00	1.50	10.88	0.00	0.00	10.88
36479	Completed	Holland, Jimmy			0.00	1.50	10.88	0.00	0.00	10.88
		<i>Desc:</i> Apparently, one of the little storage areas in the CLASSROOM down here is leaking water onto the carpet.								

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Activity: Other (02-640)				11	0.00	4.00	21.75	0.00	0.00	21.75
37479	Completed	Brown, Serena			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Sutton 204 and 206 have guest linens that need picked up.									
38044	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Kristin needs the square footage of the Moundbuilder Market storage room & the apparel space of the Market space from the west wall to the roll-down gate that separates the 2 spaces.									
36114	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Kibbe needs to be left unlocked all day everyday from now on.									
36515	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Just wanted to let maintenance know that there are yellow mop buckets out on the third and second floor of Reid Hall. I don't know why they are out either. I just don't want students to take them or anything.									
36757	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The men's bathroom paper towel dispenser is no longer attached to the wall, but is on the floor. (big oops) There is an event here this weekend, as you may know.									
36802	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Tonight it our end of the season meeting for women's soccer. We normally use this time to clean our locker room and the SC Bus.									
37229	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a rug outside of 1st class that needs smoothing.									
38062	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We would like to also get a floor mat for the main door to we don't track as much mud into the building if possible.									
38139	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have a rug that keep moving. It's in a high traffic area and we have to move it away from the conference room door every day. Is there anything that can be put on the back of the rug or on the carpet to stop this from happening?									
36111	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hello, we had a vacuum in the broadhurst kitchen, do you know if one of your cleaners may have picked it up ? Also is there any way that I could get a roll of trash bags for the kitchen trash can? Thanks! I hope you had a great weekend!!									
37473	Completed	Wilson, Barbara			0.00	3.00	21.75	0.00	0.00	21.75
	<i>Desc:</i> Check the tables and chairs count in Beech, Christy, Darbeth, Mossman and Wroten. You have a 3 week timeline.									
Activity: Environmental Services Rounds (02-700)				3	0.00	0.75	2.00	0.00	0.00	2.00
36455	Completed	Holland, Jimmy			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> I have two boxes of shredding I need picked in my office.									
36040	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I'm wondering if the library can get a recycling dumpster again this week. We can use it Tues/Wed/Thurs.									
36925	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We also have a pretty big trashpile and recycling (mostly cardboard) that is in the hallway in Christy, 2nd floor from clean out in the safe storage area that will need to be picked up.									
Activity: Pest Control (03-010)				19	0.00	7.75	0.00	0.00	0.00	0.00

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Activity: Pest Control (03-010)			continued	19	0.00	7.75	0.00	0.00	0.00	0.00
36856	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> In my office is a dead mouse- could someone please retrieve asap?									
35658	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Also my office (Beech 106) has lots of bugs flying around. I think someone threw some food away and the trash just didn't get removed. Would someone please come and help me get rid of the bugs?									
35669	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Carrie has seen mouse droppings in her office.Please place a trap. Thanks!									
35845	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I've had reports of mice in Kristen Pettey's (M112) and Carrie Lanes'(122) as well as my own (M134).									
35859	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Spray behind Wally for flees. Jimmy said the front yard too.									
35907	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> 201 and 205 are being used my mice, there's boxes and stuffing from a couch that have been chewed up.									
36056	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> One more thing, a student saw a mouse in M 126, Psych Lab.									
36095	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The consecion stand lady told Joe that there is a wasp nest in the lower section of the bleachers near the third stairway.									
36249	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> First thing in the morning, please see the red wasp nest above the door at the potery shack end of the building. See Jimmy for questions.									
36457	Completed	Schuster, Larry			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Giant Wolf spiders in the locker room. Can you please spray outside for spiders?									
36675	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There's evidence that I have a mouse (or mice) in my office. Would it be possible for someone to place a trap for me?									
36703	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Mouse in Margaret's Room Just saw one run in there under the door.									
36800	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I seem to have an infestation of bugs that are coming from the light in my ceiling.									
36806	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> 3. We have mice in the building as well. A few days ago a student mentioned that they thought they saw one but weren't sure and then this morning there were mouse droppings on my desk.									
36920	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The traps have caught two mice and they need to be disposed of.									
36950	Closed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> Reid 207 found a mouse in our room about a month ago and its still pretty alive. Could we possibly do something more to catch it? My rommates are kind of freaking out a lot.									
37073	Closed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00

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Activity: Pest Control (03-010)				19	0.00	7.75	0.00	0.00	0.00	0.00
<i>Desc:</i> We have a bat in RPAC. I've told BJ. She'll look for guano to see if she can tell where it's perching.										
37085	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
<i>Desc:</i> I still have live bugs in my office. Some of them have passed on and gone to bug heaven, but I still have a few landing on my desk. With the holidays coming I will be out of my office more and I'm wondering if it would be a good time to										
36807	Completed	Wilson, Marvin			0.00	1.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Please check the room for possible mouse entry. Like around the windows & such while you're there to check the heat.										
Activity: Clean-ups (03-020)				2	0.00	0.00	0.00	0.00	0.00	0.00
37383	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> There's a light broken at the bottom of 77 on Kirk Drive.										
37974	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Northwest corner of the Beech sidewalk has white powder on it.										
Activity: Moving Services (03-030)				188	0.00	102.00	516.00	0.00	0.00	516.00
36623	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> I put two more broken chairs in the hallway in Mossman. They came out of M108.										
36861	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> I just heard from our supplier who is doing the new Business Hall of Fame. They are ready for the large zinc plate from the current HOF in Mossman hallway. Would it be possible for one of the guys to take that down and bring it to me.										
37156	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00
<i>Desc:</i> We have some shelves in Marjorie's office that we would like to move to another spot in her area. They have to be attached to the wall. Could someone help us with that?										
37247	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> When you have time Lael has taken down the remaining Christmas decorations in RPAC and would like you to store them with the rest of the Christmas stuff.										
37317	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> There is a broken chair in PR that needs trashed. It has a note on it. Thanks!										
35721	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
<i>Desc:</i> There are 39 boxes in Mossman that have UPS labels on them. They are ready to be picked up and taken to the Plant ops shop for UPS pick-up. Thanks!										
35743	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> If possible, could I have a desk from Apt 11 to be moved to Apt 10 so that there is 1 in each room?										
35745	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> Apartment 16 and 10 also need an extra desk chair if there are any available.										
35804	Completed	Carroll, Justin			0.00	0.50	4.00	0.00	0.00	4.00
<i>Desc:</i> I need some heavy boxes moved out of Mossman 105D. Just check with me when they get a chance to come over.										
35830	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Moving Services (03-030)			continued	188	0.00	102.00	516.00	0.00	0.00	516.00
	<i>Desc:</i>	Dave needs us to take this file cabinet to the library storage. A small, wooden, 2 drawer file cabinet. It is the "lobby" of the president and provost offices.								
35855	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	There looks to be a folding chair dolly outside of Warren 2. In case it's school property that's walked off, I thought you should know.								
35856	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	We have a large box in the Welcome Center that needs returned. I have the label printed and it needs to be shipped via UPS.								
35865	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i>	When the smoke clears from Move-in Day week craziness, Austin in Broadhurst 101 would like a mini refrigerator.								
35874	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Broadhurst 105 is an international student and would like a microwave and mini fridge.								
35886	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Sutton 306 would like a desk. Please take a desk from the 2nd floor Wallingford storage room. There should be new desks in there. They may still be wrapped in plastic.								
35912	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Please put a microwave/mini-fridge in Wallingford 311								
35913	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Please put a microwave/mini-fridge in Wallingford 318								
35935	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	There is a 10 foot ladder in Beech 111. Would someone come pick it up?								
35938	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I have 5 broken chairs in the Mossman Hallway that need to be removed.								
36004	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i>	We have 39 boxes ready to be picked up in Marjorie's office.								
36086	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i>	Please bring Breno a microwave and refrigerator in Broadhurst room 102.								
36218	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Would it be possible for some of the guys to pick up two boxes of yearbooks from Beech 206 and take them to the alumni storeroom in the basement of Christy for me?								
36253	Completed	Carroll, Justin			0.00	3.00	12.00	0.00	0.00	12.00
	<i>Desc:</i>	Please remove the cubical dividers from Beech 101 (office of Marcia Stoesz and Heather Pianalto) into storage (or wherever else they are desired).								
36275	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I'd like to have the genie lift delivered to the floor, in front of the stage, Friday morning. I need to test some circuits overhead Friday afternoon.								
36331	Completed	Carroll, Justin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Remove the genie lift out of RPAC this afternoon please.								
36409	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Dump the grease								

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Activity: Moving Services (03-030)			continued	188	0.00	102.00	516.00	0.00	0.00	516.00
36425	Completed	Carroll, Justin			0.00	2.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> I'd like to have some help putting the apron back on this week. Wednesday or later would be better. I am setting up for 1:15 pm on Wednesday.									
36592	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> I have a large box from Homecoming in my office that needs to go to the alumni storeroom in the basement of Christy. Whenever someone is headed up the hill, if they have room and wouldn't mind dropping it off for me, that would be great!									
36791	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have four individual office dividers in our office, Christy 208, that need to be transported to the lower part of Darbeth for Martin Rude.									
36926	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I've got the Genie lift in RPAC. Could I get it taken away again. I'd love it if you could change a burned out house light on the south aisle / pillars before the lift goes away.									
36927	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Terah said she put in a work order to take the boxes from Todd's office/safe room to the library. Can we add to that and have the boxes in my office moved to the safe? We finally got all of last year's records boxed up.									
36939	Completed	Carroll, Justin			0.00	2.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Subject: many items in CH basement hallway									
37126	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our shredder has bit the dust and we need it removed									
37169	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Honors #8 - Workers have left some stuff in the kitchen from when they did work on the water damage, tiles etc. The residents are moving back in so will need it to be moved.									
37306	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I am looking for a handtruck that is red and has hard rubber wheels. It used to be in the Technical Services room of the Library and I haven't seen it for awhile.									
37313	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please go to Studio 4 and get the carpet piece that is rolled up in a corner?									
37455	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have four boxes of books that need to go to the Tomari Center. They are in Marjorie's office and marked MOON.									
37646	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I think you guys are the ones I asked about this before. Don't you pick up boxes filled with paper that needs to be shredded? If so, I have one in my office. No rush at all. Thanks and have a great day.									
37656	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Max needs a piece of plywood at least 1/2" thick that is 36" deep & 40" wide, delivered to the greenhouse.									
37663	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Would it be possible to get two microfilm cabinets moved to our area from the 2nd floor stacks by 1:00 pm tomorrow? (Thursday) There's another library who wants them and they can come tomorrow.									

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Activity: Moving Services (03-030)			continued	188	0.00	102.00	516.00	0.00	0.00	516.00
37706	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Today, (Tues) or tomorrow, please get with Zach about him borrowing a pallet jack later this week. His ext is 6261. They are bringing new equipment to the copy/mail center.									
37730	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have one more librarian coming to pick up the last microfilm cabinet tomorrow afternoon before 5pm. Could someone bring it downstairs for us tomorrow by 4pm or so?									
37952	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is piano class @ 2:00 pm this afternoon. Sorry for the late notice!! Please move the clavinosas from 201, 203, & 207 back to the piano lab & the one in Christy if you have a chance. Thanks!									
37954	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please have someone take the risers from Messenger back to RPAC as soon as possible.									
38030	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i> I have a mini fridge in my dorm room that recently broke and I am wanting to throw it away.									
38100	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Could we have the popcorn machine moved from Campus Life to the 1st Class classroom area.									
38347	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> In the Little Theatre there is a digital piano & amp that need to be moved to Darbeth office 105.5. Thanks!									
36148	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a broken chair that need to be taken to the trash. Thanks!									
37594	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> In the morning, Need the tall ladder brought over to connect the plug into the back of the backboard. Can it be left over here until after the Saturday game?									
37734	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Gray stack of chairs in front of 201									
36304	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Take all electronic recycling to barn #4 at the fairgrounds on Tues Oct 14th from 3 to 6 pm. Let's clean the shop out! :)									
36310	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need a paver for the mound delivered to Dawson's to be in engraved.									
36400	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> We would like to use the cat for the Alumni Golf Tourney this Friday. We can set up/tear down...it will be used at the Winfield Country Club.									
	Could you please deliver it to the Welcome Center Thursday a.m.?									
36502	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> Pick up a paver for the mound at the IA office and place at the mound below Phil Smidt's paver on the North Side									
36613	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00

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10:32:08AM

Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Moving Services (03-030)				continued	188	0.00	102.00	516.00	0.00	0.00	516.00
		<i>Desc:</i> I have a massive amount of nats coming in through my window even when it is shut. I can see them on the outside of my window. I was wondering if you can spray for them or if there is anything you can do. Thanks.									
36725	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please take one of the recycling dumpsters to the back door of the Library.									
36726	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Pick up the recycling dumpster at the Library so it can be dumped then take it back to the library.									
37297	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Your shredder/vac is here. You can pick it up at Potters.									
37559	Completed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I need 5 bricks to be delivered to Dawsons.									
35634	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Honors 1 has a TV in it that we were using for a guest this summer. Can that TV be moved to the old Student Success Center in Sutton Hall?									
35657	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Terry asked me to tell you that he has 8 boxes of books in his office (Beech 201) that need to be picked up and taken to the library.									
35720	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The furniture we ordered for the class room for Bobbie Erdman will not be here for the first of school. We may want to take about six folding tables and some folding chairs for the room until the furniture arrives.									
35748	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> And there is a microwave and a refrigerator in room 310, if you guys could take care of that for me please. It was moved from BH 115, so I assume it needs to go back there.									
35841	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> 145 Redbud, clean out garages. Jeff says it won't take much, a pick up load and some sweeping. It will go on the market next week and Jeff would like it done before then.									
35868	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Before the end of the day, Please take one of the big fans to the NW entrance of the gym for volleyball practice that starts in the morning. Thanks!									
35875	Completed	Wilson, Marvin			0.00	3.00	24.00	0.00	0.00	24.00	
		<i>Desc:</i> Request, please.									
		Could you transport three learning carrels from the east wall of Beech?									
		In all of your spare time.. :									
		We would greatly appreciate it!									
35889	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Could you please move the digital pianos from DB 201, 203, and 207 back to the piano lab today? Questions or concerns, just call me.									
35893	Completed	Wilson, Marvin			0.00	3.00	12.00	0.00	0.00	12.00	

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Moving Services (03-030)				continued	188	0.00	102.00	516.00	0.00	0.00	516.00
		<i>Desc:</i> Youth Symphony is hosting a retreat this weekend in RPAC. They will need 60 chairs and 50 stands moved over to RPAC as well as the percussion equipment.									
35930	Completed	Wilson, Marvin			0.00	1.50	6.00	0.00	0.00	6.00	
		<i>Desc:</i> I am requesting furniture to be moved from the library basement to Darbeth 102 and Studio 4 for Brian Winnie.									
35953	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Warren 7 is missing a desk, there is one out back of Warren 10 that can be moved into 7.									
35990	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> I have two orange desk chairs from apartment 8 that needs distributed to apartment 16 and apartment 3 (one in each). The girls in 8 said that they would put them on the back patio for your guys. If they are not there, the chairs are in the									
35996	Completed	Wilson, Marvin			0.00	4.00	16.00	0.00	0.00	16.00	
		<i>Desc:</i> In the morning, please take 1 more desk, 2 leftover dorm room dressers & 2 wooden chairs to the Ketchup & Mustard house across the street Grace Church. The ladies are on the 2nd floor.									
35997	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Bring all the fans that we got for Christy's business office here to Sodexo office for storage..so they don't grow legs and walk away!									
36003	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Katie needs a chair for the desk that was delivered yesterday (8/20/2014) Sarah says there are some in the storage room next to the Wally laundry.									
36019	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Anthony called and says he has several boxes of computer recycling in the hallway that needs picked up									
36022	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> The large electric fan at the north entrance to Stewart Fieldhouse broke over the weekend. One of the blades broke. We need to have it removed, See Dave Denly regarding this issue.									
36024	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
		<i>Desc:</i> Move the following items to 223 N. College at 4:30 pm.									
36048	Completed	Wilson, Marvin			0.00	0.75	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Would it be possible to move the wooden coffee table from 309 in Sutton to my apartment (Warren 1)?									
36065	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00	
		<i>Desc:</i> We have five table in the hall. Two need to be moved into 1st CLASS. The other three can be taken to the library for storage per 41. Thanks!									
36079	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Need to pick up a task chair from Bobbie Erdman and take it to president's office then her chair to library. Dave									
36081	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Deep in the basement of the library (far west) there is a dark green filing cabinet with four drawers. Could I request that this be brought to my office? My office is on the lower level, north end, of Christy, near Bobbi Erdmann.									
36093	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Haul the old ice cream freezer from the kitchen to the outside concessions stand. The kitchen is going to sell ice cream this year.									
36102	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Please come and pick up the tables that are folded in the President's gallery, wooden dolly thing in the Darbeth lobby.									

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Activity: Moving Services (03-030)			continued	188	0.00	102.00	516.00	0.00	0.00	516.00
36132	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> The Welcome Center needs two desks moved. The desk in Leslie's office needs moved to Michelle's office and the desk in Michelle's office needs moved to Leslie's office. One of the desks is large and may need to come apart to move it. Thanks									
36142	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Also, there is a broken chair in the hallway that needs to be removed. I'm CC'ing Dave on the chair.									
36143	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need the nicer 2 drawer filing cabinet move from the library basement to Dr. Wernick's office in Mossman 115.									
36153	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Warren 19 has a clogged drain in their refrigerator and they need to defrost it. Could we get two mini fridges brought over from the Reid storage so they can store stuff while they defrost the fridge?									
36203	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> I have a box in my office that needs to go to the shredder. I hope you understand what that means!! Thanks.									
36238	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> I have two more broken chairs in my office that need to be removed. I also a have box of door closers that needs to be picked up.									
36355	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Warren 8 has two chairs that they are not using. I was in the process of finding another room for them, but the students in the other rooms did not respond to my emails. Could you pick them up and put them into the Reid storage closet?									
36369	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Two storage cabinets in library basement marked Tomari Center need to be moved. Thanks, Dave									
36382	Completed	Wilson, Marvin			0.00	3.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> I need help removing the 1st row of the stage apron before Thursday. I'll need it put back on next week.									
36426	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Would it be possible for someone to stop by Stewart and pick up the box of purple bags that we left there from registration? If there are any other items that were left from registration, could they bring those back too? Take to Susan.									
36445	Completed	Wilson, Marvin			0.00	1.50	6.00	0.00	0.00	6.00
	<i>Desc:</i> I was hoping to get a few things from the basement of the library moved over. I have sticky notes with my name on the items I wish to be moved. It is simply a desk and a few chairs.									
36449	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Please pick up the college's mini fridges (should be black) in Warren 19. Their refrigerator is working now.									
36453	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
	<i>Desc:</i> Can you move the whiteboard/corkboard to in our lockerroom to the right? See Matt o'Brien, 316-650-0076									
36454	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I was planning on going down to the library this afternoon around 1:00 to claim a few more things for the TOMARI Center. There should only be a few shelves. I'll put some sticky notes on those things.									
36503	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have found another item of Susan Lowe's that needs to be return to her.									

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Activity: Moving Services (03-030)				continued	188	0.00	102.00	516.00	0.00	0.00	516.00
36566	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00	
	<i>Desc:</i> I'm looking for some help to move furniture between the Technical Services office to the Library basement:										
36578	Completed	Wilson, Marvin			0.00	2.00	16.00	0.00	0.00	16.00	
	<i>Desc:</i> We are requesting that the percussion equipment be moved after the SKS concert on 10/26 so that the SKS can rehearse in rehearsal hall on 10/27.										
36596	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> When the Science HOF plaques were taken down from the display at the north end of Beech, a small donor plaque was also removed that should not have been. The donor plaque is in my office, but really needs to go back up in the glass display										
36626	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> The chairs that are stacked up in the corner of rehearsal hall need to please go back to RPAC. Could someone please do that tomorrow?										
36642	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Can you please take out the removable seats in RPAC for theatre. They just sent a request to have them taken out prior to rehearsal Fri. 10/31 afternoon at 3:00 p.m.										
36643	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Please put the seat back in RPAC. Thanks!										
36652	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Would it be possible for your lift truck to pick up the pop corn machine and get it over to Java this morning? we need for an event for Dawn. Sorry for the late notice.										
36674	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please come remove the scaffolding from the west side of Darbeth at your earliest convenience.										
36689	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Remove carpet squares out of storage room										
36694	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00	
	<i>Desc:</i> There were chairs that we're supposed to be stored in the loading dock in RPAC. They were accidentally taking over to rehearsal hall in Darbeth. They were brought down here and put in the south aisle.										
36713	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Take Misty one case of the white Sodexo shirts.										
36724	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Also, there is a brown desk in here and we are not entirely sure where it came from but we don't particularly want it. It looks like it came from a dorm room maybe so we thought it could be put into storage until a student needs it. Could y										
36727	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I have a student moving into Sutton suite 306-304. We have a lot of extra furniture in the room. Could we have 2 desks and 2 bedframes moved from 304 into Dave's office room 303. I'm going to try to move things aside, so there's room to										
36728	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Return the popcorn machine that is Java to the LL of Christy.										
36742	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	

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Activity: Moving Services (03-030)				continued	188	0.00	102.00	516.00	0.00	0.00	516.00
	<i>Desc:</i>	When you all come to the Campus Life Office to remove the desk and take the box off the wall...would you mind bringing us a ladder? We will need to borrow it for a couple of weeks while we paint.									
36746	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	I'd like to place a request to remove the study carrels on the basement and 2nd floor stacks. Please check in with one of us before removing them.									
36839	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	TODAY by 7 pm: move the percussion and 2 carts of music stands from rehearsal hall to RPAC today									
36854	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	There is a TV stand that the guys took to the Library storage here awhile back. Tad needs that TV stand taken to Pounds today for that presentation in the morning. Thanks!									
36858	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	<i>Desc:</i>	Marvin met with me when Marv Loucks and his wife came down to look at the Natural Science Hall of Fame display, so I know he talked about it with him. Would it be possible to have it be crated for shipping back, as below? Let me know when									
36898	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Is there any way, I can get some help dragging the Christmas tree down from storage at the side of RPAC stage? We would like to decorate tomorrow afternoon.									
36979	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	I just got the OK to have a couple of rolling shelving units moved from Moundbuilder Market to the library. I think we'd like to have them in the basement, but am not sure yet. We're going to go look at them again in a few minutes.									
36998	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	<i>Desc:</i>	We would like to schedule a pickup of 37 boxes from the library that are being sent out UPS. They will get them from the warehouse. The boxes are located in Marjorie's office and are labelled and ready to go.									
37039	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i>	Can we please have the big green breeze way cooler from Moundbuilder Market removed to make room for a single door pepsi cooler.									
37046	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Amanda has 1 box of papers to be shredded that needs to go to the basement of the Library to the holding room.									
37056	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	We found a hammer in Beech and wondered if someone was missing one. If so, I have it in my office.									
37061	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i>	For the CMS recitals, we moved chairs from Richardson into the Rehearsal Hall and are needing them taken back today before 12:30pm or after 3:00pm if possible.									
37063	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	I'd like to request help moving the coffee station furniture. I know you all are busy, so whenever you can get to it.									
37072	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i>	We have an old desk that we are no longer in need of. Please let me know what you would like us to do with it. Dave said to take it to the Library basement if it's worth keeping.									
37074	Completed	Wilson, Marvin			0.00	2.00	16.00	0.00	0.00	16.00	

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Activity: Moving Services (03-030)			continued	188	0.00	102.00	516.00	0.00	0.00	516.00
		<i>Desc:</i> The chairs, stands, platforms and percussion, all need to be moved to rehearsal hall.								
37075	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Anthony in CIC has a desk top printer that Marsha can borrow until we get our copier / printer replaced. He said it was pretty big & it'll take a couple of guys to get it. Please & Thanks you!!								
37143	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
		<i>Desc:</i> With the retirement of Nan Hinson, I would like to have the desk in her old office swapped with the one in my own. Could I get someone to help with this?								
37147	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> We took the tree down this morning in the lobby. Would someone be able to put it in storage for us? It goes in RPAC.								
37148	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Can someone please come and move the platforms that are in the locker room and move to RPAC stage before next Monday? Also, they need to pick up the conductor's platform that is in rehearsal hall.								
37209	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> There is an old desk in the hall near Martin's office that needs to go. This DOES NOT belong to the college. It can be taken away or thrown away.								
37226	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> There is a black leather couch in Campus Life @ the Student Union that needs to go to CIC. Questions? Ask Maggie Collett in Campus Life.								
37227	Completed	Wilson, Marvin			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> We have an air hockey table in the Campus Life office that needs to be moved to the small lounge room on the main floor of Sutton. Could this be moved by the end of next week?								
37239	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> When you have time could someone please move the black wooden box that is in practice room 2? There are some black boards that need to be moved too. It can all be delivered down to TOMARI on the loading dock.								
37249	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Please meet the girl at 327 Houston @ 11:00am to move a futon from there to the mustard & Ketchup house on College St. Leslie will be there to unlock the upstairs apt. Tagg might have some help for you. I'll let you know what I hear.								
37341	Completed	Wilson, Marvin			0.00	1.50	6.00	0.00	0.00	6.00
		<i>Desc:</i> We need to have some furniture moved from Christy to Beech. Specifically, we want two of the six carrels in the 1st CLASS area returned to Beech 101. Also, please bring back to Beech the four "high" chairs (black plastic) in 1st CLASS.								
37348	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> On Tuesday, Feb. 17, the team will collaborate with the City of Winfield and Grace United Methodist Church for an e-waste recycling event from 3 to 6 p.m. at Barn #4 at the Winfield Fairgrounds.								
37354	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
		<i>Desc:</i> I talked to Marvin last week about borrowing a folding table like the ones they set up for events. He said there might be an older one that they don't use much that we could borrow long term. He told me to check with Dave Dolson.								
37369	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> I have a file cabinet that I would like moved to another room. Would someone be able to help me move that?								

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Moving Services (03-030)			continued	188	0.00	102.00	516.00	0.00	0.00	516.00
37376	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> We have a new international student in Wallingford 321 who would like to borrow a mini fridge and microwave. If we still have extras in storage, could you please bring him one.									
37398	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Will someone please move the music holders in the hallway of Darbeth to the library storage area? It would be nice to have that done this week as we are hosting the piano festival Saturday.									
37435	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> We have found a replacement for the broken refrigerator that is currently in the kitchen area of the TOMARI Center. We were wondering if there was any chance that someone could come get the old one out of the kitchen for us?									
37441	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is an old office (actually conference room) chair in my office that needs to go to a new home. It is a blue fabric chair with arm rests.									
37488	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Stacy Sparks is cleaning out one of her side offices and turning it into a storage room. There are 2 simple desks in there and several chairs. Dave said to put them in storage.									
37509	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> This request can wait a day or two while the crew is busy shoveling snow! We need to have the Yamaha U1 moved from the listening lab upstairs to the green room.									
37517	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> For the Community Music School's Music Education Day on February 21st, we are needing the timpani moved from Richardson Performing Arts Center to the Messenger Recital Hall on either Thursday, February 19th or Friday, February 20th.									
37518	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> The timpani will then need to be returned to RPAC on Monday, February 23rd, as there is an orchestra rehearsal in the space that evening. Thank you!									
37519	Completed	Wilson, Marvin			0.00	2.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Stacy Sparks has two shelves that she'd like to move. One from her room to the room next door and vice versa. I would do it myself, but it wouldn't look pretty and it would probably involve worker's comp!!!! Could you guys bring a dolly									
37528	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Dave, Magnus Assarsson's chair just broke. Do we have any extra desk chairs? Marsha, Will you have your staff pick up that chair we took from the Presidents office to game room and see if this will work for him. Dave Dolsen									
37551	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Could you please move the seats in the center of RPAC and put in a long table on Monday?									
37552	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I'd like the genie lift in RPAC this weekend. Could it be delivered by Friday at the end of day? It could be delivered any time between now and then.									
37555	Completed	Wilson, Marvin			0.00	0.75	4.00	0.00	0.00	4.00
	<i>Desc:</i> Please take 3 very heavy boxes from Jessica's office to the mail room today. Thanks!!									
37564	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Moving Services (03-030)				continued	188	0.00	102.00	516.00	0.00	0.00	516.00
	<i>Desc:</i> The power strip that was plugged in behind my desk died. Can you have someone come by to temporarily move the desk out so that a new one can be plugged in.										
37566	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> There is a television and a television stand in the volleyball locker room shower in Stewart Fieldhouse that needs to be removed. Don't know how long it has been there. The volleyball coach does not need or want the										
37577	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We have another load of boxes to bring up from the basement. Marjorie can show you where they are.										
37587	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> The coach in Shri 16 has left and we need to get the room cleaned out and cleaned for use.										
37616	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> We have more boxes of books to bring up from the basement.										
37678	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> I need to have 3 more microfilm cabinets moved downstairs by 2 pm Monday afternoon, if possible. Let me know if not.										
37692	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> As the show ended yesterday we now need the chairs in rehearsal hall on the dolly moved back to RPAC. The stand dolly is in the hallway going out the east doors, please move it over too.										
37696	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> When someone has time this week, can we please have the Yamaha piano moved back to practice room 7? It is in the green room.										
37728	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Sutton 105 would like a refrigerator. I think we have one left, stashed somewhere. Danie mentioned there are some in Reid 106.										
37751	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> I need the popcorn machine in my office taken back to 1st Class.										
	FYI: I cleaned it.										
37754	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> A package was delivered to the shop that needs to go to the landing outside of the assistant BB coach'es offices. See Ray if you have questions.										
37893	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> We have 2 file cabinets back in the kitchen area that are empty and can be moved to storage. No big rush if Sodexo is swamped!										
37896	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please deliver 3 risers from RPAC to Messenger stage on Thursday March 26th after chapel on Wednesday, the 25th. Lael would prefer to use the brown risers.										
37899	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> The music department is needing to have a section of seats moved out of row E to place a table and chair in Richardson for Solo and Ensemble Festival. We would like this done before Thursday afternoon.										
37901	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Moving Services (03-030)				continued	188	0.00	102.00	516.00	0.00	0.00	516.00
	Desc:	We would like to request to have digital pianos moved from the piano lab to the following locations : One to DB 201 One to DB 203 One to DB 207 One to Ch201 Wednesday after 3:00 would be best for these.									
37921	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	This is a request to remove a non-functioning microfilm reader and its associated furniture from the library. Please see Dalene as to where to move it.									
37927	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	Desc:	After 2:00 pm, please move a white easy chair out of Dick Barns's office and take to his home. His number is 221-6570. His address is 1005 E. 15th. Thanks!									
37956	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	Desc:	Please take a mini fridge 105 Sutton. We should have some extras in Reid Hall.									
37957	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	Desc:	Please have someone move the piano by DB 107 to the practice room 7 when you have time. Thank you, Rose Hanna									
38000	Completed	Wilson, Marvin			0.00	2.50	20.00	0.00	0.00	20.00	
	Desc:	Take the custodial van to Wichta and pick up a sign. See Jeff for directions. This needs to be done tomorrow, 4/7/2015									
38001	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	Jeff, I am looking for a good time to have the books and stuff moved from Wroten to the Library.									
38038	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	Desc:	I am requesting to have the Messenger stage stairs moved from Darbeth 106 to the sides of the Messenger stage.									
38039	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	Desc:	We will need the popcorn machine moved from 1st Class to the Campus Life Office by Monday, April 20 at 10:00am for Bingo Night.									
38070	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	For the Employee Recognition event on Friday, at 4PM. Please bring 2 tables from Java Jinx - one short and one tall. Place tall table to the left (east) and back of the podium. Preferably so it does not impede traffic, maybe at									
38075	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	There is an old copier in the front office of Institutional Advancement that they would like to have moved if possible over to our store room . Since founders day is this weekend, they're wondering if we could get that moved today.									
38086	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	Mike has a shipment coming in for Track & Field in the next couple of days- it weighs 125 lds - Please contact Mike @ 6359 when it arrives. He'll need it delivered to the AT tunnel. Thanks!									
38096	Completed	Wilson, Marvin			0.00	2.50	20.00	0.00	0.00	20.00	

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Activity: Moving Services (03-030)				continued	188	0.00	102.00	516.00	0.00	0.00	516.00
	<i>Desc:</i> We would like to move some of our first floor furniture to the basement and 2nd floor stacks. I'd like to have this done before May 6.										
38137	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Regan would like the diploma scroll boxes taken to the Registrar's office.										
38156	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> David Newman just sent me a note that we will need to get the alumni chargers moved out of the cafeteria storage and put back in the alumni storeroom. (I used to keep them there, but the past few years, he just kept them over at the dining										
38260	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The library has some boxes of books on our 2nd floor that we would like moved to the hallway on the 1st floor. Right now, I think we have about 12 boxes. Thanks for your help with this!										
38268	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We have a refrigerator that needs to be moved from the boiler room to TOMARI kitchen. I understand this will take a special dolly and am wondering if you can do that for us.										
38298	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Would it be possible for someone to pick up the remaining chargers that were located and store them in the alumni storeroom in the basement of Christy?										
38309	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We need some boxes moved from the 2nd floor to the first floor, please.										
38364	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> microwave left in room, take to storage										
38459	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We need to have 3 clavinos moved from the piano lab into these classrooms; Darbeth 201, Darbeth 203, and Darbeth 207. These are for Amp it up camp so if this can be done by Friday this week that would be great. There will be sticky										
Activity: Event Set-up/Tear-down (03-040)				252	0.00	300.00	1,136.56	0.00	0.00	1,136.56	
35642	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Wroten Hall needs to be reset with tables and chairs. I'm not sure that it has been after the choir camp. It will need to be reset prior to Wednesday morning.										
35670	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Before 10:00am. Please deliver 1 table & 1 trashcan to Leftwich.										
35808	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Pick up 5 long tables 25 chairs										
35876	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please set up 4 eight ft tables and 4 large trash cans in the Java Jinx by 5 pm on Sunday, August 17th. This is for the Sunday Sundae event.										
35877	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Pick up 4 tables and 4 lg trash cans										
35884	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Event Set-up/Tear-down (03-040)				continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> I need 15 chairs delivered to Stephen Woodburn's house at 1617 Warren Ave. on Friday Morning. We will be done around 2:00. This is the two story brown house across from Broadhurst. They are for academic orientation.									
35931	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Grace United Methodist Church is serving watermelon at the Moundbuilding Ceremony on Thursday August 21st at 7pm. Can we please have three tables, 4 chairs, and two trashcans.									
36051	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Tomorrow morning deliver: 3 of the old style (brown) tables delivered to Wroten today. 2 on the South Wall for Buffet. 1 in the Pottery Hallway for Service and a couple of trash cans.									
36128	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Pick up 15 tables and 30 chairs at the Java Jinx									
36175	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Also, the podium from Pounds Lounge is still in the storage area under the stairs. I believe it was used during the Moundbuilder ceremony.									
36230	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Pick up 3 tables									
36239	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Pick up 17 tables from the Gary Steet house.									
36244	Completed	Carroll, Justin			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> On Wednesday, September 17th, Lisa Braun is hosting the annual blood drive in Wroten from 7 a.m. - 1 p.m. She would like the items in Wroten by 7 a.m. on Wednesday. Wroten will be available after class ends on Tuesday at 2:30 p.m. for									
36257	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Pick up a short table and two long tables									
36262	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Winfield PD will be using Pounds Lounge next week (Monday - Thursday) for training. They will need all tables cleared from the room and please leave 7 chairs against the wall for them to sit in.									
36265	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I need a long table and two chairs set up by the Java Jinx entrance before 11:am on Friday September 19. They can be picked up after 1.									
36327	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Can I please have an 8 ft table delivered to the Christy lobby today for use tomorrow morning?									
36470	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> For Sat, 10/11/14, Joe needs 7 tables & 40 chairs for Women's Soccer cook out north of the press box.									
36485	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00	
		<i>Desc:</i> For Friday night's WHS game. By 3:00 pm please deliver 12 tables & 100 cahirs to Farney Plaza. The student's will set them up.									
36584	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The room will need to be put back in standard condition Wednesday morning, prior to class starting at 9:00 a.m.									
36654	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Pick up 7 tables and 40 chairs from the north end.									

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Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
36756	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I forgot to ask if I can get the big registration sign put up in the morning for Explore More Day by the library sidewalk. Up by 8:30 down after 1:30.									
36765	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> It can be reset Friday afternoon after noon, if they have time.									
36889	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> Also, on Dec. 9th, could we have 3 sets of risers delivered? We would need them until Dec. 15th.									
36970	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> ? Can I get 2 8ft tables (old brown type), and 2 Lg. Trash Cans delivered to Wroten Hall Friday 12.05.14 in the Morning. We also need 10 Round tables set-up with 5 Chairs each.									
37243	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> For this event I need 2 8ft. tables (any type), and 1 one trash can delivered on Thursday 1/22/15 to the Library - Main Room.									
37289	Completed	Carroll, Justin			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Wroten will be used on Wednesday and Thursday of this week for presidential search listening sessions. I would like to make sure the max number of tables and chairs are set. We are not sure how many faculty/staff will attend each session.									
37292	Completed	Carroll, Justin			0.00	2.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Could I please request 2 tables to be outside Mossman 101 for the MLK events on Tuesday and Thursday at 7 p.m.?									
37380	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> Pick up 1-8 ft table									
37386	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i> Put back in the center section of chairs removed for a judges' table.									
37424	Completed	Carroll, Justin			0.00	1.75	4.00	0.00	0.00	4.00
	<i>Desc:</i> On Monday, February 9th we have a guest speaker presenting in Wroten in the evening. I will need seating set-up in rows for 75. No round tables. I would like the rows to face the whiteboard. I will need the podium in front of the									
37428	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> Ministry is going to use the java jinx next week from noon - 1 p.m. They have requested one 8ft table to be delivered to the java jinx prior to 10:00 a.m. on Monday. They will use it through the Friday lunch hour.									
37460	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> We will need one 8ft table (long) delivered to Campus Life in the Student Center on Friday, February 13 by 5:00pm. STUFU will host an event on Sunday, February 15 at 5:30pm in the Campus Life office									
37483	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Pick up 1-8 ft table									
37485	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> On Saturday, the City of Winfield plans to use Mossman 101, 108, Beech 103, and Beech 104 for training.									
37705	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Tomorrow the organization It's On Us will be holding an event on the library lawn where we will be handing out free slushes. Could you please drop off one table on the library lawn tomorrow morning? Our event is from 1 to 3 in the afternoon									

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Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
38026	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please deliver an 8ft table and two chairs to the java jinx for Monday, April 13th. The American Red Cross is going to set up and recruit for sign ups from 10 -3, Monday and Tuesday next week.									
38090	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> We need two 8' old tables down for makeup tables down in the Little Theatre "dressing room" (old costume shop) if at all possible.									
38091	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Pick up 2-8 ft tables									
38105	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hello, Please deliver one white 8' table to Darbeth Lobby before Friday at 5. Thank you Rose Hanna									
35857	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Sarah needs 1 table outside of Warren 1 and 1 table inside the 1st floor west entrance of Reid for check in's									
36362	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Have on-call person pick up the grill after 8 pm Saturday night.									
36486	Closed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> please pick up 12 tables & 100 chairs from Farney Plaza.									
36488	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> please pick up 12 tables & 100 chairs from Farney Plaza.									
38024	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please reset the library after Paul's talk. He should be done at 5:00 pm.									
38435	Completed	Holland, Jimmy			0.00	0.75	6.00	0.00	0.00	6.00
	<i>Desc:</i> Mary Requena may have already submitted this request but circling back in case she hasn't. She will need a set of risers on the Messenger stage for a concert Monday evening. The risers can be set at any time.									
38441	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> If it's not too much trouble, can you please deliver 2 tables to Darbeth lobby today? I just found out yesterday of the request.									
38476	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> On Wednesday, May 27th the Rotary Leadership Camp will be using the library for a dinner. They will need the library reference room set with the long tables - seating for 100. (similar to the set-up for the hall of fame dinners that take									
36407	Completed	Nichols, Stan			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Be sure to pick up the generator & put away.									
36210	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> By 1 pm deliver grill to Millington and 9th street, in front of the Chamber of Commerce garage. They will be using it at 3:30 pm.									
36216	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00

SOUTHWESTERN COLLEGE
Demand Work Orders by Activity Code
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FacilityCenter™
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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> Pick up grill from the Chamber of Commerce.								
36981	Completed	Williams, Laura			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> On Saturday, cross country is using Wroten for a luncheon.								
36066	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Reset Wroten for class by 9:00am. 9 tables w/ 6 chairs each. Please pick-up the 8 footers too. Thanks!								
35671	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Please pick up 1 table & 1 trashcan from Leftwich								
35722	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> On Friday August 5th we will need the tables and chairs taken down in Wroten because they need the open space to practice for Builder Camp. The chairs and tables can't be taken down prior to Friday because we will be using them for the								
35774	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Deliver the SC logo podium to the dining hall								
35797	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
		<i>Desc:</i> Please set up 8 round tables and 5 eight ft rectangular tables in Wroten on August 12th by noon. Please set up 6 chairs at each table.								
		Three of the rectangular tables need to be set up on the south wall for the serving tables.								
35798	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Sunday August 10th Set-up by 7am, pick-up after 3pm. Wallingford Lobby: 2 tables, 4 chairs. Wallingford Lawn (drop off at middle doors): 9 tables, 19 chairs.								
35799	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Work Order Date and Times: Sunday August 10th Set-up by 7am, pick-up after 3pm								
35800	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> On Wednesday August 13th leadership needs to have the big grill delivered to the Soroptomist pavilion at Island Park by 9 am. You can pick it back up after 2pm.								
35807	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> This is a reservation request well in advance because I won't be here in July! We will need the following on August 14th delivered to Darbeth east lawn in the morning: BBQ grill 5 long tables 25 chairs								
35809	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Pick up grill								
35890	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> We will be using the big grill tomorrow night by the library for the movie on the lawn. Could I please have it dropped off by 5:00 p.m. When the guys deliver they can call my cell and I can meet them and tell them where to park it.								
35894	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> I will also need two eight foot tables for tomorrow night delivered outside the library for the movie on the lawn.								
35932	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Pick up three tables, 4 chairs, and two trashcans.								
35934	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
		<i>Desc:</i> Opening Convocation which is scheduled for August 22, 3014 at 11 AM in RichardsonPAC. Below are the various tasks that will need help with.								
35969	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Can I please have two 8ft tables delivered to Wallingford lawn for the rock painting event this evening before 5 p.m.? They can be delivered to the cement slab that sits outside the large glass windows on the lawn.								
35970	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> pick up 2-8 ft tables								
36002	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> I'm having a banquet in Wroten on August 26 at 5 p.m. could you please set up 11 round tables with 6 chairs each and 4-8 ft tables								
36026	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Will need(1) 8' table and two chairs for the west stadium gate for Saturday, August 30. Also need (2) 8' tables and four chairs for the south stadium gate for Saturday, August 30.								
36027	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Pick up: (1) 8' table and two chairs for the west stadium gate and (2) 8' tables and four chairs for the south stadium gate.								
36032	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> For Friday night's WHS game. By 3:00 pm please deliver 12 tables & 100 cahirs to Farney Plaza. The student's will set them up.								
36068	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Shannon Martin from the Moundbuilder market needs 4 tables & 4 chairs up by the press box on the far south end for merchandise sales.								
36124	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I need 15 tables and 30 chairs delivered to the Java Jinx on Wednesday September 3rd at 11am.								
36149	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> We need to request that seating for 25 students be set up in the space between the DVDs and the bathrooms for an 8:00 a.m. meeting on Wednesday, September 10. There are currently chairs and tables for 12.								
36158	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Joe needs 7 tables, 40 chairs & a couple of trash cans for Saturday night's soccer game. He didn't say for sure but we usually leave them north of the press box.								
36181	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please add 15 chairs (can be folding) to the Rehearsal Hall starting tomorrow morning by 10:30 through October 2.								
36187	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> 1-8 ft table 1 large trash can after lunch on Thursday.								
36188	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> 1-8 ft tables delivered after lunch on Wednesday								
36205	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> David needs 6 tables, 48 chairs & 4 trash cans today before 5:00 pm. Please & Thank you!								
36223	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Could we please get a short table and two long tables for use this weekend for the 24-Hour Play festival. I think we have everything else taken care of. If they could be brought to the Richardson lobby by the end of the day it would be grea								
36229	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Subject: Tues-Thurs tables We are going to have a table of campus safety resources and sign-up for the emergency notification system, next Tuesday and Thursday from 11:15am -1:30pm. Can we have 3 folding tables, so that we can spread out								
36232	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Leadership would like to request 17 8ft tables be delivered to 821 Gary Street (Matt Siglers house, it's the corner of 9th and Gary). On Wednesday the 17th before 3pm.								
36264	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Reset room Friday(the 26th) in the a.m. for meeting scheduled in Pounds at 11:00 a.m.								
36322	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> (1) 8' table and 2 chairs for the west entrance and (2) 8' tables and 4 chairs for the south entrance of Jantz Stadium for Saturday, September 27.								
36323	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Pick up (1) 8' table and 2 chairs for the west entrance and (2) 8' tables and 4 chairs for the south entrance								
36328	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up 1 8 ft table								
36335	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> I need 3 rectangular tables to be delivered to the Tennis Complex on Thursday afternoon. We will use them Friday and Saturday during our tournament.								
36336	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I need 3 rectangular tables picked up from the Tennis Complex								
36359	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Shannon needs 3 tables & 3 chairs south of the press box for the Moundbuilder market for this weeks football game on Saturday.								
36361	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Please deliver the grill to the tennis complex on the south side of the building at the complex on Friday morning by 9 am.								
36363	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Can we get two tables delivered to the first floor lobby in Wallingford. We will need them for an event that is from 6-7pm tomorrow night.								
36364	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Pick up 2-8 ft tables								
36372	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> HOMECOMING: (1) 8' table and two chairs for the west entrance (2) 8' tables and 4 chairs for the south entrance								
36399	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Could we get 4 tables, 2 trash cans, and around 24 chairs in the hallway outside of Pounds lounge delivered on Thursday? I need it for Friday night.								
36405	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

SOUTHWESTERN COLLEGE
Demand Work Orders by Activity Code

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> Friday morning take the generator to the bon fire area for the Homecoming activities that evening.								
36417	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> On Thursday, October 9th Walgreens will be offering flu shots to students in the java jinx, beginning at 11:00 a.m. They will need one 8ft table set up in front of the bulletin board and 4 additional folding chairs.								
36428	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> I need one 8ft. table (any type), and one trash can delivered to the Campus Life Office on 10.09.14, for the O.L. Reception on 10.10.14.								
36429	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up one 8ft. table (any type), and one trash can								
36435	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> We have a group that will be setting up outside the cafeteria exit campaigning and they need 1 table. They will be setting up at 11:00a so if the table could be delivered before that, that would be great!								
36436	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up 1 table after 1:30 pm.								
36464	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Mound of Sound event with approximately 500 students in attendance. Admissions would like a table set-up by the Press box - they will also need two folding chairs.								
36471	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up 7 tables & 40 chairs from the north area from the press box. This can be done over the weekend if the weather is looking bad. The game starts at 3:00 pm. Men's game is at 5:30 pm								
36487	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> For Friday night's WHS game. By 3:00 pm please deliver 12 tables & 100 cahirs to Farney Plaza. The student's will set them up.								
36542	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Can I please have 14- 8 foot tables sent to the library for an event that starts early on Friday, October 24th? I need to have things set up by 9:00 am.								
36551	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Coach Helmer needs 3 tables & 5 chairs @ the picnic shelter near the Veteran's Home for Saturday morning. Thanks!								
36552	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Pick up 3 tables & 5 chairs at the picnic shelter at the Veteran's home.								
36554	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> My name is Zenas Lopez , the President of the SC LoL Club, I am putting in a request for tables, chairs, power cables, power strips, and large trash cans to be put in the basement of Christy near the computer Lab.								
36555	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> We will make sure to put everything back in order to be picked up Monday morning								
36556	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00
		<i>Desc:</i> On Saturday Oct. 25th we will need a total of 12 8ft. tables, 96 chairs, and 4 Lg. Trash Cans for the Java Jinx.								
36557	Completed	Wilson, Marvin			0.00	2.00	16.00	0.00	0.00	16.00
		<i>Desc:</i> Pick up 12 8ft. tables, 96 chairs, and 4 Lg. Trash Cans								

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Activity: Event Set-up/Tear-down (03-040)				continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
36558	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> We will need 6 8' tables delivered to Christy lobby for the concert Sunday at 3:00 for the petting zoo for instruments. We also need 8 chairs.										
36559	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Pick up 6 8' tables and 8 chairs										
36562	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Could I have help tomorrow morning at 10:00 am setting up risers in RPAC. I had some students lined up but they backed out on me. I can meet the guys in RPAC at 10:00 am. on Wednesday morning.										
36564	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> (1) 8' table and two chairs for the west entrance, (2) 8' tables and four chairs for the south entrance.										
36565	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Pick up (1) 8' table and two chairs for the west entrance and (2) 8' tables and four chairs for the south entrance										
36567	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Please deliver the presidential podium to the cafeteria on Friday, October 24th in the afternoon. It will be used on Saturday for the Athletic Hall of Fame. It can be placed on the north wall.										
36568	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> I need 1 8ft table(any type) for this event in the coffee area of the Library, and 1 large Trash can. Both need to be delivered by 9:00am on Friday 10.24.14.										
36569	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Pick up I need 1 8ft table(any type), 1 large trash can from the coffee area										
36570	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Pick up the presidential podium										
36576	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Canidate forum: I will need one 8 ft table delivered on stage tomorrow afternoon prior to 3 p.m. for the event.										
36577	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Pick up one 8 ft table										
36582	Completed	Wilson, Marvin			0.00	2.50	8.00	0.00	0.00	8.00	
	<i>Desc:</i> On Tuesday, October 28th at 6:00 p.m. we will be hosting a speaker in Wroten.										
36602	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> I will also need an 8ft table for event in Wroten on Tuesday. It can be set in front of the sink and closet doors.										
36606	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> By 3:00 pm please deliver 12 tables & 100 cahirs to Farney Plaza.										
36607	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Please pick up 12 tables & 100 cahirs to Farney Plaza.										
36619	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00	
	<i>Desc:</i> Natural Science Hall of Fame 5:30 p.m. Nov. 8, 2014 Please deliver by 1 p.m., Nov. 8										

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Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
36621	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00
	<i>Desc:</i> Nov. 10, Monday morning early: Please remove the podium and extra tables/garbage can, and carefully place library chairs and tables back in their original locations.									
36636	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Wroten is being used this weekend for a dance and will require some assistance.									
36637	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> reset room prior to classes starting at 9:00 a.m.									
36639	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The 5 ft table and folding chairs need to be picked up from the Financial Aid Office. Thanks!									
36649	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> There will be an estimated 500 area students at the men's BB game on Monday. Jessica is requesting extra trash cans and recycling bins because they will be furnished with pop and popcorn.									
36653	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Women's soccer will be having a cookout after our game on Tuesday, November 4th. I would like to have 7 tables and 40 chairs delivered to the North End of the press box at the top of Jantz Stadium. We will need them at 7pm.									
36658	Completed	Wilson, Marvin			0.00	1.50	6.00	0.00	0.00	6.00
	<i>Desc:</i> On Wednesday, November 5th, we will be hosting a speak in Pounds Lounge. The folks have requested the room to be set in the square as it is with seating for 40 people. The event starts at 11:30.									
36670	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> On Saturday, November 8th we will be hosting Explore More day.									
36682	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> I will be needing two long tables set up in the Deets Lobby upstairs in Beech on Saturday, November 8, 2014 by noon. The Science Advisory Council will be meeting this weekend and we will be having a pizza lunch up there.									
36683	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Pick up 2 tables from Deets Lobby									
36706	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> For Sat 11/8, Moundbuilder Market needs 2tables & 2 chairs on the south side of the pressbox.									
36707	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> For Sat 11/8. 8' table and two chairs for the west entrance and 8' tables and four chairs for the south entrance to Jantz Stadium for Saturday,									
36708	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Pick up all tables & chairs from Sat's football game.									
36736	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> By 10:00 on Mon, I need two long tables set up in the hallway of Mossman in front of M101 and a large trash can. Leave until Friday.									
36737	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Pick up two long tables in the hallway of Mossman in front of M101 and a large trash can									
36738	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Event Set-up/Tear-down (03-040)				continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> On Friday by 10:00 I also need two long tables and 2 large trash cans set up in the lobby of Darbeth (the stairwell area north of Messanger)									
36739	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Pick up two long tables and 2 large trash cans in the lobby of Darbeth (the stairwell area north of Messanger)									
36744	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Before 5 pm-2 8ft. tables (any type) , and 1 Trash Can delivered to the hallway									
36745	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Pick up 2 8ft. tables and 1 Trash Can from the hallway									
36750	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> For Sat 11/8 - Coach Crandall needs 6 tables delivered to Farney plaza. Thanks!									
36763	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> On Friday, November 14th, Leadership will be using Wroten for a large group of students that will be attending campus. They will need all round tables out and seating set for 106 individuals. Classes are over on Thursday afternoon at 2:30									
36771	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
		<i>Desc:</i> On Wednesday, November 19th, 2015 we will be hosting two events in Pounds Lounge. This was the only location that worked for both events - sorry!									
36840	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hey Guys, We are having our annual Thanksgiving Luncheon tomorrow in the Cafe at 11:15am. We have been notified that we will having several extra people attending. Could we get 8 tables (any type), 64 chairs, and two Trash Cans delivered									
36877	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Please have 4 rectangular tables set-up in the java jinx for Jason Speegle to use on December 2nd. The event starts at 11:30, please have them set-up by 9:00 a.m.									
36880	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Angela, Could I get 1 8ft. White table to Pounds lounge sometime this afternoon.									
36883	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Could we get 3 fold-up tables and 18 chairs for the League of Legends Club meeting on Friday night? The meeting starts at 6:30. Thanks.									
36887	Completed	Wilson, Marvin			0.00	1.25	10.00	0.00	0.00	10.00	
		<i>Desc:</i> Could we get 10 tables delivered to SC Learning Center on Friday, Dec. 5th? We'd only need them for that evening. Along with the tables, could we get folding chairs as well (probably 30-40)?									
36888	Completed	Wilson, Marvin			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Pick up 10 tables and 30 to 40 chairs									
36890	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Pick up 3 risers									
36891	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Put 3 sets of risers on stage in the morning.									
36892	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Remove and put away the risers									
36980	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> The room can be set up tomorrow (Friday) after 3:00 p.m. or Monday morning prior to 10:00 a.m.								
36994	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Deliver 2 - 8ft. Tables and 2 Trash cans to Darbeth Lobby today in the afternoon.								
37008	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
		<i>Desc:</i> The Nutcracker is scheduled for Saturday, December 20th in RPAC, presented through the Edge studio and Leslie Felts. They will need 4- 8 ft tables delivered to the lobby by Thursday (the 18th) evening.								
37009	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please pick up a white table in the darbeth lobby and a white table in the instrument locker room when you have time.								
37031	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> On Monday, December 15th the president's office is hosting the Christmas part in the cafeteria. They would like to use the presidential podium for the event. Please have it delivered to the north wall of the cafeteria prior to 10:00 a.m.								
37051	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up 2-8 ft tables and 2 trash cans. There is also a coat rack that needs to go back to Tomari (on the south side of the building). All of these things are in the area by the doors to the north pod.								
37067	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Could somebody please reset Pounds Lounge to the square format with chairs on the exterior prior to Monday morning at 10:00 a.m.? I am sorry I didn't send this request sooner.								
37242	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> I could use 1 8ft table (any type), and 1 trash can delivered to the library, main room on Monday 1/19/15 by 11:45 am for this event.								
37270	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> SC Admissions office is hosting Explore More Day Jan 19 2015: I would also like a rack of chairs delivered to the library by Monday at 8am.								
37272	Completed	Wilson, Marvin			0.00	2.00	16.00	0.00	0.00	16.00
		<i>Desc:</i> SC Admissions office is hosting Explore More Day Jan 19 2015: Our activities fair will be in the Java jinx. Can I please get 8 tables and chairs delivered and SET UP by 10am Monday, Jan 19. In a row from the exit door of the cafe.								
37320	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> The League of Legends is meeting on Jan. 30 at 6:30. Can you deliver 3 tables and 12 chairs to the Christy Hall basement outside the computer lab sometime before the event starts? I'd appreciate it. Thanks.								
37321	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up 3-8 ft tables and 12 chairs.								
37344	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> I need to put in a request to have Wroten reset with round tables and chairs. It needs to be completed prior to Thursday at 5 pm.								
37351	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Friday, January 30th, Set up by 10:00am 2 long (8ft) tables Please keep this set up for Sunday's Superbowl Party event								
37352	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
	<i>Desc:</i>	Pick up 2 8 ft tables								
37379	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	1-8 ft table delivered before 5 pm								
37385	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i>	I need to do a work order to have the center section of chairs removed for a judges' table.								
37429	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i>	After lunch pick up 1-8 ft table								
37461	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i>	Pick up 1-8 ft table								
37482	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	Can I please have an 8ft table set up in Wroten in front of the sink by Thursday afternoon?								
37486	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Pick up 3-8 ft tables from the hallway by Beech 103 and 104. Also, pick up 1-8 ft tables from the hallway by the Mossman main bathrooms. There should also be 2 large trash cans in those areas.								
37521	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i>	I am going to need 2 8ft tables (any type) and 1 Lg Trash Can for this event in Wroten. Can I get these delivered on Tuesday?								
37522	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	Please pick up 2 tables & trashcan.								
37523	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Please set up 5 round tables with 5 chairs at each table in Wroten for February 20th. The event will start at 11 a.m. and end at 1 p.m.								
37576	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
	<i>Desc:</i>	Campus Life is hosting Backpack to Briefcase events in Pounds Lounge on Wednesday and Thursday of this week. They have requested a special set-up.								
37578	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	pick up the table and chairs used for the Green Team last Thursday. They are located in the Stewart gym lobby.								
37617	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Roger would like 8 8' tables delivered to the little theatre. Can wait until Tuesday or Wednesday.								
37619	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i>	Please set up Pounds with the following set up after Grad Finale next week and leave it until 4 p.m. on Friday, March 6th. We will need nine 6 ft. by 17 in. tables with three chairs at each table set up facing the fireplace.								
37620	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Please set up 3 eight foot tables and 6 chairs in the Campus Life Office in the Roy L Smith student Center for Saturday, March 7th.								
37621	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Pick up 3-8 ft tables and 6 chairs.								
37622	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00

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Activity: Event Set-up/Tear-down (03-040)				continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
	<i>Desc:</i>	We will be having Grad Finale in Pounds Lounge on Wed., March 4th from 10:00-12:30. We will need a total of 10 rectangle tables- 7 in Pounds Lounge & 3 in the Copy Center (just outside the Moundbuilder Market).									
37623	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Please deliver 10 chairs to the Student Life Office in Sutton Center on Wednesday, March 4th.									
37624	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Pick up 10 chairs									
37629	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	I need 3 tables delivered and we will set them up									
37634	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	<i>Desc:</i>	We are going to need a total of 8 tables , 48 Chairs, and 2 Lg. Trash Cans in the hallway outside of Pounds Lounge for that day. Can we get those delivered on Friday the 6th. Thanks for your help.									
37635	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Pick up 8 tables , 48 Chairs, and 2 Lg. Trash Cans									
37637	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i>	Tuesday, March 3rd - On Tuesday, we will be hosting a water meeting in Wroten at 7:00 p.m.									
37639	Completed	Wilson, Marvin			0.00	2.50	20.00	0.00	0.00	20.00	
	<i>Desc:</i>	Wednesday, March 4th - Thursday we will be hosting the Docking Lecture luncheon in Wroten. Set-up for the luncheon needs to occur on Wednesday a.m.									
37641	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Wroten will need to go back to the regular set-up with round tables and chairs on Friday, March 6th									
37645	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	<i>Desc:</i>	Pick up 8 tables									
37677	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i>	Wroten will need to be reset with round tables and chairs for the faculty meeting. The meeting is scheduled for Monday, March 9th at 11:00 a.m.									
37680	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Can I please have an 8ft table delivered to the student life office this afternoon?									
37902	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i>	I am the assistant men's soccer coach here at SC. Our program is putting on an Alumni Event March 29th from 2pm to 6pm. I am in need of the school's mobile grill along with enough tables & chairs for 40-50 people									
37903	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Pick up grill tables & chairs from the stadium.									
37904	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	We are having an event on Thursday night in the Sutton lobby. I'm not sure that we will need extra seating, but could we have 15 folding chairs delivered to the main lobby just in case? Thanks!!									

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Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
37907	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Pick up two tables. See Rose if needed to find out where they were used.									
37908	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> please deliver 3 - 8' tables to RPAC box office for Ish to use on Sunday. I would prefer they are not in the RPAC lobby b/c of the Festival on Saturday.									
37909	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> please pickup 3 - 8' tables at the RPAC box office									
37923	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Hi guys. We're having a big eSports tournament this Friday night and we will need the following: 4 tables 18 chairs, 2 extension chords, Extra trash cans									
37924	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Pick up 4 tables,18 chairs, 2 extension chords, Extra trash cans. In the hallway close to the computer lab. Thanks.									
37931	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> In the morning please deliver 3 large trash cans to Mossman for the Solo and Ensemble Festival this weekend If you place them outside Mossman 101 the folks setting up for the festival will distribute them to the rooms they plan to use.									
37938	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> David needs two white 8' tables for a luncheon today. set up on the south wall.									
37941	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Rick asked that two tables be delivered to the downstairs lobby of Beech today. He will be using them tomorrow for an event he is having.									
37942	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Please pick up 2 tables @ Wroten & 2 tables @ Beech.									
37948	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Pounds Lounge has been used this past week as a staging area for printers. They will be done using the room Monday afternoon. On Tuesday, March 31st would you please have someone check on the room and reset with the normal set-up - tables									
37949	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> On Wednesday night we will be hosting the Parkhurst Lecture in Wroten Hall. Please remove the round tables and set the room with chairs in rows for 80. Set the chairs facing the podium and cart. I would like to keep the podium and									
37979	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have a student that will be giving a lecture in the reference room of the library on April 9th from 4 - 5 p.m. Please complete the set-up listed below, prior to 2:00 p.m. that day.									
37982	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> STUFU is hosting an event on Monday night at 8pm. Could we have (1) 8ft table placed in the campus life office by Monday at 5:00pm?									
37983	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Pick up 1-8 ft table from Campus Life.									
37985	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
	<i>Desc:</i> Please deliver two 8 ft tables on Wednesday, April 8th outside of Pounds on the West side at 9 a.m. They can be picked up at 1 p.m.									
37992	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00

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Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> Blood Drive - Wednesday, April 15th								
38016	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Before the end of the day, set up two 8' tables on the south wall & one 8' table in the pottery shack. 2 trashcans are needed as well.								
38027	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> We are hosting a book reading and signing Thursday, April 16 at 3 p.m. at Deets library. We would like 50 chairs arranged theatre-style at the west end of the big room. We'll also need a podium and three chairs for our speakers.								
38097	Completed	Wilson, Marvin			0.00	1.50	6.00	0.00	0.00	6.00
		<i>Desc:</i> Jacob Goodson is using the library tomorrow from 4:00 - 5:00 p.m. for a presentation. Could you please set 30 chairs for him and the podium in the reference room. The podium should be placed in front of the tv.								
38099	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> The tables will need to be reset for an event in Wroten first thing Friday morning.								
38106	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up one white 8' table to Darbeth Lobby								
38107	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Take two 8' tables to Wroten set up on the south wall. Need 7 or 8 round tables for seating. Two trashcans.								
38108	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
		<i>Desc:</i> First thing in the morning set the room for Presidential Visits will have a staff meeting. Seats for 90 in rows facing the whiteboard. Podium, 8 ft table and 1 chair next to podium.								
38118	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Presidential visit will be on this day. They have a luncheon with the Student Leaders in Pounds and would like the following setup.								
38124	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Presidential visit: There will be a all college Q and A from 4 pm to 5 pm. They need the podium and 1 chair on the stage.								
38127	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Presidential visit: Set up seating for 90 in rows facing the whiteboard. Podium, 1 8 ft tables and 1 chair next to podium by 9:00								
38131	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Presidential Visit: Set up in the middle of the room 4-8 ft tables to make 1 large executive type table with seating for 12 and a nice trash can.								
38135	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Presidential visit: There will be a Q and A in RPAC at 4 pm. They need the podium and 1 chair beside the podium set up								
38146	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> We'd like to request 60 chairs for our outdoor chapel service this Wednesday delivered by 9 am.								
38246	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Please set up an 8 ft table in the Java Jinx on Thursday, April 30th at 10 a.m. Please set it up by the bulletin board.								
38250	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> We are having an end of the year campus event on Sunday, May 3 at 6pm. We would need the grill for facilities to be delivered to keyhole drive at the bottom of the 77, as Sodexo will be grilling burgers and hotdogs for us.								
38251	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Event Set-up/Tear-down (03-040)			continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
		<i>Desc:</i> Pick up the grill and 2 8 ft tables from the bottom of the 77 steps.								
38253	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> The last meeting of the eSports group is this Friday. Could we have 2 tables and 12 chairs delivered to the basement of Christy Hall by 3 p.m. on Friday? Also, some extra wastebaskets? Thanks.								
38254	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up 2 tables and 12 chairs from the hallway								
38255	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
		<i>Desc:</i> I just received an email from a student that is doing a presentation in Wroten tomorrow night. She will be using the projector and screen. So, the chairs that are currently set-up will need to be facing the other direction after the								
38256	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> On Friday, the tables and chairs will need to be reset prior to 11:00 a.m. for a lunch meeting that Peter Heckman is hosting. The room can be left with this set-up until Monday afternoon, after 1:00 p.m., when we will need to again								
38261	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> I would like to place a work order to have tables delivered to the sand volleyball pit on Saturday morning. We need six 8' rectangular tables delivered by 7:45 am.								
38262	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up six 8 ft tables from the sand volleyball pit.								
38263	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Please deliver 2 8 ft tables to be used for Hunter Rockhill's senior recital in Richardson. Saturday, May 2nd. The tables can be delivered Friday afternoon to the Christy Lobby								
38264	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up two 8 ft tables								
38266	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
		<i>Desc:</i> By noon the high school needs 8 tables and 6 racks of chairs for a swim meet at 4.								
38267	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Pick up 8 tables and 6 racks of chairs.								
38273	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> 10-8 ft tables for their banquet on Sunday evening.								
38279	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> The tables in the Little Theatre are folded & against the west wall ready to be picked up. Thanks!								
38285	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Pick up chairs.								
38292	Closed	Wilson, Marvin			0.00	194.50	528.56	0.00	0.00	528.56
		<i>Desc:</i> Graduation 2015								
38296	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> 2 tables - 20 chairs in the dining room by the salad bar for the volunteers. For graduation weekend.								

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Activity: Event Set-up/Tear-down (03-040)				continued	252	0.00	300.00	1,136.56	0.00	0.00	1,136.56
38372	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Pounds Lounge will need to be re-set with tables and chairs and your earliest convenience. We don't have anything scheduled in there this week or next.										
38413	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	<i>Desc:</i> Cowley First will be using Wroten on Friday, May 15th starting at 11:00 a.m. for a lunch presentation.										
Activity: Special Events (03-050)				51	0.00	353.25	383.50	0.00	0.00	383.50	
37388	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Take several drop cloths for them to use during painting, they will need those today 2/3/2015										
36635	Completed	Brown, Serena			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Just wanted you to know we will be hosting Senate candidate Greg Orman tomorrow in Mossman 101 from 2:30 to 4:00. It is open to the public so you might want to have someone check the bathrooms and clean 101.										
37484	Completed	Brown, Serena			0.00	2.00	7.25	0.00	0.00	7.25	
	<i>Desc:</i> On Saturday, the City of Winfield plans to use Mossman 101, 108, Beech 103, and Beech 104 for training.										
36772	Completed	Butler, Janet			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Lunches with Leaders - Messenger, Friday, November 14th. Please make sure the restrooms are clean and stocked in the area.										
37709	Completed	Carroll, Justin			0.00	2.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I'm having an issue with the Theater department getting the apron back on on the schedule that I need. I may need to have maintenance's help getting it done by Wednesday afternoon.										
36197	Closed	Holland, Angela			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Testing....Sarah and Danie let me know if you both receive this.										
36198	Closed	Holland, Angela			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Let's try again										
37666	Closed	Holland, Angela			0.00	201.75	26.88	0.00	0.00	26.88	
	<i>Desc:</i> Helping supervisor of fellow employee's on campus										
36546	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> ACTa - Sat, 10/25 - before 7:00 am - With lights air/heat on and doors to Mossman and rooms unlocked by 7:00 am. Thank you.										
36876	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Dan has a meal in Pounds tomorrow, November 20th at noon. Would you please put a large trash can in there tomorrow morning. Pick up and dump before we got home for the day.										
37458	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Green team will have a meeting in the room at 7 pm. Make sure it's clean and the nearest bathrooms are stocked and clean.										
37585	Completed	Holland, Jimmy			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Please take 4 of the OLD 8' tables to the OLD costume shop in the Little Theatre. They will use the space for an extra dressing room.										
37626	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We will be using Beech and Mossman all day. We will set up our rooms Friday afternoon around 4pm and we will be there beginning at 9am Saturday and be done around 5pm.										
37628	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Special Events (03-050)			continued	51	0.00	353.25	383.50	0.00	0.00	383.50
	<i>Desc:</i>	Library - We will set up the library Friday afternoon as well. Bathrooms cleaned and stocked before 8am 3/7								
37630	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Student Center bathrooms cleaned and stocked by 8am 3/7								
37631	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Trash emptied outside Cole front door and Wallingford front door. (we will have tours Saturday)								
37632	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Cole and Wallingford show rooms checked for cleanliness								
37638	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Tuesday, March 3rd - On Tuesday, we will be hosting a water meeting in Wroten at 7:00 p.m. The restrooms will need to be cleaned an fully stocked, the white board needs to be cleaned.								
38299	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Sodexo Foodservice would like to have all the dining room chairs removed from the tables in main cafeteria on Monday, 05/18/2015 in the am after Afterglow Party so we can begin our unit closing inventories with client & district manager.								
37454	Completed	Love, Dennis			0.00	6.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	We will have a thermographic surveyor coming and will need access to electrical panels.								
37691	Completed	Porter, Britt			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Work Order for: These orders are for the track meet here on Thursday: 2. Custodial work for: Press Box restrooms and outside public restrooms.								
35936	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Opening Convocation which is scheduled for August 22, 3014 please put out outside flags. Take down at the end of the day.								
36020	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Just an FYI - The Oklahoma Baptist University alumni association has asked to tailgate at our campus on Saturday, August 30 before the home football game.								
36378	Closed	Schuster, Larry			0.00	130.75	333.38	0.00	0.00	333.38
	<i>Desc:</i>	This WO is a blanket work order for all work done for Homecoming 2014 and the Board of Trustee's.								
36720	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Get your employee reviews turned in to 41 A.S.A.P.								
36730	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Explore More Days is Saturday Nov 8th, please put the world flags out by 8:30 and take them down after 1:30								
36941	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I wanted to let you know that the giant Christmas tree is going to be here next Monday sometime between 11:00 am and noon. I wasn't exactly sure what we need to do at our end. We want to put it in the same place and everything.								
37145	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I wanted to get your thoughts on the Christmas tree at the bottom of the 77. Should I put in a work order to have it taken down?. I will have to return the tree stand and I think a few of the extension cords.								
37149	Completed	Schuster, Larry			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i>	Please deliver a paver for the mound to Dawson's for engraving								

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Activity: Special Events (03-050)			continued	51	0.00	353.25	383.50	0.00	0.00	383.50
37261	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> SC Admissions office is hosting Explore More Day Jan 19 2015. Put out the Registration banner. Take down before leaving for the day.									
37262	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> SC Admissions office is hosting Explore More Day Jan 19 2015: please have the flags out by 8am. Take down at the end of the day									
37494	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 41 needs each supervisor to turn in a schedule for Skill Training for the rest of the year. Training would be once a month.									
37495	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> 41 needs 2 pictures each week from each supervisor of their crew working around campus. Pictures need to be turned in on Mondays of the previous week. There's a camera in the office if you need to use it.									
37565	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> We need bars that are less than a half-inch in diameter and about 18 inches long. Lengths of old rebar would work. If we could get about 15-20 that would be great.									
37625	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Flags out by 8am. Registration banner out at 8am by the end of the sidewalk of the library at the top of keyhole driveway.									
37633	Completed	Schuster, Larry			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I also want to make sure the cigarette butts are picked up around the student center, library front door and dorm front doors.									
37690	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Work Order for: These orders are for the track meet here on Thursday:									
38009	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Bricks and Paver for the Mound									
38073	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need a red brick delivered to Dawsons for engraving.									
38104	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> The president's paver is now ready to be placed at the mound. It is in the lobby of IA. I would like it placed above the Maloney paver as you walk in the Mound it is on the right side of the Methodist section.									
38257	Completed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have 3 bricks to be put at the Mound in the IA office. Fogle and Rickey Brick just need to be placed in the first segment of the mound according to their color. Brooks brick goes in the Moundbuilder Marriages segment next to the									
37640	Completed	Williams, Laura			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Thursday we will be hosting the Docking Lecture luncheon in Wroten. Make sure it's clean from the event the night before and clean and stock restrooms.-									
37667	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Diane called this morning. She has the orange & black extension cord back. It can be put away. She said that the ladies had taken that with them to Wichita yesterday. I don't know if they took the other extension cords or the power strips.									
36258	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Just giving you a heads up. Friday 9/26 the City will drop off picnic tables in Farney Plaza to use for their Homecoming that night. Please don't remove.									

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Activity: Special Events (03-050)			continued	51	0.00	353.25	383.50	0.00	0.00	383.50
36531	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Have a lift here for a structural engineer that will be here at 9 am.									
37433	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Active Shooter plan will have the second meeting scheduled for Friday, February 20th from 11:00 am to 1:00 pm. Jeff would like you to attend.									
37556	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Would it be possible for one of the guys to find the banners that you hang for me each year in the football stadium at Homecoming - they say "Decade of the 60's" or Decade of the 2000's", etc.									
37627	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We will be using Beech and Mossman all day. We will set up our rooms Friday afternoon around 4pm and we will be there beginning at 9am Saturday and be done around 5pm. Lights on in hallways and thermostat set for appropriate temperature									
37715	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Tommy Castor will be here Saturday at 9 am to work on the radio tower. He will need a ladder and safety harness's for him and another gentlemen.									
38291	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> 9:00 am - meet the folks from WHS about their graduation.									
38421	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Food change over - standing WO for all of their needs / requests. Please note who the request comes from. New service or old service.									
Activity: Masonry (04-010)				1	0.00	0.00	0.00	0.00	0.00	0.00
36651	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> repair the wall of the west entrance									
Activity: Windows/Screens/Blinds (04-040)				77	0.00	22.75	84.00	0.00	0.00	84.00
35650	Completed	Baker, Rodney			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Work orders for Shriwise 13: Needs a new filter for AC unit in kitchen Brackets are broken for bedroom blind. Blind is fine but cannot be put back up.									
37322	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Shriwise 13 has broken blinds in the living room. Pleas fix.									
35714	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 214- window open won't shut									
35777	Completed	Carroll, Justin			0.00	1.50	8.00	0.00	0.00	8.00
	<i>Desc:</i> Living room window crank broke and east bedroom blind is broke									
35796	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 316 - Broken Blinds									
35903	Completed	Carroll, Justin			0.00	2.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> There are also blades missing from our blinds.									
35906	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00

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Activity: Windows/Screens/Blinds (04-040)			continued	77	0.00	22.75	84.00	0.00	0.00	84.00
		<i>Desc:</i> I was inquiring about getting some new blinds for the windows. They are all looking pretty rough, but especially my room. In the room on the far west side, I was trying to raise them and the whole thing fell.								
36414	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> One of the window screens for the conference room fell off and is sitting by the back door. If someone could re-attach that it would be great.								
36524	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
		<i>Desc:</i> #204 Gaping space in plexiglass window needs repaired before it gets much colder.								
36528	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> 219 Broken blind twist rod thing								
36533	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Warren 12 - they need blinds put up in their kitchen (the sink over the window)								
36538	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Shriwise 3 - Bedroom window will not close								
36780	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> One of the top windows in the stairwell on the north end of Beech has what looks like a hole. It almost looks like it was shot with a BB or something. Maybe it's always been there and I just noticed it today but I wanted to say something								
36788	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> The screen in my living room window, Honors 7, has come off.								
36873	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> There is a little hole in the window in Wallingford 214. They say they are getting a draft. Could we see about putting silicone in the hole or replace the window over the break?								
36963	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Cole 101's window doesn't shut all the way. We had Pestmaster here today spraying in that room and they noticed that the window doesn't latch.								
37077	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Wallingford 111 - Blinds are broken/ may need replaced								
37112	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Replace the 3 blinds 35 1/2 x 60								
37171	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Shriwise #3 Window won't open								
37172	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
		<i>Desc:</i> #4 - Blind is off the window. Window is broken, lever is not attached to window.								
37327	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
		<i>Desc:</i> a set of blinds that are missing a few pieces which was how it was when we moved in.								
37981	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
		<i>Desc:</i> The window in the Security office won't open. One side is stuck and the handle on the other side is stripped. Thank you!								
38006	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
		<i>Desc:</i> Please install a longer wand on the blind for Pat. I ordered 6 wands on 4/7/2015								

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Windows/Screens/Blinds (04-040)			continued	77	0.00	22.75	84.00	0.00	0.00	84.00
38087	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I live in room 203 in Broadhurst. This morning I opened my lower window and pushed the lever out. After the window was pushed out the connection to the handle that controls on the outside popped off.									
38112	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Front Window Screen is pulling away from the building. It needs reattached. Also, Upstairs sink drains slowly									
38352	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> " Blind is down in the bedroom. Needs putting back up.									
38376	Closed	Carroll, Justin			0.00	0.08	0.64	0.00	0.00	0.64
	<i>Desc:</i> broken window blinds									
38382	Closed	Carroll, Justin			0.00	0.08	0.64	0.00	0.00	0.64
	<i>Desc:</i> broken blinds									
38387	Closed	Carroll, Justin			0.00	0.08	0.64	0.00	0.00	0.64
	<i>Desc:</i> blinds broken									
38392	Completed	Carroll, Justin			0.00	0.08	0.64	0.00	0.00	0.64
	<i>Desc:</i> blind stick broken									
38395	Closed	Carroll, Justin			0.00	0.10	0.80	0.00	0.00	0.80
	<i>Desc:</i> broken blinds									
38401	Closed	Carroll, Justin			0.00	0.08	0.64	0.00	0.00	0.64
	<i>Desc:</i> broken blinds									
38473	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Danie noticed the window trim on the front room is falling off.									
35690	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> 204 no bar for blinds									
35693	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> 207 broken blinds									
35786	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 203 - Window does not open									
35788	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 209 - Window does not open									
35789	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 212 - Window does not open									
35820	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The blinds in the room is also broken.									
35927	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> It appears that a rock (or something) flew through the kitchen window of warren 16. The screen and window will both need replaced. If this could move to the front of your list, I would really appreciate it.									

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Windows/Screens/Blinds (04-040)			continued	77	0.00	22.75	84.00	0.00	0.00	84.00
35937	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The blinds in my dorm room fell apart when I was trying to open them.									
35959	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> our back window screens one is torn and one is bent significantly									
36017	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The window in sutton room 204 is deformed and come in attached from the pain at the top. The window closet to the south wall.									
36038	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The window screens in the laundry room of Warren apts have been removed and needs replaced.									
36073	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> The blind rod is not working.									
36134	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Could a blind from the SE corner of the room be moved to the NW corner where there isn't a blind. The sun is in the cashier's eyes in the evenings. Thanks!									
36140	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> and window will not shut all the way									
36186	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> While the lawn between Honors was being mowed right now, a rock flew from the mower and broke our outer window.									
36266	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Middle blind is broken and needs replaced									
36276	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> The front window room leaks due to the window sealing not being sealed completely. They also have lots of vent water leakage whenever it rains in the bathroom									
36480	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Allyson Moon's window is leaking badly.									
36600	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Wallingford windows that need fixed/closed 2nd floor stair West side Window in laundry room Window in hallway outside of laundry room									
36716	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need a new blind hung in Tracy Fredrick's office in christy lower level please									
36778	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The window in room 208 will not shut. I tried to shut it but it will not shut.									
36817	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We were wondering if several of the windows in the building, mainly the ones that open, could be looked at and sealed in some way. There is a lot of air coming in around those windows. One that is real bad is the kitchen window.									
36869	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 209 window won't close									
36871	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Windows/Screens/Blinds (04-040)			continued	77	0.00	22.75	84.00	0.00	0.00	84.00
		<i>Desc:</i> 201 window gets hung up when closing								
36962	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> We installed a new AC window unit but never went back and sealed it up.								
36988	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> in the TV studio in the horseshoe where we are converting to a esports room, there is a stained glass window that lets a lot of light in. Can we get some kind of light-blocking curtain, or whatever, to cover this window by the first part								
37055	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> The venetian blinds look good, however, you can still see light. Is there any way you guys could put either black poster board and black material between the window and the blinds to make it a real black out?								
37097	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> 14 - broken blinds in back kitchen window								
37207	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Hello, our blinds in Cole 312 fell completely out of the brackets that were holding them up, and we were wondering if someone could put them back on when they had available time.								
37505	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
		<i>Desc:</i> The resident in Wallingford 211 reported that one of his blinds doesn't work when you try to pull it open.								
37601	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> The window for Wally 307 is not able to be opened. I'm not sure what is wrong with it. The students are complaining about a strange smell in the room and I think they may need to air it out.								
37606	On Hold	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Can someone come look at the window blind in my office. They'll need a medium to tall ladder. Thanks! The connector to the wand may be broken. Sun glares through the window.								
37744	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Shriwise 6 is missing a screen for the living room window and the bedroom window. His air conditioner is apparently having some issues so the screens will help him to have his windows open to cool down his apartment.								
37935	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Please re-hang the window shade in Dick's office. It has fallen down completely and the afternoon sun is pretty warm on that SW corner. He is out of the office today (Friday) so this might be a good time to try the repairs.								
38080	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Rose reported a leak by the copier in her office. Jimmy checked it and says there's a crack in her window that's allowing water to seep in.								
38327	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> BJ was cleaning the room and found that the window hardware is broken.								
38354	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> kitchen door blinds are broken; kitchen window screen is outside (fell out); upstairs blinds are								
38356	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> front window screen is off and in closet								

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Activity: Windows/Screens/Blinds (04-040)				continued	77	0.00	22.75	84.00	0.00	0.00	84.00
38358	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> blinds on back door need looked at										
38359	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> front window screen fell out of window										
38379	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> possible leak by window										
38396	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> leak by window										
38433	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Install new blinds when they come in, 315, 316, 105, 106, 204, 208, 307										
38439	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Rain water coming in above window										
Activity: Gutters/Downspouts (05-010)				1	0.00	0.75	0.00	0.00	0.00	0.00	
38114	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Between 15 and 16 - The Rain Spout is coming loose from the Wall divider between the apartment. I think it is detached in two places.										
Activity: Openings/Specialties (05-020)				1	0.00	0.25	2.00	0.00	0.00	2.00	
36579	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Janitors closet beside instrumental music library has a roof hatch leak and a rigged up job with a tarp to catch water and taking up almost all of the closet would be great if the hatch could get fixed so we can use the closet										
Activity: Leak - Wall/Ceiling/Roof (05-030)				7	0.00	0.25	2.00	0.00	0.00	2.00	
37654	Completed				0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> There is a couple of leaks in the weight room on the east wall north of treadmills.										
36834	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Whatever is bringing in all the moisture is also dipping in a couple of ceiling tiles by the kitchen sink. There are brown drips coming down on all the walls. We have been cleaning up the spots that show up but recently realized where										
36483	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> More standing water in the north hallway next to the janitors closet. Can hear water dripping in the closet.										
36710	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We still have a leak in the ceiling										
36810	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> There's a leak near the window. Ceiling tiles are damp. Not sure where it's coming from.										
37044	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> There is some major leaking in the work room located inside the English dept. on the 2nd floor of Christy. Can you guys look into it? Thanks!										
38452	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> water leak still in bathroom when it rains										

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Activity: Roof Repair (05-040)				1	0.00	0.75	0.00	0.00	0.00	0.00
36805	Completed	Wilson, Marvin			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> I'm pretty positive that there is some kind of animal living in the roof. I've heard scurrying and various animal noises on a few occasions.									
Activity: Carpentry (06-010)				17	0.00	43.75	38.00	0.00	0.00	38.00
37325	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> We had one of our utensil drawers in our kitchen fall out the screw came out.									
35909	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The silver ware drawer in the kitchen has a screw that keeps falling out & the drawer can fall on the floor if you're not careful.									
35951	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need to request help installing a people counter at our front door. Our old one needs to be replaced.									
36196	Completed	Carroll, Justin			0.00	27.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> Tomari: 5. Shelves in the Costume Shop and Craft Room. We need shelves anchored to the walls in the Costume Shop and Costume Craft Room									
37081	Completed	Carroll, Justin			0.00	7.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> There's one more task we'd like to have done before next semester starts, if possible. It requires some hammers, nails and maybe saws. We need to take some of the legs that are in the horseshoe out and angle them so that students can get									
38244	Completed	Carroll, Justin			0.00	1.50	12.00	0.00	0.00	12.00
	<i>Desc:</i> Max needs some slats cut and install on north end of greenhouse. You will have to see him so he can explain.									
38366	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> first kitchen upper cabinet (closest to living room) has loose knobs									
35776	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i> Can you help us repair a ball rack. It will be in coach miser's office? He can be contacted at tim.miser@sckans.edu									
35813	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> I'm Deborah Martin and I live in Warren 7. I found that one of the kitchen drawers in my apartment needs to be screwed back on. Also, the toilet paper holder in my upstairs bathroom is missing the bar thingy.									
36005	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i> We need the white board from Diane's office (M204) moved into Cameron's office (M203).									
37045	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Jeff wants a 1x6 installed directly above the time clock. ADP will send a tech to raise it to ADA standards.									
37891	Completed	Wilson, Marvin			0.00	3.25	8.00	0.00	0.00	8.00
	<i>Desc:</i> Please put in a work order to have the old Business Hall of Fame plaques and wording removed from the north end of the hallway in Mossman. These should be boxed up and brought to my office.									
38143	Closed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> With the new aquarium installation in Beech, I was thinking that knocking out a new doorway into the way might make maintenance easier. Would it be possible to meet with one of your crew next week to discuss the logistics of such									
38403	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> baseboard by sink coming up									
38444	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Carpentry (06-010)				continued	17	0.00	43.75	38.00	0.00	0.00	38.00
	<i>Desc:</i> Jeff wants the stages changed to 20x20 for both inside and outside.										
38445	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I know that Danie has turned most of this in already, but as I will be moving over to Warren 2 once the carpet and painting is done.I wanted to note some of these will need to be done before we move. The other Warren work orders are not a										
38446	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> For Warren 4, we have a couple of issues that will need to be worked on once we move out. Both toilets are leaking. The upstairs bathroom's handle is cracked where it connects to the tank (on the inside of the tank) and the plastic rope										
Activity: Door Closers (06-030)				6	0.00	3.25	8.00	0.00	0.00	8.00	
36150	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Jeff: Could you have someone look at the south door to White PE? I think the closure just needs to be replaced. We will open the pool to the public on September 15. Scott Schoon										
37731	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The single glass door on the northwest side of Stewart Fieldhouse will not shut on its own without personally walking over and shutting it.										
35814	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Firstly, the contraption that automatically closes our door is a bit too strong, and makes the door very difficult to open, and also slams the door closed if you don't hold on to it while it is closing.										
36501	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00	
	<i>Desc:</i> our door slams when it closes.										
36591	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> The north entrance door, (in the exterior alcove to Richardson), slams shut. The closer may need adjusting. Thanks!										
37230	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Here we go again but the southeast glass doors on Stewart Fieldhouse - one of them does not unlock with my wrench key from the inside. I would suspect that the door bar is broken again.										
Activity: Doors - Emergency (06-040)				1	0.00	1.25	0.00	0.00	0.00	0.00	
36274	Completed	Carroll, Justin			0.00	1.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I just discovered that one of the doors going into the President's Gallery from the Darbeth Lobby is so broken that when it shuts, it slams. The same thing happens to the north door going into the hallway to rehearsal hall.										
Activity: Doors/Thresholds/Latches (06-050)				100	0.00	41.75	114.00	0.00	0.00	114.00	
35718	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 228- loose door handle and jammed										
35731	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The door knob on the inside of the cafeteria door on the north entrance has fallen off and needs attention. Thank you.										
35766	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Wally's main entrance's latch attached to the middle bar is loose.										

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Demand Work Orders by Activity Code

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FacilityCenter™

05/21/2015

10:32:08AM

Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Doors/Thresholds/Latches (06-050)			continued	100	0.00	41.75	114.00	0.00	0.00	114.00
35832	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Anthony says one of the door closers is no longer closing the door completely.									
35944	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Coach Helmer's outside door latch to his office is not working again. He is located on the north side of Stewart Fieldhouse. Can we get someone over there to check it out, please?									
35965	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Misty would like an allen wrench to dog the door down in the mornings so the employees can get into the building after Kathy has already arrived. They have been propping the door open just slightly but Misty didn't want to get into trouble.									
35971	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I've been told that the Mossman front (south) door handle is loose and may fall off soon.									
35986	Completed	Baldwin, Ray			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> I am approving a request to have a lock added to the closet door in MOSS 108 which will be used to store items for the SC Academic Press. The key should be given to Pam Olney.									
35995	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Cole room 314 and my door is really squeaky and loud									
36105	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Front door south side of 77 steps is really hard to unlock and needs some work.									
36346	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please have someone come check the door of my office...it is shutting funny. Thanks,									
36390	Closed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Lock's door knob needs replaced.									
36595	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The doorknob to my office is very loose and needs to be reattached I believe. My office is Mossman 121.									
36622	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> West set of doors, both doors on the inside, the bracket on the latch has come loose.									
36870	Completed	Baldwin, Ray			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> 207 door is loose...definitely has been kicked at some point.									
36940	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The exterior doors outside of the football area has a broken hing.									
37000	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The door in the bathroom of Wally 217 will not open. I tried to open it from the 217 side and from inside the bathroom									
37018	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> AT & Football offices were broken into last night. Please access the damage & note a plan of action to repair or replace doors.									
37088	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Change cores back after Christmas break									

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Activity: Doors/Thresholds/Latches (06-050)			continued	100	0.00	41.75	114.00	0.00	0.00	114.00
37101	Closed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 9- door knob will not turn with key. It unlocks and you can push it open but the door knob won't turn.									
37121	Closed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Door will not close itself, you have to pull it shut behind you									
37181	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The north east door of Wallingford is hanging up. If you face these doors from the outside, it will be the one on the right. It seems to be closing alright from the wide open position but I think someone has									
37188	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I am a resident in Reid room 307, and my roommates and I were concerned about our room's door handle. It is locked, and no matter what we do or how many times we turn the handle it stays locked.									
37190	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The front door knob in for room 215 is really loose and needs to be tightened. thank you									
37298	Completed	Baldwin, Ray			0.00	4.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Beech room 204's north door will not latch causing the door to remain unsecured									
37337	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> If my door gets hit it opens and I don't feel safe Kaale McCullochh room 124 please fix it									
37399	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please lubricate the exterior door locks to Richardson theatre (north and south) as well as the interior hall door leading to the video game room (Christy-the hall leading to the old tv room). They are sticking. Thank you.									
37496	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Auxillary gym custodial closet needs a new door knob.									
37719	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> A.T. Tunnel - door knob needs replaced. They hit it with the golf cart.									
37732	Completed	Baldwin, Ray			0.00	1.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The double glass doors on the north side of Stewart Fieldhouse - the staff is having difficulty with their keys not wanting to unlock the door from the outside.									
37733	Completed	Baldwin, Ray			0.00	1.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The double glass doors on the north side of Stewart Fieldhouse the bar on the door to unlock from the inside with the wrench key - is broken. It cannot be unlocked.									
37946	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hello, inside the cafeteria, on the door exiting into to the hallway where the stair-well is, I discovered the door knob seems to be falling apart or it's just loose. Regardless, it is in a way that even though it is locked it can still be									
38046	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00

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Activity: Doors/Thresholds/Latches (06-050)			continued	100	0.00	41.75	114.00	0.00	0.00	114.00
	<i>Desc:</i>	The door handle to the closet came off. The handle has two screws. Just need to screw back on. We are in Reid 202. Thank you. -Justin Owens								
38074	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The west exit door of cole has been working itself unlocked and is in need of immediate attention please. I thank you and have a good day!								
38083	Completed	Baldwin, Ray			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i>	The door leading to the Little Theater from main hall will not latch. Knob turns but it will not latch even when it is locked.								
38140	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	the front door on the parking lot side is loose. if you pull on it hard enough it will just open up. I have seen a couple people open the door that way that dont live in the dorm and are coming to visit their friends.								
38293	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The lock on the south door of Christy is sticking and needs sprayed. Thank you								
38420	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Could someone please check on the door knob on DB 207? It is loose.								
38428	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	319 doorknob loose								
38447	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Door on bathroom doesn't lock								
38448	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Door on bathroom doesn't lock								
36087	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The inside door between Beech 204 and Beech 205 is sticking. Charlie says he can't hardly get it open. Please see what you can do about it.								
36516	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	i just wanted to let you know that our closet door handle is broken off. i tripped on a charger chord and it was the first thing i saw to grab. I'm sorry								
36631	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	We have been experiencing problems with our door shutting faster than normal. Instead of hitting a stopping point while closing, it just slams shut.								
36645	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	the inside west side door is sticking in Broadhurst. When i push the button it does not open.								
36661	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	The door knob is loose in Wally 117.								
36705	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The main doors into the kitchen won't open from the outside. Please see Misty for questions.								
36855	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Leftwich conference room door is hanging up at the bottom								
36867	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00

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Activity: Doors/Thresholds/Latches (06-050)			continued	100	0.00	41.75	114.00	0.00	0.00	114.00
		<i>Desc:</i> 217 can we have a slide lock put on the bathroom door?								
37163	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> There is a major draft from our front door. I don't know if anything can be fixed to help it, but I thought I'd let you know.								
37185	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> The door on Honors 9 is not able to fully lock. The door itself will lock but the door frame is split so a solid push on the door locked or not and it will open. We just moved in today and didn't notice until this evening.								
37358	Completed	Carroll, Justin			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The door closer on Charlie Hunter's office (Beech 107) has come loose. He said it's put a hole in the wall. Would someone please come take a look at it?								
37540	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> I live in Warren 15, and over Christmas break I think we had maintenance replace the seal on our door. However, somehow now there's a 4 inch piece of seal missing from that strip, and we've had a huge draft in our front door for about a								
37597	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> The front door is hard to unlock.								
38004	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
		<i>Desc:</i> Doors in classrooms that go outside to playground have gaps.								
38063	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> The double doors that lead into the back hallway from the shop doesn't always close because the building has shifted. Is there a way to get that fixed so it will more consistently close and lock?								
38145	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> My suit mates door is broke and they are having to use our door to get in and out. could you come by and fix it? room 207 is the one that's broke. you will have to come to room 205								
38305	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Door to room is broken								
36490	Completed	Schuster, Larry			0.00	1.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> See if there is something we can do with the door, if not turn it over to Larry.								
36995	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The exterior door for the football office is broken. Some of the pieces are on Tagg's desk.								
35678	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Door knob room104 needs to be fixed, student will be moving in soon. thank you								
35692	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> 206 front handle loose								
35700	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> 303 squeaky front door								
35702	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Doors/Thresholds/Latches (06-050)			continued	100	0.00	41.75	114.00	0.00	0.00	114.00
	Desc:	304 door number missing Squeaky front door								
35747	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	Desc:	Hi am an RA in Cole room 304 and my door is really squeaky and loud.								
35862	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	Desc:	The bathroom door sticks. Justin grinded on it but says it still sticks and needs replaced. Get the door ordered and install when it comes in please.								
35864	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	Desc:	our bathroom door will not shut.								
35895	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	Desc:	When you return, please submit a work order to have weather stripping installed on entry doors of the North Pod Lower Level. Losing lots of heat and air through the year.								
36010	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	Desc:	IM THE RA IN BROADHURST. THE WEST SIDE DOOR ON THE 1ST FLOOR THAT LEADS OUT TO THE STAIRWAY IS BROKEN. IT DOESN'T SHUT ALL THE WAY AND WHEN YOU DO SHUT IT ALL THE WAY THEN YOU CANNOT OPEN IT FROM THE STAIRWAY SIDE LEADING BACK INTO THE DORM								
36157	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	can we get a couple doors stops for the women's bathroom on the plaza. Those doors get stuck and can a real pain and with as many people as expected, door stops might be the answer at least for tonight. 41 would like the doors looked at to								
36162	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	The double doors that were recently replaced on the northeast of the student center are also hanging up, which means they do not close all the way on their own.								
36177	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	I am writing to request maintenance to fix our door lock to our room 208 in Reid hall. The lock button will push in, and the door is locked when open; when the door shuts, it unlocks itself. We will be needing this repair as soon as possibl								
36277	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
	Desc:	The door hinge to the room needs to be replaced. The door just swings open.								
36589	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	Desc:	On The new doors that Ark City Glass just installed recently, the screws in the sweeps are coming out or have fallen out already. It's the east doors.								
36618	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	Desc:	Sliding door in DB 204								
36680	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Also! Our front and back doors have big gaps under them								
36787	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	Desc:	The doors into the kitchen are sticking badly. That maybe why the door knob came loose. It's also hard to get the door open. Misty thinks the srews on the side are sticking out too far. Thanks!								
36857	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Doors/Thresholds/Latches (06-050)			continued	100	0.00	41.75	114.00	0.00	0.00	114.00
		<i>Desc:</i> Someone broke the handle on the door, picture attached.								
36874	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> The bathroom door for Wallinford 321 sticks when you shut it. You have to force it open.								
36875	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> The bathroom door for Wallingford 317 sticks when you shut it, and is hard to shut completely.								
36991	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Northeast set of doors is badly messed up.								
37028	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The latch is loose on the inside exit door of Broadhurst's west side. This door is on the first floor and leads to the stairway on the west wing of the building. When the door shuts, the latch moves and stops the door from reopening.								
37062	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> I'm Abby Warnke, an RA in Cole Hall. The door to room 212 is sticking and has trouble closing. Could we get that fixed please?								
37120	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The emergency door is ready to be locked back up								
37130	Closed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> There is a hole in the door going into my bedroom								
37210	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> There is a door off it's hinges.								
37253	Completed	Wilson, Marvin			0.00	2.00	16.00	0.00	0.00	16.00
		<i>Desc:</i> The women's outside restrooms on the east side of Stewart Fieldhouse the outer outside door will not open. We have track athletes trying to use the restrooms during practice right now.								
37255	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Just tried to use my wrench key to unlock the northwest glass door at Stewart Fieldhouse and it will not unlock the door from the inside. I am assuming that the bar on that door is broken also.								
37308	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> East doors are hanging up and wont shut correctly.								
37410	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> In Beech 215 there is a middle space with glass doors. The chemistry professors would like the two doors removed. Please let me know if this is a problem.								
37415	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00
		<i>Desc:</i> Need the batting cage in White PE to be more secure. We are afraid someone walking through during softball practice is going to get hit.								
37416	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> On the outside door leading to the athletic training room of Stewart, the latch is coming apart. It seems like the screws are stripped so it won't stay in place and is preventing the door from closing all the way.								
37507	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Doors/Thresholds/Latches (06-050)				continued	100	0.00	41.75	114.00	0.00	0.00	114.00
	<i>Desc:</i> The North center exit doors of Broadhurst are not latching fully and the door can be pushed/pulled open without a key. Would you please have someone look at it for us, Thanks										
37550	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Good afternoon. Wallingford 205 is having problems with their door sticking. Thanks, Sarah										
37561	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The northwest exterior door in Smith Student Center 2nd floor (by Java Jinx and the cafeteria) is blowing open due to high winds on top of the hill. I placed a trashcan in front of it to keep the door from smashing open										
37591	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> the inside door leading to hallway that have our show rooms in it was broken. It would not open. I think some piece of metal as come loose and it making the door stick to the door way frame. If someone could come and fix it today that would										
37653	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> The main entrance of Sutton has a door that is sticking/catching. You have to tap the door with your foot to get it to open. It's the south door of the double doors (the left door if you are outside coming in)										
38301	Open	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The door on Messenger stage left needs fixed please. It is the little white door.										
38380	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> main door doesn't shut										
38402	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> door doesn't close										
Activity: Doors - Automatic (06-060)				1	0.00	0.00	0.00	0.00	0.00	0.00	
36174	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The front door on the south side of Mossman appears to be broken open. There is nothing blocking it so I think it is the automatic door closer.										
Activity: Lock/Keys, Make/Issue/Re-key (06-070)				88	0.00	99.00	12.00	0.00	0.00	12.00	
35626	Completed	Baldwin, Ray			0.00	2.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am requesting that the following keys be made/issued to Cindy Stevens, who is the new Faculty Assistant for Communications (replacing Jane Handlin).										
35653	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The 3rd floor storage room in Wally (cattycorner from the kitchen needs to be recored to a Wallingford core). I'm not sure what it is, but I can get into it with a wally master key.										
35680	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am approving a request for two CHB12 keys for the kitchenette in the lower level of Christy. They will be issued to: Cindy Stevens Bobbi Erdmann										
35753	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	

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Activity: Lock/Keys, Make/Issue/Re-key (06-070)			continued	88	0.00	99.00	12.00	0.00	0.00	12.00
	<i>Desc:</i>	I have a couple of keys for Cindy Stevens that we need. She needs 1 ea. 2XC2 for the Yearbook Lab 1 ea. AJ100 for the TV Studio								
35779	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Please make one key for Sutton 107 (7-9). Please make 2 Sutton outside door keys. (7-90)								
35831	Completed	Baldwin, Ray			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Tomari keys for Lee Jones: I have had several conversations with Tim Shook, Andy Sheppard, Steve Wilke, and Roger and Allyson Moon regarding keys for Lee Jones, the new Theatre Tech Director for the TOMARI Center.								
35840	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I am approving the following requests from Performing Arts: #4 Key - East Darbeth lobby for Jeremy Kirk Key to Daniel Steven's former office (Studio 5) to be issued to his replacement, Amber Peterson								
35869	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I need a key to access Mossman as well as a key for the Education office for Diane Nickelson For Lisa Braun I need a key to access the Education office. She should already have the key to Mossman.								
35891	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Marcia Stoesz needs the key for the "1st Class" space in the lower level of Christy. I am hoping you know what this means.:								
35921	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	We have a key that doesn't work for Wallingford 313. It's a 9-67. I'm not sure if it's just not cut properly. I have the key if you want to try it.								
35941	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	My AJ master key is super bent and needs replaced. Danie will also need an AJ master. They go to the hall director apartments, SGA/STUFU offices, and residence halls during Christmas break.								
35942	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	3-AKX 50 and 3-ASP-2								
35945	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I am approving the request by Ed Loeb to re-core Beech 101 and issue keys to Heather Pianalto and Marcia Stoesz that will allow them access to Beech 101, 106 and both Ed Loeb and Shelley Isham's offices.								
35946	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I am approving the request to issue the following keys to the new faculty members in Social Science and Business:								
35947	Completed	Baldwin, Ray			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I'm approving the request for the new Asst. Soccer Coach to receive the following keys:								
35948	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I am approving the following keys be issued to the new Academic Dean:								

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Activity: Lock/Keys, Make/Issue/Re-key (06-070)			continued	88	0.00	99.00	12.00	0.00	0.00	12.00
35955	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I am approving the request to issue 3 keys to Bobbi Erdmann for her tutors.									
35968	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Per approval, we need a key that unlocks the door from Christy Hall to the Theatre for Tom Jacobs.									
35973	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Per the supervisor's approval we need a key for Pam Thompson's office. Her key is 1X. It's the old office of Kirsten Dos Santos. It's next to John Scaggs' office inside the English department.									
35978	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Recore									
35980	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I talked with Ray on the phone and we've decided on a recore and two new keys. He said he would work on this tomorrow and have new keys to the students around noon.									
35985	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I'm approving the request below. Please issue the keys to Dan Falk who will be responsible for giving them to and collecting from Taylor Fogle (student).									
35987	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We need to have a key for Peter Heckman. Main campus Academic Dean. Peter has a key to the double door going to the Student Success Center and the key to his office but does not have one for the wood door that allows him in the suite of									
36008	Completed	Baldwin, Ray			0.00	6.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Broadhurst 204 needs to be recored and one key needs to be made. Also the outside doors need recored and 48 keys need to be made.									
36084	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please recore and make 2 keys for Wallingford 210.									
36091	Completed	Baldwin, Ray			0.00	2.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> We had two students leave without returning keys in Wallingford 118 and 318. Those rooms need recored and 2 keys made. They are currently empty, so no rush.									
36125	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> At the request of the supervisor, we need a CHB12 key for the kitchen that is in the basement of Christy. This will be for Tracy Fredericks. At the request of the supervisor, we need a key to Beech 201 for Lalith Gamage who starts next w									
36126	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Danie Brush's office key (B2) doesn't work to our front door. it only works on her office door. Can we get her an office key that works on both? My office key is an (MB).									
36179	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Wallingford 323 needs to be recored and 2 keys made.									
36280	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00

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Activity: Lock/Keys, Make/Issue/Re-key (06-070)				continued	88	0.00	99.00	12.00	0.00	0.00	12.00
		<i>Desc:</i> Per Supervisor approval, please make the keys as requested below. Thank you very much, Karen									
36320	Closed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I wonder if it is possible to lock Christy 20 so that it cannot be opened from the inside or outside by anyone without a key. We've had some naughty football boys sneaking out the (now) back of that classroom.									
36341	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The lock doesn't work.									
36345	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Per Supervisor approval, we can get one Kibbe - 2EB-2 for Jessica Falk.									
36396	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hi all-Maggi Collett needs a key to her office. I think someone might need to look and see what the key number is. She is in Brandon Hessing's old office if that helps.									
36448	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Wally 209 lost a key, so we need it recored and 2 keys made. Only one key will be issued to a student and we've had a squatter in this room, so please bring these keys to the office and do not give directly to student/s									
36458	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> We've realized that the RD on duty needs a way to access the outside doors in Sutton, Reid, and Broadhurst since there is not always an RA on duty in these buildings. Is there a way to get a key that would work for the outside doors on all									
36605	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I am requesting that an additional 2EB17X key be issued to Terah York.									
36615	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please issue the following keys to Steve Wilke: AJ-31, AJ-17, XIT-2 Steve will be issuing the keys to Miranda Jones who is a new employee working for the IFD.									
36717	Closed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please recore Wallingford room 202 and have two keys made and brought to the office.									
36801	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hi all - per request from supervisor, I need a CH15 key for Cindy Stevens.									
36922	Closed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Provide Jimmy with a key for the concession stand since we will be cleaning in there. Contact Jeff if approval is needed.									
36957	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Christmas cores to be done by 6 pm 12/12/14. BH is AJ39 and Reid is AJ63.									
36964	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please change the core in Wallingford 208 and make two keys.									
36967	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	

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Activity: Lock/Keys, Make/Issue/Re-key (06-070)				continued	88	0.00	99.00	12.00	0.00	0.00	12.00
		<i>Desc:</i> The Wallingford RA in the 2nd floor apartment (apt. off the main entrance stairs on the second floor) has lost his key. Please recore and make 1 key.									
36984	Completed	Baldwin, Ray			0.00	2.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Warren 20 needs their locks re-cored and new keys issued (4 keys).Please bring them to Student Life as soon as possible.									
36996	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please recore and make 4 keys for Reid 304.									
37013	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please check the lock on 118. The keys that's are for the door will not open. A student tried to move in today but the keys will not work. My master key sticks so it might actually be the door knob. Also the latch in also loose.									
37032	Completed	Baldwin, Ray			0.00	0.75	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The college has hired an Assistant Director for Student Advising and Success. His name is Steve Kramer and he's scheduled to start on Monday, December 15th. I am requesting the following keys be issued to him:									
37033	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> We have a padlock on one of our storage rooms that maintenance gave us. We only have one key for this lock. Can I get 3 more keys made? It is AKX 29.									
37037	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please recore Wallingford 301 and make two new keys.									
37090	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> For the safety of our staff and students, I'd like to request a replacement key or a replacement security lock, or whatever we need to do to be able to use the basement stacks back door to remove bound journals. We have searched for the									
37091	Completed	Baldwin, Ray			0.00	2.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please recore Warren 9 and make 4 new keys.									
37111	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Make an AM key for Jimmy.									
37214	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The Chinese Scholar who was living in Shriwise 17 did not return his key.he said he gave it to the scholar who lived in Shriwise 3. Unless you find it while cleaning Shriwise 3, Shriwise 17 needs recored and 2 new keys to be made.									
37231	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hi all - we need an SC-1 key for the Roy L Smith Center for Anjah Clemons. Thank you Karen									
37232	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Sarah needs one more exterior key for a new student coming in this evening. Please leave the key with Pat or Sarah. Thanks!									
37233	Completed	Baldwin, Ray			0.00	0.75	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Per supervisor approval, I need the keys below made: Carolina Garbato and Chris Weathers - weight room keys. I believe that would be MXIT									
37236	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	

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Activity: Lock/Keys, Make/Issue/Re-key (06-070)			continued	88	0.00	99.00	12.00	0.00	0.00	12.00
		<i>Desc:</i> Please recore Wallingford 207 and make two keys. Deliver keys to Pat.								
37246	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Wallingford 303 needs to be recored and two keys made. Cristian Cortes (111-20-3347) needs \$25 taken from his housing refund. He doesn't have any other check-out charges.								
37260	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Tom would like a key to my room. Can we have one made?								
		Thanks.								
		Cindy Stevens								
37319	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Hi all - per supervisor approval, can we have 3 of the AKX29 keys made. Thank you								
37377	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> We need to order Coach Brad Griffin a key to the weight room in White PE. The key number is MXIT 111. This has been approved by Athletic Director Dave Denly on 1-29-15. Lonnie approved.								
37414	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Per supervisor approval we need one DB106 key for Mike Fell. The key is SD3.								
37478	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> New staff, Magnus, need a AJ80 key.								
37481	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I need 10 of the AJ117 keys. I believe this is the correct number for the ceramic studio only. Mike Fell will be responsible and sign for all 10 key - he has a method of tracking the students that check keys out so that responsibility								
37535	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Wally 117 needs recored the student left southwestern and didn't check out								
37618	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Recore the janitors closet to match Pat Ross's office key								
37708	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Hi all - I need the below:								
37718	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Bobbi Thomas: My office opens with the same key as does the double-glass doors to the 1st CLASS, which means mentors and other staff can open this door at will. I hope this can be accomplished soon.								
37750	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00

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Activity: Lock/Keys, Make/Issue/Re-key (06-070)				continued	88	0.00	99.00	12.00	0.00	0.00	12.00
	<i>Desc:</i>	Per supervisor approval, we need one key for for Zenas Lopez for CH24 I think this is AJ-100. Thank you Karen									
37944	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	The door to the office suite needs to be taken out and adjusted so that it can be easily opened. I could not get into my office yesterday evening because of it.									
37980	Completed	Baldwin, Ray			0.00	3.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Per Supervisor approval we need 5 keys made. One each of the 5 cubbies on the second floor of the library stacks. Dalene McDonald will be given all 5. I don't think there is a key number for the cubicles. Thank you, Karen									
37995	Completed	Baldwin, Ray			0.00	21.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Building rekey									
38034	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Hi all - can I get the keys below for Joni Rankin:									
38239	Closed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Current key will not lock the door.									
38373	Completed	Baldwin, Ray			0.00	6.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Here is what we are needing for keys.fingers crossed I'm hoping this is all we need.									
38414	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	One more key for you. Cole 201 recore (2 keys) A Chinese scholar didn't return it.									
38422	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Wallingford 311 recore (2 keys) Wasn't returned last semester, missed it on the checkout sheet. Also, Wallingford 112 has a key that doesn't work. Can we have a new key made to replace the non-working key.									
38431	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Hi all - Becky Magnus needs a new "6" key. Her key is not working. Also- she has a key "AM" exactly what should that key open?									
38438	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Wallingford 202 needs to be recored and 2 keys made. I have one more key for Wallingford that is supposed to be mailed back, but if it doesn't show I will have one more key request.									
38465	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	I need an SMPAA to Tomari for Lee Jones. He is going to be doing various work during the summer.									

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Activity: Lock/Keys, Make/Issue/Re-key (06-070)				continued	88	0.00	99.00	12.00	0.00	0.00	12.00
38466	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Stacy Sparks is going on sabbatical and we need the keys below for Pam Thompson Stacy's Office: AJ 85 CH 15: 2XC2 Copy machine: 2EB1X										
36306	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Per supervisor approval, may we get a key to room 202A in Mossman for Lock Schnelle. I think the key would be 2AC2. Thank you Karen										
35858	Completed	Wilson, Marvin			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It was just discovered that one key is missing. Returning students are moving back in today. Please recore & make two keys. Thanks!										
37746	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	<i>Desc:</i> The second exit door from the south on the east side of the building was not locked this weekend. No one seems to have a key for it.										
37905	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Coach Bryant(cross country coach) is having trouble with the outside door to his office located on the north side of Stewart Fieldhouse which was once Coach Helmer's office. His key is not working										
37925	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Get all of the keys organized.										
38384	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> front door handle loose and door shuts quickly										
Activity: Repair locks/cores (06-080)				35	0.00	27.25	18.00	0.00	0.00	18.00	
35637	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Wallingford 317s door handle is really loose. The summer housing student checked in today..fyi, it's inhabited!										
35654	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The last request I have is for the Student Life Office. The lock for the front door to the office is hard to unlock. My key catches from time to time but I've learned how to wiggle my key to unlock the door.										
35759	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Room #102 bathroom door does not lock.										
35819	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I'm Kenneth Henderson, a RA in Broadhurst. My front door lock on room 115 is broken. The lock will not lock.										
36101	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Per Matt O'Brien's request, we need the below keys for Rodney Marnar: Locker room & back closet in locker room Fieldhouse classroom Fieldhouse Laundry room Basketball closet in the lockerroom										
36160	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	

SOUTHWESTERN COLLEGE
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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Repair locks/cores (06-080)				continued	35	0.00	27.25	18.00	0.00	0.00	18.00
	<i>Desc:</i> The lock on room 207 in Darbeth is very! Difficult to operate, needs your help. The South East door of Darbeth is hanging open and will not close automatically as it should.										
36165	Completed	Baldwin, Ray			0.00	3.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Beech room 204 north door will not lock.										
36204	Completed	Baldwin, Ray			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Do you know when Sodexo would be able to put a lock on the closet door in Mossman 108? Right now everything we need to store in there is in the closet under the stairs. This closet is packed and really needs be cleaned out.										
36308	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Studio 6 Door Handle cannot be locked because of a lock core issue.										
36373	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The lock or door knob at Wallingford 300 aka 3E needs cleaned or adjusted. The residents are having trouble locking and unlocking the door.										
36740	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Messenger front door, lock is hard to turn										
37026	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am an RA in Broadhurst. The door knob to room 203 is not locking every time the occupant locks it. She often has to lock it and unlock it in the same motion and then lock it again too get it locked.										
37224	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> the lock on my door does not lock or close properly										
37250	Completed	Baldwin, Ray			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Jsaon said that the east exterior door is hard to unlock										
37273	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In the practice room side of Darbeth, Janet said that the lock on the door for Practice Room 4 has given a her a little trouble and needs to be looked at. Thank you.										
37276	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The north side front door facing the parking lot is sticking. It has been getting difficult for the residents to open the door.										
37382	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I need your help, myself and other members of the staff have not been able to unlock the Southwest door of Sutton Hall with our keys. If you could check this out as soon as possible we would really appreciate it.										
37395	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 204 has trouble staying locked 103 I don't recall but check it also.										
37434	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In White PE upstairs the track team room door handle keeps spinning around so it needs tightened. Right now they can secure the room but only a matter of time and that won't be a possibility.										
37541	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Key sticking										

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Activity: Repair locks/cores (06-080)			continued	35	0.00	27.25	18.00	0.00	0.00	18.00
37703	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Good Morning! The south exterior door of Richardson (leading to the stairwells of the Main theatre and the little theatre) is sticking. The lock is sticking and the latch to the door sticks as well.									
37928	Completed	Baldwin, Ray			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> We accidently locked a file cabinet that we don't have the key to unlock. Can someone come over and pry open the cabinet this afternoon or early tomorrow? Unfortunately, we need some music out of it before this weekend.									
38036	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Stephen Butlers door lock is not working properly									
38045	Closed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I live in Reid 103 and our bathroom lock isn't working. It would be great if someone could come check it out.									
38056	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The lock on the door of the NW entrance of Broadhurst (the one closest to College st.) is stuck. Consequently the students propped the door open rather than tell anyone lol. Have a great day!									
38154	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Key broke off in lock									
38249	Completed	Baldwin, Ray			0.00	7.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The outside doors for Broadhurst need re-cored and new keys need issued. Please cut 48 outside door keys. In addition, the student room that needs re-cored is Broadhurst 120.									
36021	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> locks for trophy cases CH basement. Cindy Stevens is new Admin. She's been sent on the locks mission. Let's get her fixed up with the old locks or see what we can get for them.									
35795	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 307 - Door handle is broken									
36342	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> There is a door in the west set of doors of Christy that we cannot seem to get unlocked. It is one of the south doors of the set. If someone could take the time to check on this door, it would be greatly appreciated.									
36353	Completed	Wilson, Marvin			0.00	0.75	4.00	0.00	0.00	4.00
	<i>Desc:</i> The doors in the mens downstairs locker room to the toilets need locks on them. Two stalls.									
36804	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> 1. There is a door that leads into the building from our lumber storage that is unlocked and I don't know how to lock it since it doesn't have a lock on it. Students have been using it to get in apparently and I don't want word getting out									
37356	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Can we please put a double sided key lock on the door that leads to the TV studio area out of the phonathon area. It has been unlocked several times and I need phonathon room to be secure.									
37373	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Repair locks/cores (06-080)				35	0.00	27.25	18.00	0.00	0.00	18.00
<i>Desc:</i> Dick Barnes brought me his 2A2 key for the interior exit door on Mossman's north side, the one in the corner. He didn't think it was working anymore because he has had it forever. Anyway it does work but like mine it is very hard to turn.										
38274	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> The bathroom door closes and latches but does not lock. Marvin says the residents seemed to be ok with the door for now, and he and Justin will work on the lock on Monday.										
Activity: Safes/combinations (06-090)				2	0.00	1.00	0.00	0.00	0.00	0.00
37657	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Keypad not working correctly										
37943	Completed	Baldwin, Ray			0.00	1.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Can someone please come lubricate the internal workings of our vault door. It is becoming very difficult to unlock due to friction of metal on metal in the latch mechanism. An access panel can be removed to allow someone to add the lubricat										
Activity: Ceiling Repairs (06-100)				6	0.00	1.50	12.00	0.00	0.00	12.00
38335	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Kitchen ceiling needs cleaning/painting										
36540	Closed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> The bathroom shower wall is down in the bathtub (not sure if it has fallen or if maintenance is doing work on it). Also, there is a hole in the ceiling of the bathroom (again not sure if this is intentional)										
36366	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00
<i>Desc:</i> Reid Hall room 201 bathroom shower's ceiling is coming off. Can someone check the ceiling and fix?										
36462	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> I thought I would let you know if someone is available to come look where the water is dripping in my office area that may help with the fix. It is coming from a ceiling tile now.										
38337	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Bad rust on the ceiling										
38367	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> water spots on first floor ceiling.										
Activity: Ceiling Tiles (06-105)				41	0.00	13.25	52.00	0.00	0.00	52.00
35715	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> 223- ceiling tile water damage and toilet runs										
35673	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> I'm Abby Warnke, one of the RA's for Cole Hall. While doing our room checks, I noticed a cracked/warped ceiling tile in the bathroom of room 205. I believe it needs to be fixed.										
35674	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> - Room 212 has a stained tile in the bathroom.										
35675	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> - Room 213 has a stained tile in the walkway										

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Activity: Ceiling Tiles (06-105)			continued	41	0.00	13.25	52.00	0.00	0.00	52.00
35842	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hello I have ceiling tiles down in broadhurst room 212 (second floor) too. Thanks.									
36466	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> A couple of wonderful people came and fixed it, and they asked me to send an Email requesting a new ceiling tile to replace the one that was damaged my the water.									
36599	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hey my air conditioner stopped working again. I also never got a ceiling tile so that would be needed too.									
35711	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 200 Ceiling tile water damage									
35713	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 212- ceiling tile mold									
36525	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Ceiling tile in entryway needs replaced.									
36647	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Replace ceiling tile when they come in.									
36905	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Tiles down, picture attached									
37089	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Laura cleaned the mold in the room. She says the ceiling tile in the shower is wet and needs replaced.									
37105	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Needs new ceiling tiles									
37177	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Ceiling tile is wet, needs replaced.									
37349	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Tom has requested that the soiled ceiling tiles be replaced. There are maybe 5 or 6 that need replacing. Also, furnish them with some tarps for painting the area.									
37729	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Would it be possible to get four ceiling tiles down here at TOMARI? We have a big donor coming in next week and I want to make sure we've got all of the holes in the ceiling patched up.									
38316	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> mold on ceiling tile									
38317	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> mold on ceiling tile									
38318	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> mold on ceiling tile									
35691	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Ceiling Tiles (06-105)			continued	41	0.00	13.25	52.00	0.00	0.00	52.00
	<i>Desc:</i> 205 cracked ceiling tile									
35695	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 209 moldy and wet tile above closet.									
35843	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hey Angela, I have another room with ceiling tiles down. Broadhurst room 225 (second floor). Thanks									
36014	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I'm just sending a friendly reminder!									
36183	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Tomari has some wet ceiling tiles in the costume storage room. Please check to see where the leak is, (sprinkler?), and replace tiles as needed.									
36318	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 229 - Ceiling tile has fallen down (it is above the closet area).									
36351	Completed	Wilson, Marvin			0.00	5.00	20.00	0.00	0.00	20.00
	<i>Desc:</i> Can we get cafe dining room ceiling tiles replaced around vents, they are in bad shape. Thank u.									
36472	Closed	Wilson, Marvin			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The rain last night came through the windows in 104, maybe through the windows of the room above ? Celing tiles are wet - one may fall soon. Please remove wet tiles. Replace if the rain has stopped.									
36590	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> From the north door down the right coridor, a ceiling panel needs tacked up.									
36909	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 308 is missing three ceiling tiles									
37066	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
	<i>Desc:</i> You all have been SOOOOOOOOOO great getting our little area fixed up, I thought I'd try for still another request. We are missing some ceiling tiles in the horseshoe area in the back of the TV studio. Can these be replaced?									
37720	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> In CIC, it looks like that one tile, where the drain pan is, is about to leak again.									
38023	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There's a discolored ceiling tile in Beech 104 on the north side of the room, about ¾ of the way to the back. It doesn't look like a typical water-stained tile, so I'm concerned that there may be something else, perhaps more serious, going									
38252	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There are a couple of tiles that need replaced from last fall. Janet was going to move some stuff out of the way to sweep the floor since dust drifts down from the hole in the ceiling.									
38282	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> leak from the ceiling tile.									
38374	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> missing ceiling tile in bathroom. broken ceiling tile in front of closet									
38378	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Ceiling Tiles (06-105)				41	0.00	13.25	52.00	0.00	0.00	52.00
		<i>Desc:</i> moldy tile above shower								
38381	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> missing ceiling tile								
38385	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> missing ceiling tile								
38390	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> ceiling tile needs replaced								
38391	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> missing ceiling tile								
Activity: Floors (06-110)				5	0.00	2.75	4.00	0.00	0.00	4.00
36743	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> On the south end of the upper tunnel in Stewart Fieldhouse - the tack strip on the carpet is pulling up - could become a tripping incident. Also the black tacking around the base of the bottom of the stairs on the south end is coming off								
36821	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Lets get some samples for Bobbi asap								
37412	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> After chapel can someone retape the floor in Messenger on the north side by the front row of seats? We have 9Lives Friday evening and piano festival Saturday.								
37471	Completed	Carroll, Justin			0.00	1.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> In the bakery walk-in there is a missing floor tile that needs replaced. She'a afraid someone will trip. BUT, Misty said that it looks like the sub floor is rotting. Please investigate.								
36614	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> The student leadership is really interested in seeing if we can change the flooring in the campus life office. They argue that the carpet is very old and dated. They also claim that while it has been cleaned a great deal over the years,								
Activity: Floor Tiles (06-115)				8	0.00	16.50	10.00	0.00	0.00	10.00
36064	Completed	Carroll, Justin			0.00	6.00	8.00	0.00	0.00	8.00
		<i>Desc:</i> Marla, We have the new carpet for the steps. If my carpet guy, Justin comes in at 6 am, he can scrape and prep the steps on one morning, and then install the next morning. We'd want to avoid the fresh carpet and glue that second day until								
36537	Completed	Carroll, Justin			0.00	6.75	0.00	0.00	0.00	0.00
		<i>Desc:</i> Tile in the kitchen/entrance is cracked and loose.								
36903	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Bobbi has picked out the carpet tile that would best suit the area. Please pick up samples and get the tiles ordered.								
37123	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Justin check for remnants for Library								
37241	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Floor Tiles (06-115)				continued	8	0.00	16.50	10.00	0.00	0.00	10.00
	Desc:	3. There are some stains in the carpet that I would like to get cleaned or possibly have the carpet squares replaced. There is one rather large one right in front of the main door that I would love to get taken care of if nothing else.									
37375	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	Desc:	Tile needs glued down in listening lab									
36712	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	Can we get someone to look at the floor that is coming up in kathy's bakery cooler, its a major trip hazzard and Im sure NSF auditor will see it and get me for it.									
37694	Completed	Wilson, Marvin			0.00	3.25	2.00	0.00	0.00	2.00	
	Desc:	Do we have any extra tiles that can used to replace the chipped ones in the entry way of the north pod?? There are 5-6 that are pretty bad and someone could trip. Even if they don't match or are the same color that would be fine.									
Activity: Moulding/Trim (06-120)				6	0.00	2.25	4.00	0.00	0.00	4.00	
36220	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	Desc:	There is a loose stair tread on the landing in the north stair well. Martin slipper on it.									
37191	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	Desc:	There is some floor molding that has come away from the wall in the horseshoe. Can someone glue or repair that somehow?									
37238	Completed	Carroll, Justin			0.00	0.50	4.00	0.00	0.00	4.00	
	Desc:	The metal trim on the floor by the first row of seats needs to be screwed back down. We have duck taped it for chapel this morning. There are several places that need screwed back down so please check all screws.									
37390	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	In Honors 11, the trim on the left side of the door going into the bedroom came off. It just needs to be re-glued, I think.									
37542	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	Desc:	310 bathroom needs baseboard									
36078	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	Desc:	Floor boards in northeast corner need repaired.									
Activity: Painting Interior (06-130)				18	0.00	14.75	36.00	0.00	0.00	36.00	
37324	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	There is a Dehumidifier left behind in Honors 8. I was wondering if that belonged to your staff?? We would like to request that it be re-painted just in case we will need it.									
37687	Completed	Baldwin, Ray			0.00	4.00	0.00	0.00	0.00	0.00	
	Desc:	Our students have painted two of the three walls in the eSports Lounge located in CH24. The last wall is going to require tall ladders and Tom is concerned about having students climb ladders because of the liability.									
37695	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	Can someone go around and look at the bathroom stalls with purple paint and touch up where the toilet paper holders were? Also, in some bathrooms where the new paper towel holders are installed, they need to be painted around those.									
38400	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	paint missing next to sink									

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Activity: Painting Interior (06-130)				continued	18	0.00	14.75	36.00	0.00	0.00	36.00
38426	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I'd like to request that the walls behind the towel dispensers in the first floor bathrooms be painted this summer.										
35803	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Also will you be able to paint the wall beside M116 soon. It's been patched but now it needs to be painted.										
36845	Completed	Carroll, Justin			0.00	2.00	16.00	0.00	0.00	16.00	
	<i>Desc:</i> Wray roofing has been called. After the roof is fixed the bathroom, kitchen and dining area need to be painted. The roof is leaking and running down the walls.										
36955	Completed	Carroll, Justin			0.00	1.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We need to have the barrels on the aisles touched up. Both the North and South need work. I'd like to have it done before Friday.										
36971	Completed	Carroll, Justin			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Jimmy and Serena cleaned the mold up behind where the fish tank was and said I needed to ask for a work order for the wall to be painted.										
37939	Completed	Carroll, Justin			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Marvin, please check the lighting & the walls in the gallery before Founder's Day to see if the lights need replaced and if the walls need paint touched up. Also, please report any other things that need corrected / cleaned / fixed. Thanks!										
38033	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In the Men's Restroom on the Mail Level of the Darbeth North Pod (Practice Room Area), profanity has been carved into the stall that is surrounding the urinal. If someone could repaint the stall in purple to cover the profanity										
35727	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	<i>Desc:</i> Reid has a water leak on third floor by room 309. The picture attached shows the leak with mold. Touch up paint when leak is fixed.										
35957	Completed	Wilson, Marvin			0.00	2.50	10.00	0.00	0.00	10.00	
	<i>Desc:</i> The front barrels on both sides, plus the second barrel on the south side need some touch up painting. The back wall of the box office also has some large holes in the paint.										
36077	Completed	Wilson, Marvin			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Back north wall needs repaired and painted.										
36288	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The room was reported to have mold. Jimmy checked it and it's dust and debris from using the room for storage and cutting during the remodel. The ceiling and walls need painted.										
36394	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I got a couple spots on the south wall that need get touched up before this weekend. Justin knows the spot.										
37419	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Thanks for the new toilet paper roll holders but now there is a huge section on the stall that is the old paint color. Please have someone come in and touch up the stalls.										
37945	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Painting Interior (06-130)				18	0.00	14.75	36.00	0.00	0.00	36.00
<i>Desc:</i> Ms Mary would like the wall touched up around the soap dispenser in the first class room, and around the corner the little wall they had Velcro on the wall and ripped the paint off next day available to do this is on Good Friday										
Activity: Signage - Interior (06-140)				4	0.00	4.50	12.00	0.00	0.00	12.00
36133	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> I am writing to request that Lee's name plate be put on the Darbeth 105.5 door. Thanks! Allyson										
38031	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> Steve Wilke wanted to have somebody come and remove the Belarusian door plate in Wroten. Whoever removes it can leave it in the Institute for Discipleship Office.										
36571	Completed	Wilson, Marvin			0.00	1.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Susan and I just ordered a banner to be hung above the doorway in Stewart Field House. There is a volleyball banner hanging there currently that we will replace with this banner. The size is 200" x 30".										
36961	Completed	Wilson, Marvin			0.00	3.00	12.00	0.00	0.00	12.00
<i>Desc:</i> sign frame has fallen apart and sign is falling										
Activity: Wall Repair (06-150)				22	0.00	25.50	32.00	0.00	0.00	32.00
38417	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> wall damage										
38463	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Sheetrock paper ripped off and needs painted										
38472	Open	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Chris, the Hall Director for Wallingford is moved out of his apartment. It will need cleaned before the new HD moves in. Additional work orders for the apartment: There is a hole in the wall above the closet in the middle room										
35694	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Wall above shower coming off										
35738	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
<i>Desc:</i> Apt 3 - There was a hole in the wall from the bathtub into the bedroom (looked like a plumbing issue and I wasn't sure if something was happening with it)										
36475	Completed	Carroll, Justin			0.00	2.50	0.00	0.00	0.00	0.00
<i>Desc:</i> I wanted to touch base and see if the space where the new Natural Science HOF display will go has been spruced up yet. The new hall of fame display board is ordered/ production is underway, and we want to make sure that the new location is										
37114	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
<i>Desc:</i> Steve has a hole in the wall in his office in 1st Class that needs repaired.										
37403	Completed	Carroll, Justin			0.00	3.00	0.00	0.00	0.00	0.00
<i>Desc:</i> In the hallway of Beech that leads toward Mossman, there are two rails from what used to be overflow for the Natural Science Hall of Fame plaques.										
37569	Completed	Carroll, Justin			0.00	12.75	0.00	0.00	0.00	0.00
<i>Desc:</i> Fix the wall so that it can be used for housing										
37951	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00

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Activity: Wall Repair (06-150)				continued	22	0.00	25.50	32.00	0.00	0.00	32.00
		<i>Desc:</i> Ding in the hallway wall near the President's office.									
38051	Completed	Carroll, Justin			0.00	1.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Also, could you ask someone to do some touch-up painting around the Educators HOF? I noticed the sheetrock has been patched, but not painted. (You probably will want that to be done before the cleaning.)									
35998	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> The thermostat was moved and there's a hole in the wall where it use to be. Please fix.									
36505	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Educators HOF - This display will be moved from the north wall outside the Education dept. to the west wall adjacent to the door leading into the Education dept. The new location will need to be patched and painted									
36681	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> and even worse, there's a direct hole to the outside from our kitchen above out back door. Bugs keep getting in and there's terrible drafts.									
36978	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I need someone to come and talk to me about a load bearing wall here in Stewart Fieldhouse.									
37194	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> We are hosting the piano festival February 7th this year which is one of the events that we use for recruiting. I am requesting that the huge hole in the men's restroom be repaired by that date along with the tiles in the floor glued back									
37392	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Audrey reports that the paint is bubbling under the front window. Check for bad window seal?									
37920	In Progress	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The place in the hallway of Mossman between 106 and 107 used to have the Hall of Fame pictures up. Please repair the wall & touch up the paint as necessary									
38017	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Could I request a work order to fix the window ledges and the crack in the wall on the east wall of Mossman 107? Thanks.									
38078	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> What is the plan for fixing the hole in the wall of the men's restroom. While the mirror hides the hole, men are commenting on the strangeness of having a mirror in the stall!									
38109	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00	
		<i>Desc:</i> Because there were some pictures hung on the purple wall in the west lobby of Darbeth with the wrong tape, there is now residue on the wall. It's not too bad just needs touched up.									
38429	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
		<i>Desc:</i> 224 hole in wall below corkboard									
Activity: Bathroom Partitions (06-155)				2	0.00	1.25	4.00	0.00	0.00	4.00	
38120	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> It was brought to my attention that the handicap stall in the women's bathroom down here doesn't work because the latch doesn't line up. I tried to fix it myself but I don't seem to have the appropriate tool for the type of screws used.									
36422	Completed	Wilson, Marvin			0.00	0.75	4.00	0.00	0.00	4.00	

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Activity: Bathroom Partitions (06-155)			continued	2	0.00	1.25	4.00	0.00	0.00	4.00
	<i>Desc:</i> Bathroom stall door is off hinges.									
Activity: Hang/Install Fixture/Furnishings (06-160)				54	0.00	22.50	82.00	0.00	0.00	82.00
35712	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 210- towel rack in room missing									
35805	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Pat asked me to ask you to please put up our new award plaque (which is in my office) next to the old one.									
35863	Completed	Carroll, Justin			0.00	0.75	4.00	0.00	0.00	4.00
	<i>Desc:</i> We have a closet clothes hanger missing									
36009	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please have someone fix the clock in DB 201. It is hanging out of the wall and needs repaired.									
36047	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> I would greatly having a tiny whiteboard installed by the entrance of my office door.									
	I have the whiteboard, just need it installed.									
36242	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Could someone please attach a post it board to the wall in the Adjunct office of the English Department?									
36347	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need 3 mail boxes mounted to the wall in my office Mossman 134. It will probably just need a drill.									
36388	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need a picture moved in my office about two feet right from where it currently is.									
36764	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can I please get a bulletin board installed on my door? Thanks									
36814	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> One of our cabinet doors came off the hinges, and our towel rack up stairs came out the wall.									
36819	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Reinstall tub panel									
36897	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> When I was in Pounds Lounge yesterday I noticed that one of the paintings fell off the wall and needs to be hung back up. I looked at it to see if it was something I could do but it looks like the screw was loose in the wall									
36983	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need help hanging a picture in my office.									
37301	Closed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> This is a request for wall shelving in the costume shop and craft room at the TOMARI Tech Center. Though I do not know the name of the shelving needed, it is the type that has metal support strips that run down the wall to which metal									
37361	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Clock fell off wall; hole needs to be re-drilled.									

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Activity: Hang/Install Fixture/Furnishings (06-160)			continued	54	0.00	22.50	82.00	0.00	0.00	82.00
37489	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Could you please send someone up sometime to hang the old helpdesk front on our wall? :) It looks really good, by the way!!!									
37524	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The towel rack in my bathroom (Honor #4) is broken and I would appreciate it if someone could stop by and fix it.									
37937	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have a wall mount flag pole holder we would like installed on the front portico of the Dole Center. The flag and pole are in the "coat closet" just inside the front door. See Charles or Holly for placement of holder when installing.									
38008	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> During the process of moving around our hall of fame things for Education, the bulletin boards were removed from our hallway. They are out by the table next to the Education office right now. Could we get those hung up above the table?									
38053	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have just gotten in our name plate signs. I need someone to come hang them in a uniform fashion.									
38064	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> We would like to hang a rather heavy piece of artwork in the classroom in TOMARI so we were wondering if you guys have a stud-finder we could borrow for that.									
38077	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Name plate signs. Unfortunately with the humidity and the quality of the tape used the name plates are falling down. Please come by again and bring your drill and some screws.									
38093	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I realized that I requested the name plates up the wrong direction. So I need a reprint of the name plates only, not the conference room, because I trimmed them up to fit the wrong way and I need the guys to come back over and rotate									
38469	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We still have some issues with the name plates falling off the walls. The tape isn't holding. Office: 1st CLASS lower level of Christy Thanks Steve									
37973	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Railing broke away from west door railing, the concrete in about 4 places.									
35787	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 207/209 - Missing towel rack in bathroom									
35794	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 222/224 - Shower rail unattached									
35920	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have two large photos that we would like hung in the library; and I need some assistance with that.									
35974	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> 1st Class: We need the whiteboard hung on the wall below where it is now resting.									
36018	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Hang/Install Fixture/Furnishings (06-160)			continued	54	0.00	22.50	82.00	0.00	0.00	82.00
		<i>Desc:</i> Our towel rack in our bathroom (Reid Room 307) fell and is currently not on our wall. I was wondering if possibly you were available sometime this week to maybe come and take a look at it.								
36376	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please hang poster outside men's basketball lockerroom. The poster is outside the the locker room. Please call Matt O'Brien if you have question on where to hang it. 316-650-0076								
36403	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
		<i>Desc:</i> Need a white board put up in the women's basketball locker room in Stewart Fieldhouse. Check in with Coach Nick Morris(620-213-1935) for location of the board.								
36495	Completed	Wilson, Marvin			0.00	4.00	16.00	0.00	0.00	16.00
		<i>Desc:</i> Can you please install a tv mount and tv in men's basketball lockerroom?								
36507	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Please take down the projection screen in the men's basketball lockerroom. Should not hear from us for a while!								
36547	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Please put a picture hanger in the wall for Todd. His number is 6207. He will need to show you where it should be. He's in Tami Pullen's old office south of Kibbe.								
36625	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> I have a large bulletin board I need hung in Mossman Hall.								
36723	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> We are working on preparing to re-paint the Campus Life Office. There is a grey metal box on the puzzle mural wall that we cannot loosen the screws on - can somebody come and try to tackle that for us? We just need it taken down.								
36852	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> The hook on the back of the women's bathroom door (Main floor) fell off.								
36919	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Can we have the Menu Board from Football mounted above the right hand side window at Basketball Concessions.								
37016	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Could I have someone help hang a picture? I would do it myself but this is on a plaster wall and I'm not sure how you want to securely hang it. Appreciate it.								
37042	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> I have a picture that needs to be hung in 1st CLASS. I will be out this afternoon, but back in the office all day tomorrow and next week.								
37205	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> In Stewart Fieldhouse gym, the handrail on the south west corner of the bleachers is loose and we have had some senior citizens almost fall when grabbing it for support. If need more specifics where it is have someone come to the Athletic								
37228	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Bobbi has a picture in her office that needs hung. And now have a piece of table that needs to be glued back on in the conference room.								
37359	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Hang/Install Fixture/Furnishings (06-160)				continued	54	0.00	22.50	82.00	0.00	0.00	82.00
		<i>Desc:</i> We have 3 cables not attached to our net. We were hoping someone could come reattach them.									
37402	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I had a few things regarding the prayer room.									
37427	Completed	Wilson, Marvin			0.00	3.00	8.00	0.00	0.00	8.00	
		<i>Desc:</i> I have a picture that needs to be hung in the Shriwise 1 guest room when time allows. It is in my office and I can meet the individual that is going to hang it in Shriwise 1.									
37562	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00	
		<i>Desc:</i> The students are making some changes in the editors' offices and have made this request. Could you please move the bulletin board on the north wall to the east? Could you please add two shelves (like the shelves on the south wall)									
37600	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
		<i>Desc:</i> Jimmy and I were up in the mens restroom for a clogged urinal last night and I noticed that one of the sinks has a leg off laying on the floor and the access panel to the attic is missing and needs replaced.									
37605	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Check hand rails. Some are loose & need tightened up. (White P.E. was specifically mentioned.)									
38103	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Honors 8 is empty - needs a new shower curtain rail or the one that is in there put back up.									
38336	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Broken towel rack									
38411	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
		<i>Desc:</i> Sodexo Foodservice is requesting the menu station signs be taken down from celings in main cafe. Also please take down hydration sign in main cafe drink line.									
38419	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Sodexo Foodservice is requesting that the First Aid box is needed to be taken off the wall in main kitchen. We don't want to tear up the wall.									
38436	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> I would like the pictures hanging in Pounds Lounge to be moved over to Kibbe. The pictures that were previously hanging in Kibbe belonged to Dick and he is taking them with him. We have a second set of those pictures in Pounds Lounge									
Activity: Cold (08-010)				42	0.00	10.50	38.00	0.00	0.00	38.00	
36348	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I had some students notice that the library is colder then Mossman, so I switched the buttons to "Heat" this morning. This afternoon, as I was walking past two of the fan units, they were blowing cold air.									
36822	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> My office, Darbeth 102 and 101 seem to be just right. But Darbeth 104 and 105 are showing 62 and cold. I know we have major problems in Christy now but when time allows, could someone please check Darbeth?									
36833	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The heating system in the Air-condition unit is not working and window will not shut all the way. And my room number is 211 in Wallingford Hall.									
37017	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Cold (08-010)			continued	42	0.00	10.50	38.00	0.00	0.00	38.00
		<i>Desc:</i> A little cool in Roger's office.								
37167	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> It's chilly in 105 & Allyson's office. Thanks!								
37134	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Did the heat get turned off in our room? I just got back earlier today and idk if it's not working or it got turned off because I left.								
37420	Completed	Butler, Norman			0.00	2.50	30.00	0.00	0.00	30.00
		<i>Desc:</i> Please look at this today. The heater in the head house is not working. It might be the fan. Thanks!								
37508	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I just emailed you guys last week, I think, that my room was too hot. You fixed it and it was a good temperature until this morning, but now my air conditioning is on. Could I get the heat turned back on? I'm in Cole Hall room 209.								
38265	Open	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I've been told that the eSports lounge in CH 24 is freezing cold. They say the thermostat is stuck on 60 degrees. Could you have someone check it out, please? Thanks!								
36838	Closed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The cold room on the right in Beech upstairs across from 204 is not working. Charlie told me that all the crayfish are frozen.								
36958	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> I just came back from vacation. Would someone please bring me heater - grin. It is rather cold in my office here.								
36734	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Hey, our room is tooooooooooooooo cold in my room 212 Cole Hall today. May be something worry with the computer control? Hope for the resolution! Thank you very much! Have a nice day!								
36773	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Hi, this is Jessi again and our room is extremely cold and we were wondering if you could turn the heat up just a little bit.								
36781	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Need Heat Turned on in 1st CLASS It's a bit chilly!								
36782	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> It's COLD in Christy.								
36783	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I have the heat all the way up full blast in my room in Reid and No hot air is coming out at all. Is there anything we can do about that. I'm Sorry I'm just not comfortable in my own room. I live in Reid 310.								
36789	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> It is below freezing outside and my heater still does not work.. Can someone please fix this already?								
36803	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> No heat.								
36820	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00

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Activity: Cold (08-010)				continued	42	0.00	10.50	38.00	0.00	0.00	38.00
		<i>Desc:</i> It's very chilly in the costume shop - paint room - craft room, etc. Only 51 degrees this morning. Classes this afternoon. Can someone please take a look? Thanks!									
36823	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> It feels like the heater in the hallway is on, but it's not circulating air in our offices in the CIC. The thermostat in Scott Ireland's office is telling us its 50 degrees in here! Could someone come take a look?									
36831	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hello.I am chaoran.I live in Cole Hall Room204.Our Room is too cold.Can you help me to make it warm?Thankyou									
36835	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I'm Abby Warnke, one of the RA's in Cole Hall. I know there has been trouble with the heat in the building, and I don't want to cause anymore issues, but given that it just snowed today, my room is a little cool.									
36836	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Beech 104 is freezing. Tammy had to move her class out of the room because it was too cold.									
36841	Completed	Wilson, Marvin			0.00	5.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Heater not working									
36844	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> My air conditioner has been running the last couple of weeks nonstop. I live in Cole hall room 314. I have noticed that it shuts off at 11 pm and then turns on at 7 am blowing cold air.									
36846	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Jessica says it's cold in her area and she doesn't hear of feel any heat coming out of the vent.									
36917	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> hi , I am the residence of cole hall 205.. our dorm is a little cold. especially after 11pm the warm air close , the room is so cold! could you please adjust the temperature up? we want warmer. thank you.									
36960	Completed	Wilson, Marvin			0.00	1.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Also, the heat doesn't work in the bathrooms. It works great everywhere else in the building. Is there a way to get it running in there that I am just not aware of?									
36986	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> My corner office in the Campus Life Office has been really cold lately - it's not that the heat is broken in the whole office, it's just that my little corner doesn't get much heat. Before I went to Wal-Mart and bought a little space heater									
37135	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I know it's going to take a while to get everything up to speed but I wanted to let you know that Mossman is freezing. My office is 60 degrees.									
37138	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> 66 degrees in Brenda's office & 64 degrees in Aimee's office.									
37176	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> It has been reported to me that Mossman is too cold. In particular, Offices 121, 122 and the hallway. There is also a loud humming noise in 121 and 122 when the heater does come on. One of these is Dr. Carrie Lane's office.									
37187	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Cold (08-010)				continued	42	0.00	10.50	38.00	0.00	0.00	38.00
	<i>Desc:</i> It's cold in the Moundbuilder Market & the Mailroom.										
37212	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It's very cold in the Little Theatre. Please contact Allyson @ 6328 about the temperature problems & what the temperature expectaions might be. There are different classes & workshops held in the LT. Thank You!										
37217	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Karen said it's 63 degrees in the Financial Aid office.										
37487	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> No hot water										
37603	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It's a little too cool in Pat's office. Can you please check the thermostat? Thanks!										
37610	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It's very cold in Lekendrick's room.										
37906	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The rooms in Cole hall are extremely cold. Several of the girls living here have been complaining. We have our thermostat turned up as high as it will go but I don't think it works.										
37998	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I live in Reid 201 and my heat will not work. It is freezing in my room!!										
38101	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Good afternoon! For the past few days the air conditioning has been going nonstop in our room. We've opened windows, gotten extra blankets and we wear many layers to bed and is still freezing. Is there anyway that you could turn it off?										
38351	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> This Thursday, May 14, I would like to request that the room temperature in Richardson be set as it usually is for public events in the room. Depending on the weather, I realize this might mean air conditioning for one day.										
Activity: Drains (08-020)				9	0.00	1.25	0.00	0.00	0.00	0.00	
36441	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Women's Locker Room White PE for the pool. The left drain as you walk into the shower is not draining.										
38138	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The floor drain is clogged with standing water on the floor.										
36072	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Shower drain guard keeps pop out and the sink drain is slow to drain.										
36151	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> our shower is draining really slow.										
37302	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The sink & shower are draining slowly.										
35860	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Drain for the washer is clogged										

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Activity: Drains (08-020)				9	0.00	1.25	0.00	0.00	0.00	0.00
37005	Closed	Wilson, Marvin	continued		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Plugged drain in the green house.									
37549	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 18 - The shower drains slowly									
37898	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I noticed tonight that our shower drain was clogged and is not draining water, could we have that unclogged tomorrow? The bathroom is in Sutton room 107.									
Activity: Leak - A/C (08-030)				31	0.00	4.25	30.00	0.00	0.00	30.00
35688	Completed	Baker, Rodney			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> 104 ceiling leaking and tiles missing									
36059	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Ac on the east side - 1st floor - is leaking a little									
36060	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a leak in the ceiling.									
36211	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a tile leak in my room that i found today. Room 314 in Cole Hall.									
38065	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is some sort of leak. Please investigate the cause. Thanks!									
36055	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Also, it still smells funny in Mossman 102, a very musty smell and a damp feeling. Since we cannot keep the door open, the smell is not going away. It is also very cold in M102, I'm wondering if something is going on with the air									
36130	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> My AC has been leaking gallons of water throughout the day. When in use I do not have my AC on high nor on a low temperature I have tried to set it on temperatures ranging from 65-75 and I am still having a river running through the apartme									
36319	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The wall AC unit in Honors 8 is leaking whenever it is turned on. We have tried coil dry as well as leaving it off for several hours before starting it up again and nothing has changed the constant dripping that has been happening for days									
35723	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is an air conditioner dropping water on a step in the upper tunnel where you go into the maintenance cage. Can we get a bucket or something to catch the drips?									
36176	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I live in Reid room 206 and I think I have a water leak in my air conditioning unit. There's quite a bit of water accumulated around it and it has spread across the room. Thought you guys may need to take a look at it.									
36292	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> #8 - Air Conditioner drips. Are not able to leave their air conditioner on for long periods of time.									
35647	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Leak - A/C (08-030)			continued	31	0.00	4.25	30.00	0.00	0.00	30.00
	<i>Desc:</i> 209 has a ceiling tile about to come down and is wet.									
35705	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Ceiling tile leakage									
35726	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Reid has a water leak on third floor by room 309. The picture attached shows the leak with mold. Please find water leak.									
35755	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> A ceiling tile in my room right above my closet just got replaced from having mold on it. I looked up tonight and there is a significantly large water mark on the new tile.									
35763	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 118 has a ceiling tile leaking									
35975	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
	<i>Desc:</i> I noticed today that there is a leak in the ceiling of our dorm room, just in front of the farthest closet door from the entrance to our room.									
35976	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Whatever new machine they put in what used to be a closet downstairs is leaking water all beneath it and through the wall onto the carpet. It's actually all over the kitchen too.									
36015	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> If there's anything that can be done, there is a condensation drip from the air conditioning in the old theater shop area on the north side of the stage.									
36043	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> this afternoon the ceiling fell because of the air conditioner keep leaking all the time.									
36099	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have a leaking tile about to come down in the last room of my apartment. Cole 117									
36100	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a tile leakage in room 306 in Cole Hall.									
36122	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Second thing is, last night when it was raining we realized we have a leak above our window or somewhere around it because everything over there was soaked and then a tile in our ceiling is soaking wet also just from when it rained.									
36139	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Air-condition unit is leaking									
36144	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is mold growing on a little spot on the ceiling in my bathroom in room 115. thank you									
36206	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a leak on the 2nd floor & also the Archives.									
36228	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> There is water on the floor along the wall in the equipment room on the south end of the lower level by the elevator. Please investigate the cause. Thanks!									

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Activity: Leak - A/C (08-030)				31	0.00	4.25	30.00	0.00	0.00	30.00
36282	Completed	Wilson, Marvin	continued		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We still have the ceiling leak in Christy 201. We've talked with several people from plant operations about fixing it, and the classroom is empty after 2:30 on Tuesdays and Thursdays.									
36747	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I'm not sure what the substance is, but there is something leaking from my ceiling in the kitchen area. It leaks into the cabinets. I have tried to clean the cabinets, but I've left the residue on the ceiling over the fridge.									
37994	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We recently added 2 lbs of R-22 to the system because it wasn't cooling. There is a possible leak and Jeff would like the leak fixed.									
38142	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Condensate pan is leaking and the ceiling tile has fallen and is all over the floor.									
Activity: Hot (08-050)				43	0.00	10.25	118.00	0.00	0.00	118.00
36044	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I know it is very hot outside, but my AC is set to 64 degrees and it is definitely not giving out that temperature. My apartment was 86 degrees last night. Maybe it needs a new filter?									
36071	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Girls say it's hot in the room. They said it is ok during the day it's at night that it gets the hottest.									
36992	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I know that Darbeth is a difficult building to work with, but is there anything we can do to prevent Darbeth 102 and 201 from becoming so warm that people cannot work in them? Thanks.									
37034	Closed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Room 208 is too hot. Heat doesn't shut off.									
37284	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> It has been reported to me more than once this week that Mossman 108 to warm. I've been told they needed to prop the door open because it was to hot in there.									
37290	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Girls are complaining their room is to hot									
37664	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Carrie Lane is reporting that M108 is too hot again. She said is so hot that students are falling asleep.									
37984	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The air conditioning in sutton room 211 is not working. They have it turned down to 60 and the room is still incredible hot.									
35687	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> AC doesn't seem to be working.									
35746	Closed	Butler, Norman			0.00	2.50	30.00	0.00	0.00	30.00
	<i>Desc:</i> The AC here in our office and business office isn't working/isn't cold/air blowing is muggy. Can you kids send someone here with a vast knowledge of all things coooooool??									
35810	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Hot (08-050)				continued	43	0.00	10.25	118.00	0.00	0.00	118.00
	<i>Desc:</i> One more thing, the leadership students told me that the leadership office M123 is hot. I'm not sure if they got the rest of the system working or not.										
35854	Completed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> Also 3rd floor lobbies still have no ac. I tried all the thermostats and nothing kicked on.										
36367	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> the AC rarely comes so it gets a little warm in our room										
37279	Completed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> The kitchen and dining room is hot. Chris says he doesn't know how to run the thermostat.										
37394	Completed	Butler, Norman			0.00	2.00	24.00	0.00	0.00	24.00	
	<i>Desc:</i> This student also asked about the heat/ac controls. I explained that it's automated. She said she's always really warm in her room.										
37442	Completed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> I'm Abby Warnke in Cole Hall. My heat is on very high in room 209. Could I get it turned down a bit so that my room isn't so hot?										
37444	Completed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> Hi, It is unbearably hot in out room, we've had the window open since yesterday and it doesn't seem to be helping too much and we were wondering if you could fix it.										
37457	Completed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> Air Conditioner is very hot. Throughout the weekend did not stop working with heat system. The room became a sauna. Four consecutive days the heating system works. Please put it on the cold system.										
37713	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am emailing you with a request. I am not trying to be that guy that is complaining for my own benefit, but I was wondering if we could the heater turned off in White PE?										
37717	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My office is 80.....when someone has time can they check. It's not a rush, just might want to cut the heat.										
37722	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Can someone check my buildings air. The second and third floors are hot.										
37940	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My heat has been on nonstop since yesterday and it is pretty warm in my room. My room number is 314 in Cole hall.										
36969	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> When we have the reception in the Darbeth Lobby and the President's Gallery on December 7th at 2:00, can we please have the heat turned down some? It is really hot in there right now but that is okay just will be too hot for reception.										
35734	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please check ac in foodservice office, it's 90 degrees in there.										
35836	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am off campus today but I received an email regarding the temp in M127. (insanely hot is the term used) If I remember correctly this usually means that the offices along that wall are hot too.										
35984	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> No AC.										

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Activity: Hot (08-050)				continued	43	0.00	10.25	118.00	0.00	0.00	118.00
36659	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> List of rooms complaining about it being hot.										
36672	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Pam called and says it's very warm in the bathrooms, her office and M116.										
36673	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The heat in our room is over doing itself and we cant even lay in bed without sweating and it won't turn off. We have tried opening the window but that's not working either.										
36676	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We were informed that the heating and air problem would be resolved and nothing has changed. In room 308 the heat is on extremely high and it's causing us to lose sleep and not be able to function in our room at all.										
36677	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Okay, I don't know what the issue is but it is TOO hot in every single room. it's literally ridiculous. I understand it is winter but this temperature is uncomfortable. I am in room 306. Thanks.....										
36678	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I live in Cole, I'm one of the RA's, I didn't know if the heaters are supposed to be running constantly? It hasn't stopped since this morning.										
36685	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My name is Nya and I wanted to inform you that my roommate and my room is very hot still. Yesterday night it's was extremely hot and we were not able to sleep in our rooms. Now, it has been a little better but, we are sleeping on the										
36767	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Unbearably hot in building										
36908	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 303 is getting hot at night										
36910	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 313 is hot										
36948	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> For 2 - 3 weeks our heater has been constantly running and our thermostat has been turned down as much as possible and to no avail.										
36997	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I hate to bother you again but it is over 102° in the telephone room we have to have some air conditioner in there can you please find out the status of the one that was taken to be worked on or get a new one as soon as possible. Thanks Tad										
37030	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Room 313 says that their room is really hot.										
37213	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Too warm in the cadaver lab. Pat would like to see it between 60 & 65 degrees.										
37353	Closed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> She is a new student and says her room is a little too warm, so could her heat be turned down please? Also, she said her water pressure is low, so could that be checked, also?										

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Activity: Hot (08-050)				continued	43	0.00	10.25	118.00	0.00	0.00	118.00
37917	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I live in Honors 12 and my roommate and I are having a lot of problems with it being way too hot in our apartment. It's to the point where I cannot even sleep.										
37976	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It has been reported that the office M122, 118 & 116 are too hot. They are all on the same line. The air conditioner is not working.										
Activity: HVAC New Work (08-070)				3	0.00	0.00	0.00	0.00	0.00	0.00	
35952	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Install the new AC unit										
36431	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please make a WO for Marvin and Norm to check the server room split system before it gets cold. Thanks, Jeff										
38028	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The National ACT exam is this Sat, April 18. We will be using Mossman 101, 107 and 108. We will need Mossman doors open, air and lights on from 7am to 1:00 pm. Thank you. Rodney Worsham										
Activity: HVAC Repair (08-075)				77	0.00	19.00	146.00	0.00	0.00	146.00	
35824	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 215 has a broken drip pan										
36058	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our air conditioning unit says the filter needs to be changed.										
36172	Closed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I work in the Campus Life Office and this morning when I came into work, the air conditioner was making a horrible squeaking noise. It's happened before, but it usually stops after a few seconds - this morning, it went on for probably 20										
36202	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It's very "hot" in 1st CLASS and the students/mentors are complaining. It creates an uncomfortable environment in which to learn.										
36234	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Sutton room 303 needs it's ac/heater reinstalled please.										
36395	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please make a WO for Marvin and Norm to check the server room split system before it gets cold. Thanks, Jeff										
36572	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am in Honors #4, and there is an orange light that has come on by the button labeled "Filter Reset" on my air conditioning unit.										
37665	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our outside heating/air unit has been acting up the past several days. Throughout the day, it clanks and makes other loud noises - luckily it is not an all day every day thing.										

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Activity: HVAC Repair (08-075)				continued	77	0.00	19.00	146.00	0.00	0.00	146.00
37919	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The air conditioning unit in Christy 12 is excessively noisy. It's vibrating and making a roaring noise. It's not really putting out cool air.										
38284	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> AC isn't working.										
35628	Completed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> Sutton 111 ac not working										
35828	Completed	Butler, Norman			0.00	0.50	6.00	0.00	0.00	6.00	
	<i>Desc:</i> 100 ac not working										
35846	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The air condition is not working (im not sure if we just don't know how to use it or if it is actually broken)										
36241	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Hi, I am having some issues with my air. The air stayed on all yesterday so it has been freezing in my room. I am in room 306, Cole.										
36284	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Lee from Tomari reports that the AC in the restrooms is not working and they need some tiles replaced from where the sprinkler heads were leaking. They have a reception tomorrow 9/19.										
36352	Closed	Butler, Norman			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Maintenance recently replaced our thermostat in Reid 108. A very annoying sound is made when it's on, and the air does not get very cold. Can someone come fix this please?										
36437	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The air conditioning in the student life office in Sutton center is not working.										
36608	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It's up to 88 today and tomorrow, really really hot in our dorms because the A/C won't come on. Please please save us!										
36630	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I'm lived at the Cole hall at the 218 room, Our air conditioning is going all the time ,I'm feeling so cold and I would like it turned off.										
37142	Completed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> Classroom heat is fine, bathrooms is hot, office are freezing. They have to "jiggle" the thermostat to get it to work. Lisa Buffum can direct you.										
37218	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Heater smells not when turned on										
37510	Completed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> I'd to place a work order for Reid room 207. All 3 of the heaters aren't providing heat, they just blow cold air.										
37558	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Room 103 heater is not heating up properly.										
37711	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Could you send one of your techs over to look at our AC. It is currently 87 degrees in the kitchen. Thanks for your help.										
38141	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: HVAC Repair (08-075)			continued	77	0.00	19.00	146.00	0.00	0.00	146.00
	<i>Desc:</i>	Can you check the air in the following rooms? 106 has no air so their room is warm 301 is freezing								
38328	Open	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Honors 2's AC is not working the residents who are moving in called and told me.								
38330	Open	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Problem with the heater (Apparently this was addressed by maintenance but still doesn't work)								
35852	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The heating unit around the floor in the bedroom, the side closest to the bathroom, is loose. It looks like the front panel is falling off.								
36219	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	It's rather chilly today, and when I turned on the heater in our wall unit, it was not heating up (I checked it again after running it for an hour and noticed no change). If someone could come take a look, we'd really appreciate it. Thanks!								
37110	Completed	Carroll, Justin			0.00	2.50	24.00	0.00	0.00	24.00
	<i>Desc:</i>	Jimmy received a call last night that security could hear the heating and cooling unit squalling in Sutton. He turned it off.								
37426	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	my roommate just informed me that our AC unit won't work anymore. I know it sounds crazy, but we really need it. Our bedroom gets incredibly hot when we turn it off for even 30 min.								
35672	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The AC fan is not working in the south greenhouse.								
35677	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Could you please check A C in room 300 does not seem to be cooling. Student moving in today. Thank you!								
35685	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	My air conditioning has been a little spotty through the summer but it has always worked. Today, August 5, it is totally out. I am in Mossman 121.								
35729	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	the third floor lobby ACs don't work								
35892	Completed	Wilson, Marvin			0.00	6.00	32.00	0.00	0.00	32.00
	<i>Desc:</i>	The bedroom to the right as you walk in the door, the AC is blowing nothing but hot air.								
36025	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	My air conditioner is on high cool and doesnt blow air or make the room cold. The filter is clean.								
36034	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i>	Honors 5 air conditioner has stopped working								
36083	Closed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i>	The controller for the room on the right in the constant temperature room (Beech 217). Would someone please come fix this?								
36088	Closed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i>	The Warren laundry room needs new screens. Well it actually needs AC again so the windows aren't left open (in the rain last night). But all the screens have fallen out. I saw a bent/broken in half one in the dumpster this morning.								

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Activity: HVAC Repair (08-075)			continued	77	0.00	19.00	146.00	0.00	0.00	146.00
36120	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> AC was out in rppms 5, 7, 16, & Gene's room.									
36201	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We believe that our ac is not working. We have tried turning the temperature down, but it stays at 76.									
36237	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The thermostat cover in Beech 104 came off and is on my desk. Also, I am getting reports that Beech 104 is very, very cold. Would someone please come check the temperature?									
36311	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Can someone please clean out the air conditioning unit in Wallingford 3E (it is the RA room on the third floor). They have a sick infant in the hospital and were hoping that it could be cleaned before she returns to campus.									
36317	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 118 - mold near the air conditioner (it looks like it is from condensation, but the ceiling tile might need cleaned up. A work order has been made for cleaning the mold.									
36586	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hey could you have someone take a look at the HVAC in Broadhurst, I am starting to get all kinds of complaints about an assortment of issues. Including, fan is always on, fan never turns on, too hot, buttons don't work. Thanks, Jacob									
36655	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I wanted to give you a heads up that the air filters in Warren are way over due to be changed. I just started seeing a new allergist and have strict orders to change mine monthly now. I will change out my own once I get to the store and									
36662	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I live in Reid 103 and it seems like our AC is not working anymore. We crank it down low but all that comes out is heat. I would like someone to come check it out. We appreciate your time and help.									
36779	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The fan for the furnace on the south end of the building (next to the pod of offices) sounds as though it is either going to blow up or take off.									
36784	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> It's cold in Tad's room. The temp is 56 degrees.									
36794	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Jim Helmer said his heater is not working in Sutton 311. Also, could you service the unit in 301. Mary Ann said it smelled. It may be because of not running the unit that much but it could need the filter cleaned.									
36818	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> : With the basketball season starting and officials using the volleyball locker room to change and shower - We would like the heater in the locker room checked to make sure it is working properly. We have the Tara Patterson									
36865	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> 110 AC unit taken apart-room is empty									
36872	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: HVAC Repair (08-075)			continued	77	0.00	19.00	146.00	0.00	0.00	146.00
		<i>Desc:</i> Heater control knob is stuck on AC.								
36902	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Student has requested that the air unit in room be pulled out and cleaned. BJ cleaned around it because it was reported as mold but it was just dirt.								
36911	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> First floor of Reid has no actually heat coming out of their heaters. It is just air with no warmth.								
36915	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> On the 3rd floor all of the heater/ac units covers are off and need to be put back on.								
37003	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Hello. I am in Honor Apartment #4, and the heat doesn't seem to be working								
37038	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Marvin put unit back together per work order 36865. He's requested the heater be looked at because it doesn't seem to be working.								
37093	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I just noticed Warren 2's thermostat is set on heat and all the way on 90. It's cold in the apartment.								
37106	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Hello. I'm in Honor Apartment #4, and there seems to be a problem with the heat. I would appreciate it if someone could stop by and take a look at it.								
37195	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Honors 9 - Heater makes a constant banging noise when heater is off " I understand the heaters make a noise when the heat is on, but this noise is excessive								
37197	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> My heater works wonderfully, but it makes the loudest noise every other minute. I was wondering if there is any way something can be done to it so that it won't make such a loud noise. I cannot even sleep through it.								
37219	Completed	Wilson, Marvin			0.00	1.00	12.00	0.00	0.00	12.00
		<i>Desc:</i> Heater makes a funny sound when turned on.								
37404	Completed	Wilson, Marvin			0.00	0.75	0.00	0.00	0.00	0.00
		<i>Desc:</i> Recently, our heater in room 103 in Sutton hall has stopped blowing how air. No matter what setting it is on, it blows cold air, and even when it is off it blows cold air.								
37500	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> The AC unit in the athletic training room is not working..it froze up last week on Tuesday so I shut it off to thaw out. I keep forgetting to alert you guys, but have tried it when the weather was beautiful last week and it will not run								
37571	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Heat not working								
37584	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Elevator inspection showed AC condensation line needs to be removed from over top of controller.								
37602	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Fan belt came off of the fan jet in the north greenhouse. This doesn't usually happen so please check to see if something is broken to let it come off. ASAP please because of the cold temperatures.								

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Activity: HVAC Repair (08-075)				continued	77	0.00	19.00	146.00	0.00	0.00	146.00
37652	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We believe our heater is not working in Sutton 209.										
37669	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My dorm room (Sutton 104) heating system is blowing cold air. I would appreciate if someone would be able to come and look at it sometime today.										
37910	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Hello we may think that our air conditioner is messed up. Feels like no cool air is coming out any more.										
37966	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> The air conditioning in our room is only blowing out hot air. And I think one of the bedroom lights is out.										
38019	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our air conditioner in Reid room 307 is making concerning noises when we turn it on. We were wondering if you could possibly send someone to come and take a look at it. Thank you so much! We all really appreciate you all!										
38052	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Radio station's AC is froze up. BJ turned it off.										
38079	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> AC isn't working. Please check it today. Thanks!										
38294	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> When you can, please ask Plant Ops to take a look at the AC in CH 12. It is rattling all the time and chirping now and then.										
Activity: Leak - Plumbing (08-080)				57	0.00	14.00	86.00	0.00	0.00	86.00	
35954	Closed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> water is dripping out of the vent by the toilet.										
36236	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We live in honors apartment 5 and are experiencing pluming issues in the bathroom. There is a puddle of water in between the sink and the toilet.										
36333	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I live in warren 15, and we have an extremely leaky faucet in our kitchen. I would greatly appreciate it if someone could come fix it.										
36489	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I have noticed a leak under my kitchen sink. I have never caught the leak in action but often open the cabinet to find my stuff wet - I'm assuming something is just loose and maybe needs a little tightening but I'm not sure.										
36799	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It appears that the shower above is still leaking or there is still condensation issues.										
37099	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 19 - leaking bathtub faucet										
37102	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 9 - bathtub faucet is leaking										
37136	Closed	Baker, Rodney			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Hi there is a water leak in Sutton that has affected some of the telephone equipment.										
37137	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Leak - Plumbing (08-080)			continued	57	0.00	14.00	86.00	0.00	0.00	86.00
	Desc:	Not sure if this request has been passed along by Beadle or not, but we have a broken water spicket - we have shut it off using the shut off that is located about the sink in the ATR - the spicket is the hot that goes to the whirlpools								
37987	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Leak in the shower that started after it was worked on earlier this week.								
38043	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	The temp fix on a leak by the fry grill is leaking again.								
38287	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Water is leaking in 1st sink								
38312	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	leak around shower								
38362	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	bathroom downstairs looks like there is a leak coming in								
35709	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	leaking and plugged sink/shower head leak								
35922	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Warren 8 has standing water in our utility closet! I'm not sure if it's the AC or what, but it's leaking!								
36279	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	I received a call about 1:20 am today reporting the bathroom ceiling in Shriwise 7 is leaking. The person reporting it mentioned they are just staying there, not permanent occupants. He also said it isn't an emergency at this time,								
35896	Completed	Carroll, Justin			0.00	1.50	6.00	0.00	0.00	6.00
	Desc:	I have a leak under my sink in kitchen.								
38005	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	Desc:	Sorry to bother you again, but the temporary shower ceiling maintenance put in has screws coming loose and it is leaking water. I live in Reid 201.								
35683	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	Desc:	Leak coming from hot water tank closet. The water is not hot and you can mop it and 10 minutes later the water is on the floor again.								
35706	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	Desc:	312 faucet head leaking								
35735	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	Desc:	Plumbing issue under drink line, water leaking onto floor.								
35812	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	Desc:	The faucet in my kitchen sink just started leaking under the sink pretty bad								
35838	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
	Desc:	bad leak under the sink causing mold.								
36052	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	Desc:	The faucet is loose and causing a leak.								
36061	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Leak - Plumbing (08-080)				continued	57	0.00	14.00	86.00	0.00	0.00	86.00
	<i>Desc:</i>	I don't know if you know this or not, but there is a leaking pipe on the west side of warren #20.									
36063	Closed	Wilson, Marvin			0.00	2.00	16.00	0.00	0.00	16.00	
	<i>Desc:</i>	Jeff noticed water on the ground behind WPE									
36178	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Reid 210 has a leak coming from somewhere right in front of my closet. I put a rug there and it is completely soaked already. Can't tell where leak is coming from.									
36213	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	We've got another ceiling drip this morning. I'd imagine that it's just more condensation, but it's in a bad spot and took out a bunch of pricy paper, so I was hoping that someone could take a look please.									
36413	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	The faucet in Beech 106 is leaking pretty badly. Would someone please come take a look and fix it?									
36585	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Two hose faucets leak. They need repaired or replaced, please.									
36830	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	We have a leak in the basement near the bathrooms. could someone come check on it?									
36918	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Nathan just reports a 'very leaky' pipe in the ceiling of the men's room in the basement.									
36974	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Couple of the sinks continue to run per Scott Schoon									
36976	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	I know the guys were over here talking to Janet when the floor started leaking. There is something going on with the floor and water! Entering a work order to make it official.									
37001	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Last year they fixed a leak and crack on the ceiling of my shower. Yesterday I noticed that the patch up is peeling off and I believe it is leaking again. Could somebody please look at it for me?									
37050	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Fix plumbing leak over Christmas break									
37140	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	The water fountain that was under repair earlier has a puddle beneath it. Looks to me like a new or recurring leak.									
37186	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Our sink is leaking underneath the cabinet in our kitchen in Warren 14. It looks like the drip is coming from the garbage disposal. We noticed water around the floor yesterday afternoon and it is starting to pool under the cabinet.									
37208	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	There is a leak in one of the pipes by the door to the bathroom in our bedroom at honors 11.									
37220	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	1st stall toilet is leaking in the back when flushed.									

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Activity: Leak - Plumbing (08-080)				continued	57	0.00	14.00	86.00	0.00	0.00	86.00
37234	Closed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We think that there is a water leak on our ceiling in the living room from our shower. There are a couple of water spots that have shown up.										
37244	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Our sink and shower have gone completely hay wire. Water is spraying out every direction and black specks are coming out of both faucets.										
37287	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am in room 104 in Cole and I think there is a leak that is hitting my ceiling in the restroom. The ceiling tile is partially discolored and it seems to change (the color) as well and I can occasionally hear what sounds like dripping										
37401	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The ceiling in the coffee room inside the English department is dripping again. Can someone take a look at it? Thanks.										
37475	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Room 105 bathroom has a leak. I believe it maybe a possible drain leak from the room above.										
37477	Completed	Wilson, Marvin			0.00	1.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please look at room 206 in Reid. The shower has been leaking with dripping water after using.										
37480	Completed	Wilson, Marvin			0.00	3.00	36.00	0.00	0.00	36.00	
	<i>Desc:</i> Honors 8 has a major leak in the bedroom. Appears to be coming from the heater. It's a sauna in there, there's even steam on the front windows. It's starting to smell.										
37503	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Pipe leaking - water sll over the floor.										
37598	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We have a spot on our living room ceiling from our upstairs shower (you can hear it dripping when the showers on for awhile). It was "fixed" before probably a year ago and primed and painted.										
37608	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Sink leaking at the shut off underneath. It doesn't say where so you will have to check with Jon.										
37659	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The first sink in the Stewart Fieldhouse lobby women's restroom is leaking. I have put the wet floor sign up in the restroom so no one slips.										
38011	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Back flow preventer needs repaired.										
38269	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I just discovered that under my sink is leaking. I placed some towels under the sink to catch the water.										
38297	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Shriwise 16 has water damage in the kitchen area. There is a quarter size hole in the ceiling and water on the ceiling and on the counter top.										
38389	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> leak by bathroom door										
38397	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> leak by sink										

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Activity: Mechanical New Work (08-090)				1	0.00	1.50	12.00	0.00	0.00	12.00
36751	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00
	<i>Desc:</i> Please install the motor to the shutters behind the fan jet in the N greenhouse.									
Activity: Mechanical Repair (08-095)				5	0.00	3.00	20.00	0.00	0.00	20.00
36334	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I am wondering if you can help me out in the weight room? The cable machine is broken. I need to get the cable back on track. I tried un screwing the bolt and nut, but it will not budget. I just need to unscrew it and put the cable back									
37162	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 3rd floor lobby has a panel that needs the face plate put back on.									
36795	Closed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Need someone to look @ a kitchen valve and repair. Located behind java jinx fla grill in main kitchen area.									
37661	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Maint.: light out by old mail room beside students mailboxes-- square cover missing off light in pounds-- tiles missing where leak was in mailroom lobby-- 3 flood lamps out in Moundbuilder Market in the track light-- 2 T12 out in Mailroo									
38348	Completed	Wilson, Marvin			0.00	2.00	16.00	0.00	0.00	16.00
	<i>Desc:</i> Max has two motors that need installed in the northend of the greenhouse for the wet pad system.									
Activity: Noise (08-120)				3	0.00	0.50	2.00	0.00	0.00	2.00
35950	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> That rattle in the wall is back.									
36146	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can I have someone take a look at the bathroom in Shriwise 1? I heard a running sounds - nothing was leaking, but I just want someone else to confirm there isn't something wrong. Guest coming in later today. Thanks!									
36711	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> our air vent is making a awful noise. It woke us up 2 times last night and has gone nonstop this morning. We would really appreciate it if you came and checked it out.									
Activity: Odor (08-130)				2	0.00	1.00	12.00	0.00	0.00	12.00
36309	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> When the air comes on in the Rehearsal Hall, a musty or moldy odor fills the room. Is it possible to treat the inside of the air handler room to abate the smell? Many students and faculty take in a lot of air while singing or playing.									
37384	Closed	Butler, Norman			0.00	1.00	12.00	0.00	0.00	12.00
	<i>Desc:</i> Dave had someone stop and see him saying that they smelled gas at the elevator.									
Activity: Plumbing New Work (08-140)				3	0.00	0.25	2.00	0.00	0.00	2.00
36224	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Jeff wants the womens bathroom at the shop finished now...get Ang a parts list Monday please.									

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Activity: Plumbing New Work (08-140)				3	0.00	0.25	2.00	0.00	0.00	2.00
36231	Closed	Wilson, Marvin	continued		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We request a Hot water hose to be connected to the water line in the dishroom to spray out the dish machine									
36377	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> 3rd floor single restroom, board of trustees will be here starting Wednesday.									
Activity: Plumbing Repair (08-145)				8	0.00	0.25	0.00	0.00	0.00	0.00
36494	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The fog line needs repaired. Call Max, 6285, so he can show you where it is.									
37029	Closed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We're having trouble with not having hot water in the shower. I just talked to rod about it but he wanted me to go ahead and make a work order.									
38344	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Fix the drain line that's sticking out of the wall in the hall on the north end of the building near 1st Class offices.									
36168	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I was just informed the men's restroom on the main level is clogged. Can you send someone to take care of it?									
36808	Closed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have no hot water in Beech 106. Would someone please come take a look?									
36616	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Max need new misting line installed in the N greenhouse. He has the line. Thanks!									
36977	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I'm not sure if you are aware of the situation in the men's and women's locker rooms at White PE. We have received several complaints the last two weeks from the public and the high school concerning the number of sinks and shower units									
37975	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our sink and tub isn't working properly, I'm not sure what's wrong with it, if it can be looked at that would be great.									
Activity: Reverse osmosis (08-150)				8	0.00	1.50	6.00	0.00	0.00	6.00
38290	Closed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The solenoid valve on the RO pump needs fixed.									
36762	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> We had a power surge in Beech on Friday and it knocked out the pump for our distilled water. Could we get someone to come and reset it? Thanks for your help.									
37991	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The pump for the distilled water system in Beech got shut down during the power outage over the weekend. Could you send someone over to restart it? Many thanks.									
37997	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Reverse Osmosis is not working.									
35631	Completed	Wilson, Marvin			0.00	0.75	4.00	0.00	0.00	4.00
	<i>Desc:</i> The power surge that hit us yesterday knocked out the pump for Beech's distilled water system. When this has happened before, the fix was just to reset/restart the pump.									

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Activity: Reverse osmosis (08-150)				8	0.00	1.50	6.00	0.00	0.00	6.00
36096	Completed	Wilson, Marvin	continued		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The RO pump has a leak.									
36945	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> A power interruption over the weekend shut down the pump for the Beech distilled water system. Could someone come by to reset it?									
37437	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> RO mixing valve									
Activity: Sewage backup (08-160)				16	0.00	4.00	8.00	0.00	0.00	8.00
36386	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I think my sink is stopped up. I was wondering if someone could help me fix it? Sutton 100									
36543	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I live in Warren 6 and are kitchen sink is clogged.									
37993	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Shower not draining properly									
37999	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our toilet downstairs broken, it's continuously running because the handle is broken.. Our shower is clogged as well.									
36508	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> My toilet is not flushing and overflowing , can you come fix it? Or do you want me to go get a plunger?									
36522	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> #105 sink is clogged									
36813	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our shower won't drain.... again.									
36825	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> My upstairs bathroom sink is backed up. I noticed that it was draining slowly this week, but today when I came home, there was standing water in it.									
37223	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Sink is backing up but disposal is ok									
37447	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Wallingford room 105 is having issues with its bathroom. The shower is backed up and is almost overflowing.									
35806	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Warren 16 may be having trouble with the kitchen sink. The drain appears to be clogged and the water isn't running regularly.									
37036	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> I live in Warren 11 and our sink is backed up. We tried using the garbage disposal to clear the drain but it didn't work. If this could be fixed as soon as possible that would be great since we are moving out for winter break soon.									
37215	Completed	Wilson, Marvin			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hey the shower drain is backed up in room 229, in broadhurst. Thanks									
37525	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00

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Activity: Sewage backup (08-160)				continued	16	0.00	4.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> The toilet in Reid 208 will not flush and has water coming out of it.										
37586	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> the toilet between Braodhurst 201 and 203 is not going down.										
37644	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Our kitchen sink isn't working. It continues to clog. We tried to use the garbage disposal to fix it and it didn't work. Both sides of the sink are clogging. We can turn the sink on because it just keeps clogging more.										
Activity: Sinks (08-170)				52	0.00	13.00	52.00	0.00	0.00	52.00	
36089	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I know that you know that the water is running all the time in one of the sinks in the Darbeth first floor bathroom. The guys worked on it in May and again last week, but it keeps running and is faster than ever, and noisy now, too.										
36171	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My kitchen sink is clogged and has standing water in it. I cannot run anymore water in the kitchen sink until this becomes resolved.										
36190	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Cooks sink in main kitchen is leaking badly again. See Aaron for details.										
36252	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The faucet in the sink in Beech 101 leaks from the top. Could you take a look at it. Thanks. Marcia Stoesz										
36271	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our sink is not draining										
36285	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Also, the bathroom sink in Shriwise 7 is leaking.										
36627	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The sink handle leaks when water is turned on. Could someone look at it to see if it could be fixed.										
37052	Completed	Baker, Rodney			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Basket strainer on salad sink needs repaired										
38054	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My bathroom faucet just keeps running water. It's not just a drip. It's a steady stream. In shriwise 8.										
38150	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The sink in the bathroom is draining kind of slow and may need to be unclogged.										
38248	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We also have a leaky sink that will not stop dripping.										
37070	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In room 100 the sink is still clogged										
36354	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Broken sink faucet handle										

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Activity: Sinks (08-170)			continued	52	0.00	13.00	52.00	0.00	0.00	52.00
35827	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 102 sink drains slow									
36161	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I live in Warren 18. We have a couple problems with our sink. Our garbage disposal doesn't work and our sink is clogged.									
36419	Completed	Carroll, Justin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> The splitter in the chemical sink is busted & needs replace.									
36467	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Warren 9 kitchen sink is clogged and the garbage desposal is not working.									
36497	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We are having issues with the sink, it isn't draining right.									
36532	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Warren 16 -the kitchen sink faucet is not working properly. Sometimes the water spurts out when it is one, but lately it hasn't worked at all.									
36755	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Garbage disposal is causing the whole downstairs to stink									
37079	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Cole 213 - The sink is draining slowly. There was standing water in it when we went through the building									
37299	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> We are having problems with our sink. It was working fine and then all of a sudden it got clogged up and now the water drains extremely slow, if at all.									
37304	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Kitchen sink is spraying everywhere and has black stuff coming out of it.									
37316	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hello I need someone to please come take a look at my sink in Brodhurst 101 please. The sink isn't draining.									
37389	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Last week I sent an email about our sink not draining. They came and it drained but the day after I used it and it filled up with water and wouldn't drain for two days.. We can't wash dishes in the sink because it won't drain.									
37396	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our sink is a little stopped up in Sutton 209.									
37599	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I am emailing you because our lovely room Reid 307, has a light out in the bathroom as well as a massive sink clog in the bathroom sink that we cannot fix. Will you please help us?									
37700	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our sink is clogged up again. We put some drain fluid down and it didn't seem to help. The garbage disposal still works though.									
38111	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Low Water Pressure in the upstairs sink (it just started)									
37970	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Sinks (08-170)				continued	52	0.00	13.00	52.00	0.00	0.00	52.00
		<i>Desc:</i> Good Morning, Could you please send someone over to look at our sink again in the kitchen. It is still not draining and is making operations in the kitchen very trying throughout the day.									
35756	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Also, my faucet handle turns in circles, which it's not supposed to do, so could I get that fixed as well?									
35765	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Bathroom sink continuous running and will not shut off									
35916	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> The Women's Soccer Locker Room in the basement of Stewart Fieldhouse - sinks do not work. I wonder if batteries need to be replaced. Water appears to be on, but they are motion sensitive.?									
35943	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Tomari's men's bathroom faucet that has been leaking since May is now running at a very steady stream, and losing lots of water down the drain, so it needs to be fixed, please.									
35979	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> I was told that I should email here to let you know we have a dripping sink. Any way we try to turn the sink off it continues to drip.									
36011	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> The sink in our office keeps dripping. It isn't leaking on the floor or anything like that. Just won't shut off all the way.									
36070	Closed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> The sink in the "kitchen" or break room on the first floor of Christy has two problems: No hot water (only cold works) & Drain needs to be snaked (it's incredibly slow). Thanks!									
36106	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> I am in room 310 in cole hall and our sink will not drain anymore.									
36199	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> We have a guest coming in for Bluegrass in Shriwise 7. We will need the bathroom sink fixed before then. Mark Scott is currently staying in that room and will be moving out on the morning of the 15th.									
36259	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hot water in the dish room will not shut off - water running full blast.									
36313	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00	
		<i>Desc:</i> The upstairs sink is clogged and not draining properly.									
36548	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Our kitchen sink in Warren 16 has been acting up lately. First off, our disposal isn't running and I think it's causing our sink to be clogged. Also, our sink sometimes will randomly stop working. There are days where water won't run at									
36686	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Sink in hallway bathroom is dripping water. Turned off water and put out of order sign on it.									
36901	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Serena was wiping off the sink in the handicap accessible restroom and the sink came off the brackets.									

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Activity: Sinks (08-170)				continued	52	0.00	13.00	52.00	0.00	0.00	52.00
37069	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In Sutton room 204 the sink is constantly running hot water.										
37362	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Hey, our sink in our kitchen isn't draining, the towel rack in the bathroom upstairs came off the wall, and a cabinet door came off it's hinges.										
37490	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Our sink in our kitchen won't drain again.										
37527	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00	
	<i>Desc:</i> Sink almost to fall to the floor. I put a sign on it saying do not use.										
37545	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 5 - Kitchen sink is dripping from the faucet.										
37752	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The women's faucet in the restroom by rehearsal hall is leaking. Please have someone check it out.										
37932	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> The sink in room 211 is clogged and does not drain.										
38037	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We have a clogged sink and the water won't drain so we can't use our sink.										
Activity: Toilet (08-180)				121	0.00	24.25	88.00	0.00	0.00	88.00	
35925	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I am Carlene Dick, and I live in Reid Room 307, and we have been having some issues with our toilet not flushing. Is there any possibility that you could come and check it out?										
36212	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The toilet in Reid 207 is not flushing right but has been running constantly since we moved in.										
36340	Closed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> No water in the tank - the insides have fallen apart.										
36461	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The toilet in the main RR is not flushing. Thanks!										
36478	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> One of the toilets in the women's bathroom off of the lounge at TOMARI is running.										
36536	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Honors 8 - Toilet doesn't flush all the way.										
36580	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Clogged toilet.										
36598	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My toilet is leaking from the back of the toilet down by where the hose connects to the toilet. I tried tightening it, but nothing worked. There might be a bad seal or something. I went ahead and shut off the valve to stop the leaking										
36628	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Toilet (08-180)				continued	121	0.00	24.25	88.00	0.00	0.00	88.00
		<i>Desc:</i> Tom Jacobs asked if we could look at the urinal. He said that it splashes water when it flushes.									
37019	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Our downstairs toilet won't stop running.									
37132	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Our toilet upstairs is clogged.									
37307	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Toilet in front classroom won't flush right.									
37346	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The first stall on the west side, seems to have problems flushing. There have been multiple times last week and this week that we've went in and it has floaties that look like shredded paper like it's not completely flushing.									
37573	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Men's RR - toilet keeps flushing over & over									
37670	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Recently,our closestool has a little problem.It's hard to press and it couldn't hose down the closestool.So can you help us and fix it? We believe they are talking about the handle for the toilet.									
38148	Completed	Baker, Rodney			0.00	0.50	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Toilet overflowed all night the soon I can get this check out									
38151	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hello, our toilet got clogged this morning. We are located in Wallingford 115. If you guys could send somebody when you get the chance, that would be great. Thank you									
38360	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> needs new toilet float									
38458	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Stewart Fieldhouse lobby women's restroom - first stall toilet will not flush properly.									
38464	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Toilet handle broken									
36748	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> my toilet seat is loose, Thanks!									
37990	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> We are having issues with the upstairs toilet flushing in Warren apartment 7. The tank is not filling.									
36527	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> My name's Brianna Thorpe and I live in room 212 in broadhurst. My toilet won't flush.. it doesn't look like its connected in the top in the water. Would you be able to come fix it soon?									
37989	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I believe the toilet in my girlfriends' apartment (Reid 209) is clogged. Really I just need a plunger brought by.									
35627	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	

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Activity: Toilet (08-180)			continued	121	0.00	24.25	88.00	0.00	0.00	88.00
		<i>Desc:</i> Shri 2 toilet is running continuous								
35742	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Apartment 20 - the Fridge and stove needed to be pushed back into place (although I checked it over the weekend so I might be fixed now) - First floor toilet was broken. It would not flush.								
35801	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Toilet handle is broken								
35878	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Downstairs toilet handle is broken.								
36185	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> broken toilet seat								
36305	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> I live in broad Hurst room 203 my toilet the last few weeks will make a running water sound for 10-15 minutes. Recently it is not flushing the water is rising then just going down slow.								
36329	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Needs new round toilet seat.								
36468	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> This is Kateland Litchfield in Reid 207. And our toilet is not flushing properly. Can you please fix it?								
36469	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> The toilet for 206/208 is clogged.								
36529	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> 125 Broken toilet								
36530	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> 112 toilet fills incredibly slowly and doesn't retain its water.								
36702	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Our toilet just now over flowed on the floor. I'm not entirely sure why. However, I did shut the water off and is currently off now. If we could get this fixed that would be great. It is the bathroom in the downstairs.								
36729	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Toilet seats need tightened.								
36769	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> My toilet in Broadhurst in room 203 is acting up again. I was wondering when you could come fix it?								
36882	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> 1st stall, toilet seat broken								
36899	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> The toilet upstairs is clogged and will not unclog. We have the water turned off to the toilet.								
36906	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Toilet is broken								

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Activity: Toilet (08-180)				continued	121	0.00	24.25	88.00	0.00	0.00	88.00
36936	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Down stairs toilet needs a new shut off valve.										
36943	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Hello our toilet is not flushing. I just checked the back and the latch it no longer connected.										
36951	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The men's restroom on the first floor of the library it clogged up again. Don't know why this keeps happening.										
36959	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> One of the toilets in the women's restroom is continuously running. Is there any way to get someone down to check that out?										
37314	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We have been having problems with our upstairs toilet. It keeps running over after it is flushed. Is there a way you can come and look at it. We are in Apartment 14.										
37405	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Also, the toilet in our bathroom should be looked at. Since the beginning of the year, it has problems refilling the water in the back of the bowl and often times it spouts water out the back and onto the floor.										
37515	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> FYI - I stopped by Wroten to pick up some equipment and it looks like we might have an issue in the Women's restroom - 1st stall. It looked like the toilet was clogged.										
37636	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> the toilet between Braodhurst 201 and 203 is not going down. It would be nice if someone can fix it asap. Thank You. -Kateland (Braodhurst 201)										
37673	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Needs new toilet seat, has brown hair dye all over it and it looks bad.										
37675	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Toilet seat broken, it doesn't say what bathroom										
37712	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The men's RR on the main floor is clogged.										
37735	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Mens locker room toilet seat needs fixed										
37971	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our downstairs toilet won't flush. Thanks										
38021	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I would like to report that the tank on our upstairs toilet for some reason is not staying filled. We flush it once and it doesn't refill. We can manually fill it, but I don't think that's fixing whatever is wrong.										
38092	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Woke up this morning and my toilet had overflowed and is currently not working. Could you please come fix it? Room 315 in Cole Hall.										

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Activity: Toilet (08-180)				continued	121	0.00	24.25	88.00	0.00	0.00	88.00
38102	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Honors 9 toilet seat is cracked										
38343	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Toilet not flushing, Keith from security is moving his office in there. There's also a work order to have it cleaned.										
36753	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The men's restroom on the first floor is clogged. Could someone come by and fix it?										
36761	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Both of our bathrooms in our apartment are starting to have issues. The bathroom downstairs works fine, but it takes forever for the water to fill back up so nobody can use the downstairs until the water fills back up because it won't flush										
37281	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I live in warren #19 and our upstairs toilet is having problems. I used it and it would not flush, so I pulled the plug and then it over flowed. Didn't know if we could get help soon. Thanks!										
37615	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In the outside women's restroom off Stewart Fieldhouse in one of the stalls someone left a present and now the toilet will not flush.										
37977	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Toilet is overflowing										
36944	Completed	Love, Dennis			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Replace switch										
35644	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The toilet is not working properly in this apartment.										
35646	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Has a very old toilet seat could do with being replaced Shower head leaks										
35689	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> 106 toilet keeps running										
35752	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The TOMARI men's toilet off of the Lounge has a urinal and it is not flushing. The toilet in the men's and women's toilets flush well - and are low water flush, which is great. But the urinal is "no flo", so the walk in and the room stink										
35761	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Cole 103 has a cracked toilet seat.										
35823	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Also, the toilet seat is old and worn and can do with being replaced if possible.										
35900	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our upstairs toilet is clogged and the downstairs toilet doesn't flush										
35917	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	

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Activity: Toilet (08-180)				continued	121	0.00	24.25	88.00	0.00	0.00	88.00
	<i>Desc:</i> Our toilet is not flushing completely. It hasn't overflowed, and I tried to plunge it, but it didn't fix it. Can it please get fixed this afternoon, if possible?										
35977	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Toilet won't flush right when you flush it and water won't fill back up in tank.										
35999	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> You have to hold the handle down to get the toilet to flush.										
36080	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The toilet in room 201/203 is running consistently										
36092	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Our upstairs toilet is running quite a bit and the handle will sometimes get stuck to where it will continue to run until the handle is lifted up. Also, our upstairs sink is draining extremely slow.										
36131	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> My toilet continues to run and can never be flushed after use.										
36173	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The student in Broadhurst 105 said the stool won't flush.										
36261	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The toilets in our apartment take at least 10 min to fill the tank, meaning we cannot flush right away sometimes. If someone could come look at it, please, we would be very grateful. We are in Warren 14, and it is both the up and downstairs										
36315	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Laundry Room - there is a "Please Don't Flush Toilet" sign in the Laundry Room's bathroom. I wasn't sure if it was something that your staff put up or if it was a student. Either way, I think someone should look at it.										
36371	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The toilet in Honors 8 is not flushing correctly and there is a buildup of toilet paper.										
36374	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Our toilet won't flush properly, and we have tried to use a plunger and it hasn't helped. We are in Reid 108										
36509	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Urinal does not flush right and water gets on floor										
36629	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Toilet seat needs replaced										
36776	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Reid Hall Room 306 needs a new toilet flap in order to flush.										
36907	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> 108 the toilet is very wobbly										
36934	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Justin stole the handle off the toilet to use in a room that was in use. Needs to be replaced.										
36975	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Toilet (08-180)				continued	121	0.00	24.25	88.00	0.00	0.00	88.00
	<i>Desc:</i>	In Honors 12 Brandi and I have had our toilet overflow 3 times in the past 24 hours. Its all clean water when it overflows, but it just pours out of the bowl. If we could get this taken care of soon we would appreciate it.									
36990	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	I live in Reid room 307, and today I realized that our toilet does not flush. I am not sure what is wrong with it, but I was wondering if you could possibly send someone to take a look at it.									
37043	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Hi, I just got signed in to room 309 in Cole and we noticed that the toilet seat is broken and was wondering if someone could fix it.									
37048	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i>	Install a new toilet for the one that we can't get parts for.									
37064	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Our upstairs toilet is clogged. I tried plunging it but it didn't help any.									
37078	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Wallingfrod 117 - Toilet is broken									
37109	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i>	I live in Shriwise #6, and my toilet will not stop running. I tried to fix it last night but, it needs a new flap from stopping the water from running out.									
37225	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	My toilet has been running constantly. Sometimes the flush handle sticks when the lid is against it, but I started keeping the lid down. Now it is still running without the lid sticking the handle. I haven't had any issues with backup or									
37254	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i>	Toilet needs to be changed out before Sunday 1/18/2015 for a camp that is coming in.									
37259	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Our main toilet at the house has been running on and off for a while. Up until recently, jiggling the handle was enough to shut it off, but it has gotten worse over the past few weeks. It's not incredibly urgent									
37278	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	I am in room 212 in Broadhurst and my toilet won't flush. Can someone come fix it please? I am in class so I won't be in there til 10:50 if that makes a difference.									
37286	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Our downstairs toilet is not working									
37342	Completed	Wilson, Marvin			0.00	1.25	4.00	0.00	0.00	4.00	
	<i>Desc:</i>	Our toilet in honors #3 is not filling up after being flushed.									
37366	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	Our upstairs toilet isn't filling up with water or flushing.									
37397	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i>	The toilet in the bathroom runs for several hours after use. If the toilet has not been used recently it does not run but once it is flushed it will.									
37531	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i>	Toilet won't flush / fills slowly. Could you please look at this today? The students have been pouring water into the bowl to help it flush.									

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost	
Activity: Toilet (08-180)				continued	121	0.00	24.25	88.00	0.00	0.00	88.00
37546	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 10 - Downstairs toilet is having issues (can't push handle down)										
37567	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Clogged toilet - main floor - men's RR										
37613	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> There is a toilet in the women's restroom in Stewart Lobby that will not flush correctly.										
37649	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> The water won't refill after flushing.										
37900	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Middle stall needs a flush handle.										
37934	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> the toilet handle in room 122 is broken. thank you Kenneth Henderson										
37961	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The stool beside the janitor closet is leaking on top of the toilet. When you flush it water comes out of it.										
37962	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Stool is not flushing at all. The flush handle must be broke.										
38002	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Install diaphragm and flapper										
38015	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Toilets in Men's & Lady's RRs are not flushing. Please see attached note.										
38040	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Seal around toilet in the restroom across from the security office is crumbling and causing an odor.										
38068	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We are needing some work done on our upstairs bathroom. Our toilet starts running every so often when no one is even there so it is using a lot more water than necessary.										
38117	Completed	Wilson, Marvin			0.00	2.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> leaky toilet. Please check this today!										
38147	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Horrible smell coming from the restroom. There will be guests touring all week.										
38377	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> toilet is very wobbly										
38383	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> toilet runs										
38434	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Toilet (08-180)				continued	121	0.00	24.25	88.00	0.00	0.00	88.00
	<i>Desc:</i> Replace toilet, it's leaking into room 105										
38442	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Toilet seat is busted										
Activity: Showers (08-185)				61	0.00	17.50	80.00	0.00	0.00	80.00	
35905	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Women's locker room needs shower head and knob put back on in shower										
36121	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> First of all, our shower hasn't had a shower head on it since move in day. We went and bought one to put on it and we still can't figure out how to do that. So we haven't been able to shower in our own room at all this year.										
36233	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The shower handle in my shower broke off. The left side broke off of it.										
36254	Closed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The last guest in the Wallingford guest room mentioned that the shower is leaking out of the shower head and at the top of the shower head.										
36307	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We are noticing that our shower is having problems draining the water and it is sitting for some time before it fully drains.										
36343	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The shower in this room isn't draining water very well.										
36452	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Shower handle fell on the floor and is on the counter at the shop.										
36491	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Warren 14 has been experiencing a problem with the shower drain lately. The tub continues to fill with water throughout a shower, but eventually drains.										
36638	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We have no hot water in our shower. Warren 12.										
36966	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our shower is leaking. It continues dripping once the shower is off and never stops.										
37175	Completed	Baker, Rodney			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The plug on our shower faucet that determine if you take a shower or a bath won't go down-it's stuck so all we take is showers.										
37312	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We are experiencing troubles in our room. Our shower pressure is very poor, and it takes us at least 30 minutes each to shower because of this. Also, we are still missing a ceiling tile from when we had a leak.										
37747	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The international scholar in Shriwise 17 is missing a shower head in her apartment										
37913	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> the shower in room 219 is broken. the water barely comes out when the water is fully on. thank you										
37978	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Showers (08-185)				continued	61	0.00	17.50	80.00	0.00	0.00	80.00
	Desc:	Hello.I lived in Room 203,Cole Hall.Our room's pool jammed and the water in pool often deposite. We need help.Thank you very much.									
38013	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	A patron reports that the shower won't turn all the way off.									
38144	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	Our shower isn't draining properly. If you could take a look at it that would be great. We are in room 301 at Reid hall.									
38315	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	clogged shower drain									
38331	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	The stick that changes the bath water from bath to shower is stuck in the middle									
38368	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	shower pull won't flip for bath; stopper needs fixed in tub									
38394	Completed	Baker, Rodney			0.00	0.25	2.00	0.00	0.00	2.00	
	Desc:	broken shower head									
35686	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
	Desc:	Needs shower head replaced									
35698	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
	Desc:	212 shower head needs cleaned or replaced									
35701	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00	
	Desc:	303 Needs a new shower head									
37612	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	Check handle on tub and tub needs recaulked									
35699	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	302 shower detached from the wall									
35739	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	Desc:	Apt 10 - The bathtub looks unfinished. It didn't have the tub on the side, just a wooden bar.									
35901	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	Desc:	Our bathroom in 310 of Reed has a mist of water coming out of the shower when we shower making it really hard to rinse our hair.									
35992	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00	
	Desc:	Hello our shower is not working right. It is just shooting out a small pressurized stream. We were wondering if you could do anything about that.									
36278	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00	
	Desc:	The shower door does not latch which causes the water to run out of the shower.									
36291	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	Desc:	#4 - Bathtub not draining									
36293	Completed	Carroll, Justin			0.00	1.00	2.00	0.00	0.00	2.00	
	Desc:	#10 - Bathtub not draining. Cracked toilet seat									

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Activity: Showers (08-185)				continued	61	0.00	17.50	80.00	0.00	0.00	80.00
36314	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Apt 20 - The shower isn't draining properly. I think the drain probably just needs cleaned.										
36679	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Out shower WILL NOT stay hot. It gets so cold after 10 minutes of being in it.										
36777	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Reid 103 needs their shower head checked and possibly replaced.										
36956	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We here in Warren 15 would like to let you know that our shower has extremely poor water pressure. At the beginning of the year, it was like having a permanent mister in our shower, but as the year has progressed, the water has become like										
37183	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We have no hot water in our shower upstairs										
37393	Completed	Carroll, Justin			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The student in Cole 201 came by and said that her shower head was recently fixed and it is much better, however the shower is not warming up. She noted that the water in the sink gets warm										
35640	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> We're missing a shower head in the Wally RD apartment. It's in the bath between 104-104.										
35676	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Please complete as soon as possible. She is driving back and forth to home (45 minutes away) to shower.										
35697	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 211 needs a new shower head										
35704	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> 308 shower head detaching from the wall										
35815	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Secondly, we had this room last year, and the water pressure coming out of the shower head used to be much stronger last year. I don't know if it's just the building's water pressure or if the shower head needs to be cleaned or replaced.										
35821	Completed	Wilson, Marvin			0.00	4.50	36.00	0.00	0.00	36.00	
	<i>Desc:</i> My shower drains at a snail's pace. I'm sure the issue is probably hair but I recently bought a mesh strainer to prevent future issues. I got as much hair off the top as possible with a hanger but it still is draining slowly.										
35844	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our shower head is clogged. If this could be fixed before Monday that would be really wonderful!										
35850	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Shower head will not stay when positioned. It only hangs down.										
35873	Completed	Wilson, Marvin			0.00	2.00	16.00	0.00	0.00	16.00	
	<i>Desc:</i> The caulk in the shower looks moldy. please remove the old cualking and put new there.										
36135	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Our shower is leaking really badly.										

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Activity: Showers (08-185)				continued	61	0.00	17.50	80.00	0.00	0.00	80.00
36247	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In my apartment, in the bathroom by the kitchen, the bathtub runs water continuously. It doesn't bother me much but I'm sure it will start costing the school extra money if it continues to run like it is doing.										
36408	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> men's shower needs 1 shower head and handle										
36640	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> . The little piece that you pull up/push down to determine which faucet the water comes out of is stuck halfway between the shower and bath position. could maintenance come look at it to see if they can fix it?										
37047	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We don't have any hot water in our shower in Warren #2										
37058	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Cartridge for shower has been ordered (12/12) should arrive 12/15, install when it arrives.										
37095	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> the bathtub faucet is running and the lights are all burned out. Might check the water heater because there are major rust stains all over the utility room floor and on the heater.										
37240	Completed	Wilson, Marvin			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 2. The handicap bathroom in the back of the building has a shower that doesn't appear to be completely finished and we were hoping to have that ready to use at some point this semester.										
37472	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> We are having a couple problems with our shower. 1- it constantly "drips" water. 2- it only has one temperature of water - super hot.										
37557	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Shower head is broken										
37572	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The rubber strip on the bottom of the shower door is missing so it leaks when the shower is running.										
38386	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> shower head doesn't work										
38404	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> shower head coming out of wall										
38405	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> shower head coming out of wall										
Activity: Thermostats (08-190)				3	0.00	0.00	0.00	0.00	0.00	0.00	
37071	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> When me and my roommate left for Thanksgiving break we had pretty good control over the climate in our apartment via our white thermostat to the left of the bedroom door.										

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Activity: Thermostats (08-190)				3	0.00	0.00	0.00	0.00	0.00	0.00
37681	Open	Love, Dennis	continued		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Need cover on T-stat control panel. Also, install blank filler on AD panels.									
35737	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Themostats in TOMARI									
Activity: Ventilation (08-200)				12	0.00	3.50	30.00	0.00	0.00	30.00
36294	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> #2 - Missing vent cover in bedroom									
36297	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> #6 - Rust on kitchen vent									
36929	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hello i live in room 124 in wallingford and my bathroom fan is dripping water need help !									
38304	Completed	Love, Dennis			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Bathroom fan does not work									
35791	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 214/216 - Bathroom fan does not work									
36235	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The Fart Fan in the bathroom of room 216 and room 214 does not work and is causing steam to peel the paint off the bathroom doors									
36904	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> You are on the right track by opening the door. I'll make a work order to verify that the vents are clear, so we are exhausting as well as possible.									
37124	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Five Star should check the hoods once a year. Check with Jeff for clarification.									
37257	Completed	Wilson, Marvin			0.00	1.50	18.00	0.00	0.00	18.00
	<i>Desc:</i> : The middle ceiling fan in the Stewart Fieldhouse classroom(downstairs) makes a terrible noise when it is running. Can we have it looked at please?									
37305	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Jeff would like to get the filters ordered over the next couple of months. He'd like to have the campus filters changed out before graduation.									
38272	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Fart fan needs cleaned									
38460	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> A student in Wallingford 223 noted on his checkout sheet that the bathroom fan cover came off and he couldn't get it back on.									
Activity: Water Heaters (08-205)				7	0.00	0.75	6.00	0.00	0.00	6.00
36752	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I emailed you on Sunday of last week about not having any hot water. I was told to run the tap longer, and after a week of trying that... the water still doesn't get past room temperature or maybe luke warm. The issue at hand, is that									
36949	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Water Heaters (08-205)				continued	7	0.00	0.75	6.00	0.00	0.00	6.00
	<i>Desc:</i> We just wanted to place an order to have our hot water heater checked out as soon as you are able. The water got very hot yesterday, and today it has quit producing hot water at all. Address is 821 Gary Street.										
37027	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> There is no hot water in honors 11.										
35915	Closed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	
	<i>Desc:</i> Our water heater doesn't seem to be working very well. It takes forever to get warm water and when that comes out it is nowhere near hot.										
36226	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Jeff and I just remember that last year we had to put a space heater blowing under the trailed because we couldn't keep it warm inside. He wants the two water heaters removed (and stored to use elsewhere on campus) and a new 50 gallon										
37025	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Provide hot water to the shop. The safety guy didn't count us down for it but it is an issue.										
38072	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> They have no hot water in the Athletic Training room.										
Activity: Water Fountains (08-210)				8	0.00	0.00	0.00	0.00	0.00	0.00	
36380	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The water bottle filler thing that goes over the water fountain in the library needs a new filter.										
36459	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The water fountain in Sutton hall is leaking.										
36588	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The drinking fountain in Stewart Fieldhouse lobby has a yellow light on it stating that the filter needs changed on it.										
36493	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The water fountain with the water bottle filling station in the basement of Christy Has just hit red status on the water filter indicator.										
36634	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The water fountain in Christy Hall basement gets stuck sometimes and stays on for several minutes. Can you guys look into it?										
36648	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The filter for the Bottle Filling station in Darbeth is in need of replacement										
37202	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our water fountains are spitting at us. Has the water been turned off again?										
	Or are the pipes just frozen.										
	Sorry about all these complaints - We have been a problem over here it seems!										
37716	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The south set of fountains on the main floor doesn't work.										
Activity: Window Air Conditioner (08-230)				1	0.00	0.00	0.00	0.00	0.00	0.00	
36809	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00	

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Activity: Window Air Conditioner (08-230)				1	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> My check filter light has come on my air conditioner, there is also, what seems to be mold, inside the air conditioner. I have tried to clean this but it looks like the fans need to be taken out to do this.									
Activity: Washer/Dryer (08-240)				2	0.00	0.00	0.00	0.00	0.00	0.00
36013	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Football locker room dryer not working									
37340	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Install parts on all dorm dryers									
Activity: Boilers (08-400)				7	0.00	1.00	8.00	0.00	0.00	8.00
38018	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have no hot water in Beech. Would someone please look into this?									
36113	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Boiler inspection									
36225	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> By Oct 1st Jeff wants ALL boilers checked and ready to go live.									
37012	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Get brand, model, size and date of install for all boilers on campus. This is for Tim.									
37740	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Build a manifold for the supply side - hot water - have it ready before graduation. See 41 for installation time line.									
38088	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Currently we do not have any hot water in Stewart Field House. This is something that we will need to have fixed as soon as possible.									
38345	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Heat not working. After Graduation hot water boiler line is plugged. Not getting water back on the return.									
Activity: Chillers (08-500)				2	0.00	1.00	8.00	0.00	0.00	8.00
38289	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> One of our students just dropped a key to the library into the chiller behind the service desk. We tried opening it with no luck. Could someone help us with this?									
38440	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> West side cooler lost a pulley on the motor. Max says the pulley may need to be replaced.									
Activity: Clocks (09-020)				3	0.00	3.25	0.00	0.00	0.00	0.00
37707	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Reset the time on the big clock									
36215	Closed	Love, Dennis			0.00	3.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Need to have someone come over to Stewart Fieldhouse and check out the score clock that operates the score board. One of the cords got hit yesterday and now it does not work.									
36427	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Clocks (09-020)				3	0.00	3.25	0.00	0.00	0.00	0.00
<i>Desc:</i> The play clock on the south end of Jantz Stadium is not working correctly. We have soccer games on Wednesday. We think it is a wiring issue.										
Activity: Emergency (09-030)				1	0.00	0.00	0.00	0.00	0.00	0.00
38049	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> There are 2 ceiling tiles that need to be placed in one of the back classrooms. Also, the emergency lights in Little Builders are out-I think they need a new battery.										
Activity: Lights (09-050)				234	0.00	101.25	180.00	0.00	0.00	180.00
36391	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> The light is the back bedroom is very dim and I was wondering if someone could come by and replace the bulb.										
36617	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Can we start having the Beech parking lot lights on earlier? It's really dark over here.										
35716	Closed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> 225- ceiling light out										
36412	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Also with Beech Room 204 north door, I can insert the key and turn it, but cannot get the door to lock.										
36760	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> The light bulb in our upstairs bathroom has burned out. We are in Warren 19.										
36774	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> In Warren 14 we have had two light bulbs go out in the back bedroom and I think 1 in the bathroom, we were hoping to get those replaced. We were also hoping to get the furnace filter replaced!										
36900	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> There is also a light out in the bathroom downstairs.										
37275	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> The north, second floor stairwell light is out. Thank you.										
37391	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> 2 lights out										
35652	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
<i>Desc:</i> My bedroom light needs to be changed, the light is going out and keeps flickering. Thank you for your time.										
35667	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Light outside by front doors potty room outside light out by door.										
35770	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> 1st floor hall west side had a whole light fixture go out which indicates a ballast gone bad.										
35811	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
<i>Desc:</i> Dole: We need to have someone come look at a light in the kitchen. DeAnn says she can smell something like what happened to a light in her office. We turned them off for now.										
35851	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> The light in the "lobby" of the President's office is flickering and occasionally flashes like the bulb needs replacing.										

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Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
35867	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Broadhurst room 226 needs light fixed									
35888	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> The cover fell off of the kitchen light in RD kitchen.									
35958	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> the light in the fridge does not work									
35982	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> light in bathroom #306 is out. florescent tube.									
36012	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> We need fluorescent light bulbs replaced in Mike Kirkland's office which is located on the north end of Stewart Fieldhouse upper level behind the stage.									
36030	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> There are two lights out in the Mahnken Conference Room.									
36031	Completed	Carroll, Justin			0.00	1.25	4.00	0.00	0.00	4.00
	<i>Desc:</i> The light is out in 1st floor men's room in mossman									
36098	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The Men's RR has a light out.									
36141	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> There's s light out in the hallway where you first walk in.									
36170	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Lady's room near the kitchen office needs a light bulb replaced.									
36245	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can we have someone take a look at the light fixture in the Men's Soccer Storage Room in the Men's Locker Room in White PE. It is very dim and does not work properly all the time.									
36260	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> 1st floor display case lights are out across from office 116									
36267	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> There are some lights above the ledge in the womens restroom on south wall.									
36270	Completed	Carroll, Justin			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The light is out over the cash register									
36289	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 2nd light from door has one light out									
36290	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> #2 - Closet light needs replacing.									
36295	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> #4 - New bathroom light needed.									
36332	Completed	Carroll, Justin			0.00	1.50	6.00	0.00	0.00	6.00

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Activity: Lights (09-050)				continued	234	0.00	101.25	180.00	0.00	0.00	180.00
		<i>Desc:</i> I live in Reid 108 and one of our bathroom lights is out. Could someone come fix this please?									
36338	Completed	Carroll, Justin			0.00	1.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The light that Justin fixed works intermittently.									
36415	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> My bathroom light went out last night in Wallingford room 300. Could I get someone to get the lights fixed please?									
36423	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Light flickering, sting by Rehearsal Hall.									
36424	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Light out									
36465	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I live in Reid room 307, and in our larger room our main light went out. We suspect that it was just the light bulb that went out, but we were wondering if you wanted to take a look at it here in the next couple days.									
36511	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Room 205 in Reid Hall needs a bathroom light replaced. The light keeps flickering and needs replaced.									
36512	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Room 308 in Reid Hall needs a living room light replaced. The light doesn't come on at all.									
36513	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Reid Hall room 310 needs their bathroom light over the sink replaced.									
36517	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The lightbulb in the light outside our apartment, Warren 19, has burnt out.									
36523	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> #109 Bathroom light needs replaced									
36601	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00	
		<i>Desc:</i> Light flickering outside of the showroom (room 100). I think I've turned this in multiple times at this point.									
36632	Completed	Carroll, Justin			0.00	1.00	8.00	0.00	0.00	8.00	
		<i>Desc:</i> Also, the light right in the door way has a blinking light bulb and an odd buzzing sound when turned on. If you could possibly fix these problems that would be wonderful. Thank you!									
36688	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Light out in lower level hallway									
36693	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The light at the top of the sound booth ladder is out.									
36700	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Roger reports there is a light burned out in one of the alcoves. He'd like warm white bulb installed. He also reports that some of the lights are warm white and some are cool white. He'd like to have them all changed over to warm white.									
36701	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> In Warren 6 we have two burned out light bulbs in our kitchen.									

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Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
36714	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Light out in main lobby, light out in womens restroom by rehearsal hall.									
36851	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a light bulb out in the DVD section.									
36860	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Before Thanksgiving break change out the lights on the 77 steps to the green and red.									
36864	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 108 lights burnt out									
36866	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hallway light outside of 114 is strobing									
36879	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> There are 3 sconces on the walls in the TV studio that are burned out. Can we get them fixed? I'd appreciate it. Thanks.									
36894	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Light ballast going out in DB 207									
36896	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Warren 9 as a light bulb out upstairs in one of the rooms. The light bulb went completely out.									
36914	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> On the 3rd floor Westside hallway one of the lamps has been broken and needs replaced.									
36916	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> On the 1st floor by room 104 the light fixture needs replaced.									
36946	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have two lights out in my kitchen. The one over the sink and one of the over head lights when you first walk into my apartment.									
36947	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> in our dorm, Reid 107, we have a burnt out bulb in our bathroom light above the sink that needs to be changed. thank you!									
36952	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> My light bulb in the living room has gone out.									
36954	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> I live in Warren 11 and in our upstairs bathroom two of the lights above the sink are out.									
36982	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The light bulb in the stairwell needs to be replaced. It's the one between the first and second floor.									
37006	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The lights in the lobby for financial aid/business office are out. I am assuming bulbs need replaced. Although, honestly I'm not even sure where the switch is located.									
37065	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The bathroom light in Red 207 is flicker.									

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Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
37100	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 11 - entryway light (above table) is burnt out.									
37129	Completed	Carroll, Justin			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Change lights back to white									
37151	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> BH kitchen light out									
37157	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The light above the sink in the bathroom is out. Can you please come fix it? It is in Reid 108.									
37160	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hallway light by room 205 needs a new lightbulb.									
37168	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> lights out at the bottem of the stairs									
37174	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Bathroom light bulb needs replacing									
37178	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Trophy case - south side lobby - bulb burned out.									
37179	Completed	Carroll, Justin			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Lights out: 6 in little builders room, 1 U-shaped in bathroom; 4 in tee (?) builders room, 1 U-shaped in bathroom; 1 in the hall; 3 in the big room; 5 in the office; 1 in the breakroom; 1 outside by the south door.									
37192	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have fluorescent light bulb burnt out in the student life office in Sutton center.									
37199	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 1st floor closet to Warren needs a hallway light replaced. 2nd floor by rooms 208 and 207 all 3 hallway lights need replaced.									
37283	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> please replace lightbulbs in catering closet for us.									
37440	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Light out									
37502	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Lights out over 1st stall									
37506	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a light bulb burnt out in my bathroom (Honor Apartment #4) and I would really appreciate it if someone could stop by and look at it. Thanks so much!									
37553	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Lighta along the wall are out.									
37560	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00

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Activity: Lights (09-050)				continued	234	0.00	101.25	180.00	0.00	0.00	180.00
		<i>Desc:</i> I live in Warren 7 and one of our lights (the one at the top of the stairs) is out and I was wondering if someone could come by and help us fix it? Thanks!									
37592	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hey guys, We have several burned out lights downstairs. Storage Room under the stairwell (key 138) has no light at all. Hallway lights outside of old bathroom storage room (key 29)are all burned out. (East of Moundbuilder Market).									
37607	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Light out in mens locker room shower. Light out on south 2nd floor staircase									
37676	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Hall light out									
37710	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> We have a bedroom light that is totally burned out.									
37714	Completed	Carroll, Justin			0.00	2.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Today we noticed that the library's Great Room/Reading Room light fixtures need some bulb replacements. Dennis was here this morning and estimated we need about 15 bulbs.									
37736	Completed	Carroll, Justin			0.00	1.75	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Lights out: 5 long ones where the movies are, 2 in leftwich conference room, 5 in lower level, 4 in upper level and 2 in Marjorie's office.									
37737	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Light out									
37749	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> 3 bulbs out in kitchen, the one when you first walk in									
38003	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Mossman 109 has a burned out light bulb.									
38025	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00	
		<i>Desc:</i> Lights out in womens staff bathroom									
38032	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00	
		<i>Desc:</i> The light bulb is burned out in Mossman office 119.									
38035	Completed	Carroll, Justin			0.00	0.50	2.00	0.00	0.00	2.00	
		<i>Desc:</i> 2 lights out above sinks									
38041	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00	
		<i>Desc:</i> I have a house light out in RPAC. I can get the lift ready and meet Justin or Jimmy to change the light. It would only take 15 minutes of Sodexo time, if you let me know when to get it ready. My only conflicts are at noon Wednesday and									
38047	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> We are needing a "Starter" for the display cabinets in Mossman 126. I was told by Dennis that you would know what that meant.									
38069	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Light fixture outside our office is out. It was flickering when I left for lunch and now is out.									
38113	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> one of the light bulbs is burnt out in the light at the top of the stairs.									

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Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
38240	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The bathroom upstairs light has gone out.									
38247	Completed	Carroll, Justin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> We live in warren 5 and have multiple lights that are out in all of our rooms.									
38258	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 6 bulbs burnt out									
36163	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Warren 1, 4, 8, 9, and 13 have one of the two bulbs out in the front porch light. Warren 2 and 5 have both bulbs out.									
36368	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Ballast needs changed in front of the ladies restroom									
36370	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> One of the 150 light spiral high efficiency lights in the LITTLE THEATRE has burned out and if one of them is going, others with follow. So we need one or more. But we really need to change the lights out for this next week to incandescent									
36402	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have two storeroom lights out. Can we get someone over to change them out?									
36411	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> I noticed the exterior lights on Beech and Mossman have not been on last night and tonight (10/1 and 10/2). Wanted to bring this to your attention.									
36418	Completed	Love, Dennis			0.00	2.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> light out									
36439	Completed	Love, Dennis			0.00	2.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The west and center stairways in Wallingford still do not have proper lighting. There are light fixtures but the lights are out. I turned this in before, so I'm not sure if it is a breaker issue.									
36474	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Light out									
36573	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our light in the bathroom has gone bad it flickers and will not stay on									
36671	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Britt was changing some burnt out lights in the janitor closet and one of the lights fell out. The tombstones need replaced.									
36692	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 3 T8 lights out in mailroom									
36696	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 3 T8 lights are out									
36868	Completed	Love, Dennis			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 215 bathroom light out and vent									
36931	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Lights (09-050)				continued	234	0.00	101.25	180.00	0.00	0.00	180.00
		<i>Desc:</i> Tammy just told me that the lights in Beech are staying on all the time. Maybe the timer got messed up. Would someone please come check this?									
37014	Completed	Love, Dennis			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Please replace lights in men's basketball Lockerroom.									
37053	Completed	Love, Dennis			0.00	1.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> light fixture behind the hot line, chemical closet & mens restroom need replaced.									
37118	Completed	Love, Dennis			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Kristin Humphreys has a light out in her office.									
37122	Completed	Love, Dennis			0.00	2.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Need to check the lighting in Mike Kirkland's office in Stewart Fieldhouse. One of the light bulbs that was changed earlier this year is causing problems again. Have a light bulb issue in Stewart Fieldhouse lobby near the men's restroom.									
37144	Completed	Love, Dennis			0.00	1.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Upstairs bathroom light is out									
37180	Completed	Love, Dennis			0.00	2.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> lights out: 2 front office; 2 round in kitchen; 6 office west side of hall; 2 Marla's office; 4 Leslie's office; 4 room east side of hall; 3 conference room; 2 in unisex restroom.									
37201	Completed	Love, Dennis			0.00	2.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The lights in Room 215, both the room and bathroom are burnt out and need to be replaced.									
37258	Completed	Love, Dennis			0.00	0.75	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Deets lobby - NW light fixture need a new balast when they're shipped in.									
37336	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Light fixture is out by room 206 in Reid									
37339	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> In Honors 12, one of the lights in the bathroom is burnt out.									
37347	Completed	Love, Dennis			0.00	0.75	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Front porch lights									
37368	Completed	Love, Dennis			0.00	2.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> It seems that we need a new light bulb in the prayer room.									
37378	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> 2 lights out in Charles's office.									
37381	Completed	Love, Dennis			0.00	1.25	0.00	0.00	0.00	0.00	
		<i>Desc:</i> The overhead light in the airlock in the Southwest entry of the Student Center by Wallingford is not working, also the lights outside at the main entrance to Wallingford are not working.									
37387	Completed	Love, Dennis			0.00	1.75	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Coffee area lights out									
37408	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00	
		<i>Desc:</i> Scott Nusz said the lights aren't working in Sutton 307. He said the outlets still work.									

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Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
37443	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Reid room 206 needs a light bulb replaced in his bedroom.									
37501	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Main office light out									
37520	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> East stairwell there is a light bulb and globe busted.									
37526	Completed	Love, Dennis			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please replace the light cover in Rena's office. She is in the Student Life Office in Sutton Center.									
	It fell down during the night and broke.									
37543	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> 308 - light out in bathroom.									
37886	Completed	Love, Dennis			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our main door porch light keeps blowing light bulbs. Fixture was smoking today after the second light bulb blew.									
37889	Completed	Love, Dennis			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Replace balast lobby									
37986	Completed	Love, Dennis			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> See list for lights out									
37988	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The light going in to the hall from the west entrance stairwell of Broadhurst is out. Thank you!									
38058	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Light out in the elevator starir well.									
38277	Completed	Love, Dennis			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> When I turned on the lights this morning in my office there was a loud buzzing, and we've noticed a ballast smell in the last week or so. Thanks!									
38286	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Lights were not on, turned switch from auto to on and they came on.									
38303	Completed	Love, Dennis			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Bathroom light is burnt out									
38329	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> No light cover in the kitchen									
38332	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Light bulb out in bathroom									
38333	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Light bulb out in bathroom									
38338	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Light bulb out in bathroom									

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Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
38353	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> front bedroom closet's light is out									
38365	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> light doesn't work in north bedroom									
38432	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Night lights is out in entryway on 1st floor, dark in hallway									
38454	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> light out in bedroom									
38455	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> light bulb out, it says under the sink but I bet it's over the sink.									
35887	Completed	Williams, Laura			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Need light in janitors closet upstairs.									
35641	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hello. I'm in honor apartment #4 and my bedroom and living room lights have quit working again. I would appreciate it if someone could come take a look. Thank you!									
35696	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 210 main light needs replaced									
35760	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Honors 1 needs a light bulb replacing in the dining area/entrance area.									
35768	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Light is out in the bedroom.									
35783	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 118 - Room light is burnt out									
35790	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 213/215 - Bathroom light is out									
35792	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 215/217 - Bathroom light is out									
35793	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 221/223 - Bathroom light is out									
35816	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Lastly, the light switch to the main living room's plastic cover is broken, so that needs to be replaced if possible.									
35822	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Honors 10 needs a new light bulb in the dining/ entrance area.									
35829	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i> 105 light out in bathroom									
35834	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
		<i>Desc:</i> 2 lights out in 2nd floor hallway								
35881	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> There is a light out in the men's restroom, Main floor.								
35911	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> The light in the utility closet in the kitchen has a light out.								
35956	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
		<i>Desc:</i> The florescent at the base of the north barrel second from the front are flickering. could they be fixed?								
35972	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
		<i>Desc:</i> Stacy Sparks needs a florescent light replaced in her office. She is located in the basement of Christy Hall.								
36029	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> One of the lights in my bathroom has burnt out. Thanks!								
36035	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> Honors 5 the dining area light needs replacing								
36145	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Dennis reported that Cindy told Larry that there are two pole lights out SW of Christy.								
36207	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> There are several lights out. Spiral, T8s and maube a balast.								
36268	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> There are two barrel lights that are out, they are just on the south side of the RPAC lobby.								
36273	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> We need two light bulbs changed in the student life office. Both are by my desk.								
36401	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> lightbulbs in cafe service are near hot line need replaced. lightbulbs under kitchen vent hoods need fixed, bulb was replaced recently and it could use looking at.								
36442	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Please replace the light bulbs that are in the stairway in front of the men's basketball locker room.								
36451	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Exterior light #174 is burned out at the entrance to the Art room. A.S.A.P. please & thank you!								
36481	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Light fixture on the wall is missing one of the wood panels.								
36500	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> we have a light going out								
36550	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> First panel of lights are out								
36560	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Stairwell lights are out 1st floor and 2nd floor South end								

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Activity: Lights (09-050)				continued	234	0.00	101.25	180.00	0.00	0.00	180.00
36644	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> One of the two lights in the North vestibule is burned out. Please replace it at your convenience. We don't have an audience in here for another 10 days.										
36650	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Women's restroom the one closet to the back of the Messenger stage has lights out.										
36741	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Front lobby has a light out										
36862	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 15 lights out in 2 classrooms and 3 out on south door (outside)										
36885	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Mens lockerroom 3, womens lockerroom 2, weight room 13, annex room 7, entryway 2.										
36912	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> 203 Bathroom light and living room sink light is out and needs replaced.										
36985	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Last night I noticed that the big Christmas tree in Keyhole drive was lit up. It technically is not supposed to be lit until our official tree lighting ceremony tomorrow night. We may not have communicated that so I apologize for the										
37002	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our one of our light bulbs went out in our main light. We are in 312 in Cole Hall.										
37004	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> The room closest to the piano light went out. Whenever you guys have some time to stop by and replace it, let us know! Thanks!										
37023	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Light out										
37057	Completed	Wilson, Marvin			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Ballast is out of light outside of Cindy Stevens office. It works sometimes and sometimes it doesnt. It has stopped working at all.										
37096	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> 13 - 1 light out in the back bedroom, 2 lights out in front bedroom, 1 light out in the top of stairway.										
37115	Closed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00	
	<i>Desc:</i> Our outside lights have burnt out. Could we have the light bulbs replaced?										
37116	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> In the morning on Christmas Eve, unplug the tree so the guys from the prison can pick up the tree.										
37189	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> I live in Warren 11 and the bulbs in our light just before the stairwell are completely out										
37237	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Ballast is out in light as you go in door										
37295	Open	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> It looks like one of the light covers in Pounds Lounge came off. It is laying on the ledge next to the fireplace.										
37326	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00	

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
		<i>Desc:</i> need the light fixed on the back side of our apartment, it went out.								
37418	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> The exterior light and foyer lights of Wroten are out. Please repair								
37421	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> 5 lights out in hallway								
37422	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> lights out in kitchen area								
37446	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> We need a light bulb replaced in the women's basketball office upstairs in Stewart Fieldhouse.								
37465	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> There is a light fixture that needs attention on the south end of 1st floor of Christy. As I came in this morning, I noticed that one of the four ceiling light fixtures was not lit. Of the four, it is the NE one that is not working at all								
37491	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> I believe one of the bulbs in my ceiling light is out. Can someone please put in a new one? The lighting in my room is very poor and it is affecting my eyes. This would be in the bigger bedroom that is not facing the Warren lawn.								
37533	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Our kitchen lights are not working. Can you send someone down to fix them?								
37538	Completed	Wilson, Marvin			0.00	0.50	6.00	0.00	0.00	6.00
		<i>Desc:</i> Kristen Pettey has a light out in her office, Mossman 112.								
37580	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Two lights need to be replaced in RPAC.								
37593	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Just wanted to give you a heads up that there are reports of the lights being out in the Tamari parking lot. I had some folks come up last night and say it is extremely dark down there. I am wondering if you could have your guys take a l								
37651	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> There is a light out on the south aisle. Third panel from the front. The lamps are stored in the stairwell to the attic in the booth.								
37721	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> One of the lights (the NW fixture) at the south end of 1st floor Christy is not working.								
37741	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Honors 11 needs a light bulb replacing in the living room.								
37748	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> A florescent light cover fell off (?) and broke in Christy LL by the radio station. The light still works though.:								
37895	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Light in entryway east side								
37911	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Then our lights upstairs in our room is out on one side it looks like the room is dim, not as bright.								

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Activity: Lights (09-050)			continued	234	0.00	101.25	180.00	0.00	0.00	180.00
37959	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Light out in womens restroom									
37960	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Lights out in sw corner stairwell									
37996	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Lights are still not working in the Deets Lobby after the power outage over the weekend.									
38048	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please don't worry about this until after this weekend, but I think the light in my office is starting to fizzle. it has been dim, and then all of a sudden will shoot out a bright light for awhile. This has been going on for a couple of da									
38094	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Light out above sink in womens restroom, it doesn't say which floor so you will have to check with Jon									
38095	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> . I live in Honor Apartment #4 and the light in my kitchen has burned out. I would appreciate it if someone could come take a look at it for me.									
38149	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Over the weekend, the light bulbs in the left bedroom in Reid 208 went out and need to be replaced.									
38152	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Broadhurst 109 & 111 The light over the sink in room 109 needs to be replaced, also the lights in the bathroom 109 and 111 have burnt out.									
38155	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Upper level lights were not on turned switch from auto to on. Lights came on then.									
38242	Completed	Wilson, Marvin			0.00	1.00	8.00	0.00	0.00	8.00
	<i>Desc:</i> Lower level mens bathroom has a light out above 1st stall									
38243	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> several of the ramp lights are not working on upper and lower ramp in beech									
38270	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 6 lights out in room 203 4 lights out in room 201									
38375	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> main light out									
38388	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> main light going out									
38398	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> main light going out									
38399	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> main light and entry light going out									
38437	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Lights (09-050)				continued	234	0.00	101.25	180.00	0.00	0.00	180.00
	<i>Desc:</i> Lights out in Janitor closet										
Activity: Electrical New Work (09-060)				5	0.00	5.25	0.00	0.00	0.00	0.00	0.00
35899	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Anthony will need some help with power tomorrow										
36928	Completed	Love, Dennis			0.00	3.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Our District Manager has requested that the cashier stand in our cafeteria be moved to a new location prior to December 5th, 2014.										
37400	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Mike Fell has purchased a used drum style clay mixer for \$900. They normally run around \$5000 new. He would like to house it in the Ceramics building. It will require a 220 circuit with a 40 or 50 amp breaker and uses a three prong plug.										
37411	Completed	Love, Dennis			0.00	2.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Provide the electrical needs (that are attached) for the print shops new equipment coming in fairly soon.										
38060	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Business Hall of Fame & Education Hall of Fame - new power										
Activity: Electrical Repair (09-065)				12	0.00	5.75	2.00	0.00	0.00	2.00	
36398	Closed	Love, Dennis			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> A faculty member has requested a dimmer switch on the lights in Library Classroom 203 upstairs. He has offered to pay for the dimmer switch.										
37294	Closed	Love, Dennis			0.00	1.25	0.00	0.00	0.00	0.00	
	<i>Desc:</i> A few people have been coming in to heat their lunch in the microwave. When they do that, the outlet on the south wall of my office buzzes loudly.										
37604	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Please replace the outlet that has the switch, so two things can be plugged in at once.										
37682	Completed	Love, Dennis			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Small mechanical room: replace breaker (100A Siemens 2 pole). Also, replace 30A 2 pole square D breaker. Also install blank filler.										
37683	Completed	Love, Dennis			0.00	0.75	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Replace 20A 2 pole square D breaker										
37684	Completed	Love, Dennis			0.00	1.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Replace N panel #15-17-19 square D 3 pole 20A breaker. Also, replace S panel #23 square D 20A single pole breaker and install panel filler plates.										
37685	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Install 2 panel fillers										
37686	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Install panel fillers										
37890	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Repace panel filler										
38355	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> bathroom light won't turn off (switch doesn't work)										
35784	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> 122 - Electrical box hanging off the wall										

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Activity: Electrical Repair (09-065)				12	0.00	5.75	2.00	0.00	0.00	2.00
38410	Completed	Wilson, Marvin	continued		0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Wally 317 broken outlet cover on east wall									
Activity: No Power (09-070)				10	0.00	1.75	8.00	0.00	0.00	8.00
36222	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The ac in the first room is not working along with most of the electrical outlets.									
36420	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The wall plug on the east side of my room behind the black refrigerator in the room isn't working.									
36999	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The outlets on our north wall, the one by our sink, both do not work. I'm not sure if a breaker blew out or what happened.									
36534	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Warren 10 - the outlets on the long wall in the living room/kitchen are not working									
36563	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> My power does not work in my apartment. The only light that works is my outside and living room.									
36023	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> This is Lekendrick Jordan, Wallingford RA on the second floor, they're two outlets in room 208 on the east wall that is not working.									
36646	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> I believe that a breaker has gone out on the washer and dry in the laundry room on the west side. Please send someone over.									
36709	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Our plug in by our sink does not work at all.									
37076	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> Wallingford 215 - there is not power (the lights will not turn on in 215; the bathroom lights are also not working).									
37125	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> No power on the south side of her office.									
Activity: No Power - Critical (09-080)				1	0.00	0.00	0.00	0.00	0.00	0.00
35767	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I heard there is no power in the Walky kitchen. A new international is trying to cook.									
Activity: Receptacles (09-100)				25	0.00	9.25	10.00	0.00	0.00	10.00
36344	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> , I stay in broadhurst room 226 I have a problem with my electric sockets on the right side of my wall. I think they are blown out because the electricity from the sockets won't charge my phone									
35710	Completed	Butler, Norman			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> needs cover outlet									
35630	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> sutton102 ground broke off in outlet above shelf									
35960	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00

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Activity: Receptacles (09-100)			continued	25	0.00	9.25	10.00	0.00	0.00	10.00
	<i>Desc:</i>	the top plug in of the outlet behind the couch in the living room does not work.								
35866	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	The gcfi power outlet over the Sink is not working.								
36460	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	GFI outlet is bad and needs replaced, it's on the left side of the cook stove.								
36842	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I'm not sure if this can be fixed, but over the weekend we discovered that the outlet located by the sink mirror is no longer working. We have had to rearrange our room because of its going out. Hopefully it can be fixed.								
36993	Completed	Love, Dennis			0.00	2.75	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I just talked with the people we rent the coffee machine from, and they are ready to come down and fix the machine as soon as the electrical outlet is repaired.								
37182	Completed	Love, Dennis			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	I am having a problem with an outlet in my bedroom. it doesn't seem to be working. it is in the bedroom that's farthest from the room door and the outlet that is on the far side of the room, across from the door. thank you!								
37563	Completed	Love, Dennis			0.00	1.25	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Please check missing outlet in opening on short east wall of Christy 15. There is a box, but no outlet or cover. Dennis was here Friday afternoon fixing a different outlet. Also, please replace light bulbs in center light fixture in the room								
38081	Open	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i>	When they painted the room they took all the electric plates off and they are still off and not finding them anywhere								
38311	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	loose outlet								
38319	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	loose outlet								
38321	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	loose outlet								
38471	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	Chris, the Hall Director for Wallingford is moved out of his apartment. It will need cleaned before the new HD moves in. Additional work orders for the apartment:								
35781	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	108 - Electrical box is off the wall								
35782	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	115 - Outlet needs a cover								
35785	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i>	201 - Outlet on east wall is broken. 201 - Bathroom fan is falling off ceiling								
36000	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i>	Amber has an electric clock that has stopped working. Check the outlet before I send her to Dave Dolsen to order a new one.								

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Activity: Receptacles (09-100)				continued	25	0.00	9.25	10.00	0.00	0.00	10.00
36007	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The outlet in my office went dead										
36033	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00	
	<i>Desc:</i> Prior to WHS Friday night game, please check the outlets in Farney Plaza to make sure they all work. Thanks!										
36037	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Could we have someone please run a couple of power outlets in the 1st CLASS conference room in Christy? Preferably one directly behind the TV and one below.										
36053	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00	
	<i>Desc:</i> Two outlets on the east wall are broken.										
36069	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	<i>Desc:</i> The outlet or outlet plate is loose on the 1st dryer.										
37459	Closed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> The 220V outlets for both dryers are still rather loose.										
Activity: Repair/Replace (09-110)				3	0.00	1.50	12.00	0.00	0.00	12.00	
35837	Completed	Carroll, Justin			0.00	1.00	12.00	0.00	0.00	12.00	
	<i>Desc:</i> A/c plug and outlet is roasted										
36116	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> This is Terry Barnett's old office. It only has one outlet. 41 said to use the Fire Marshal's solution to add outlets.										
37554	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Need to order 2 dryer plates & 2 duplex plates. PO request turned in on 2/18/2015. This will be completed when these parts come in.										
Activity: Patient equipment (10-130)				1	0.00	1.00	4.00	0.00	0.00	4.00	
37516	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00	
	<i>Desc:</i> : The men's basketball team's shooting gun has a button jammed on it and so they cannot use it for practice. This is in Stewart Fieldhouse gym. See Coach Hartman about it when you come over.										
Activity: Refrigerators/freezers (10-140)				1	0.00	0.00	0.00	0.00	0.00	0.00	
36189	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Tomari refrigerator is acting up. Marvin deemed it dead. Jeff would like the it unplugged and the doors removed. Dave Dolsen will have the refrigerator replaced.										
Activity: Special Equip - Services (11-000)				2	0.00	0.00	0.00	0.00	0.00	0.00	
37285	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Come up with a solution for the dryers in all dorms so that the dryers don't get pushed back to far. Something that will stop it about a foot out from the wall.										
37423	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	<i>Desc:</i> Darpro was here to pump out the grease trap. He put a note on the paperwork saying that "Trap pumped ok-needs new bolts" Please check the bolts.										
Activity: Special Equip - Electrical (11-100)				1	0.00	6.50	0.00	0.00	0.00	0.00	

SOUTHWESTERN COLLEGE
Demand Work Orders by Activity Code

FacilityCenter™

05/21/2015

10:32:08AM

Date Created From 08/01/2014 Through 05/21/2015

Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Special Equip - Electrical (11-100)				1	0.00	6.50	0.00	0.00	0.00	0.00
36127	Completed	Love, Dennis	continued		0.00	6.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> A popcoren popper in the concession stand has a bad plug.									
Activity: Special Equip - Refrigeration Equipment (11-300)				6	0.00	2.25	16.00	0.00	0.00	16.00
35732	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Java jinx cooler coils & low boy cooler coils need cleaning prior to opening back up									
36406	Closed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our refrigerator is not staying cold at all. The freezer is still cold but the fridge part is rather warm. We have the temperature set around 4 and it's been want for a day now.									
35910	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The light is out in the fridge									
35966	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> the drawer in the fridge is cracked along the top and side (right side) Sarah says use one out of the fridge at the shop that she donated to us.									
36561	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can we get someone to look at the low-boy cooler that is on the breakfast hotline, its leaking water in the drawers and on the floor. I don't think this is from being on defrost.									
37296	Completed	Wilson, Marvin			0.00	1.50	12.00	0.00	0.00	12.00
	<i>Desc:</i> We would appreciate if someone could clean our walkin cooler fans(covers), health inspector notated on recent inspection.									
Activity: Special Equip - Ice Machines (11-301)				1	0.00	1.00	4.00	0.00	0.00	4.00
35964	Closed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i> The ice machines are not keeping up.									
Activity: Special Equip - Refrig/Freezers/Milk Box (11-302)				12	0.00	2.00	12.00	0.00	0.00	12.00
36208	Completed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is only one fan blowing in the feezer. Can this be looked at please?									
35983	Closed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> in need of repairs for the freal stand up freezer in java jinx retail store.									
36255	Completed	Wilson, Barbara			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The financial aid office needs our mini fridge defrosted again. Please let me know when we can expect the mini fridge to be picked up so we can take the items out before it is picked up. Our office hours are 8:00 to 5:00 Monday - Friday.									
35733	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> French fry freezer in kitchen needs new gasket									
35754	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> Coach Miser needs someone to come look at their refrigerated drink dispenser that is in the men's basketball locker room. Contact Coach Miser when someone comes over to work on it. His extension is 6219.									
35989	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> The drawer in the fridge has a crack in it. Danie would like someone to go over and tape the crack for the occupants.									

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Activity: Special Equip - Refrig/Freezers/Milk Box (11-302)				12	0.00	2.00	12.00	0.00	0.00	12.00
36793	Closed	Wilson, Marvin	continued		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please have someone look @ our big green breezway cooler in the Moundbuilder Market, the thermometer says its 70 degrees.									
37282	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can someone please come take a look at java jinx standup freezer, its not freezing properly and food is thawing.									
37338	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The freezer for the Java Jinx might have a leak inside of it. Ice on the bottom shelf. Misty called on 1/27 & added that the leak is coming from the top of the inside of the freezer.									
37363	Closed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Move ice cream freezer from the football concession stand to Java Jinx.									
37370	Closed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> The door to the bakery walk-in cooler is hanging slanted and scraping the floor. It won't close completely unless you close it hard.									
38082	Closed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Door is off the hing of the "make shift table" cooler (?)									
Activity: Special Equip - Cooking Equipment (11-500)				4	0.00	0.75	4.00	0.00	0.00	4.00
36312	Closed	Holland, Jimmy			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Apt 11 - they need drip pans put in under their stove burners. They only have one and need three more. (I wasn't sure if this was something that you had or if it was something that we would have to order).									
37345	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Misty wonders if we have a fine metal file. If we do, could someone help her out today? please & Thank you.They have a rough pan with a rough spot on it. Questions? Call Misty @ 6354.									
37504	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> The espresso machine in the Java Jinx has a clogged drain line. Chris wondered if we have a small snake or something to clear the clog with? Thanks!									
38349	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Sodexo Foodservice is requesting the following plumbing work to be done									
Activity: Special Equip - Convection Ovens / Ovens (11-501)				1	0.00	0.50	4.00	0.00	0.00	4.00
37054	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> door on cooks convection oven not closing properly, needs repaired									
Activity: Special Equip - Deep Fat Fryers (11-502)				2	0.00	2.00	6.00	0.00	0.00	6.00
37439	Completed	Love, Dennis			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Elsie says that the power cord has wires exposed and needs replaced.									
36496	Completed	Wilson, Marvin			0.00	1.50	6.00	0.00	0.00	6.00
	<i>Desc:</i> Please have someone look at our fryer filtering machine, its seems to be clogged or something. We know nothing about this piece of equipment.									
Activity: Special Equip - Stoves (11-504)				1	0.00	0.00	0.00	0.00	0.00	0.00
38409	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> black left stove eye needs fixed									

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Activity: Special Equip - Serving Equipment (11-600)				1	0.00	1.00	2.00	0.00	0.00	2.00
37915	Completed	Wilson, Marvin			0.00	1.00	2.00	0.00	0.00	2.00
	<i>Desc:</i> We are in need of getting the heating element repaired on the main entree line (right side). It wont get hurt.									
Activity: Special Equip - Cleanup Equipment (11-700)				1	0.00	0.50	0.00	0.00	0.00	0.00
37438	Completed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> , I have been informed by one of the students in the building that the Vacuum is broken. They said that the belt is broken. Just thought I would let you know.									
Activity: Special Equip - Dish Machines (11-701)				1	0.00	0.00	0.00	0.00	0.00	0.00
38010	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Our dishwasher doesn't seem to be working properly-there is a lot of food build up on the bottom of the dishwasher. I have instructed the teachers to make sure the dishes are being rinsed thoroughly but it doesn't seem to be helping.									
Activity: Special Equip - Garbage Disposals (11-702)				11	0.00	1.00	4.00	0.00	0.00	4.00
37184	Closed	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> our garbage disposal has a leak. If you can help us it will be greatly appreciated. Thank you									
38361	Open	Baker, Rodney			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> garbage disposal sends water up through opposite side									
35908	Completed	Carroll, Justin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> I live in Warren #6 and our garbage disposal is broken.									
36166	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I just wanted to inform you guys that the garbage disposal in warren 16 is not working. When we flip the switch to turn it on nothing is happening. We attempted to clear everything out of it to see if that was the issue and it still would									
37150	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Broadhurst kitchen garbage disposal is not working.									
37235	Closed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I just wanted to inform you that the garbage disposal in our kitchen has gone out again. It was originally working and then it randomly stopped.									
36152	Completed	Wilson, Marvin			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Hi, sorry I forgot to add that our garbage disposal isn't working									
37098	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
	<i>Desc:</i> 18 - garbage disposal stopped working									
37113	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Replace disposal. PO has been issued, number is 78481									
37547	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 17 - Garbage disposal is clogged									
37548	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 18 - Garbage disposal - when it is running, the water is coming back up through the other side of the sink.									
Activity: Fences/Walls/Signs/Bollards (12-010)				11	0.00	13.75	50.00	0.00	0.00	50.00

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Activity: Fences/Walls/Signs/Bollards (12-010)				11	0.00	13.75	50.00	0.00	0.00	50.00
36240	Completed	Carroll, Justin	continued		0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> We need holes drilled in the south wall of Stewart Fieldhouse gym for the volleyball banner. Would like it done before the volleyball match on Wednesday, September 17. See Coach Nick Morris before putting the holes in place.									
36446	Closed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Professor Cowlshaw is working with Tri Beta on a fund raiser. They put the "Jinxes" in yards. Some of the Jinxes need repaired. Rick wondered if we had any scraps of Rebar or the like for stakes. Please call him @ 620-222-1366. Thanks!									
35918	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Dave Denly would like us to put the PVC pipe sleeves in the ground at Janz so that the putting up and taking down at game time will be easier/faster. See Jeanice, ask her to get Gene Hartman to give all of the locations.									
36180	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Need the far east flag pole on the north end zone in Jantz Stadium because the rope snapped.									
36826	Completed	Schuster, Larry			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> I can't get the pole to our gate on the playground to go down completely. Could someone please help with that and then put the lock back on it afterwards?									
37141	Completed	Schuster, Larry			0.00	3.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have 3 bricks in my office that need to be placed. The Manley's brick needs to be placed in the I love a Builder segment by the George and Susan Lowe brick. The Hays and Reed bricks together in the segment with the Methodist symbol.									
37468	Completed	Schuster, Larry			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a paver in the IA office lobby that needs to be placed at the Mound. It can be placed under the Martin Ritchey paver on the side with the plaza area.									
38042	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The pole that goes to the double gate on our playground won't go down completely. Could someone come over and help?									
35730	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Would like to get our banners that were taken down in Stewart Fieldhouse gymnasium put back up by this weekend. Please!									
36067	Completed	Wilson, Marvin			0.00	1.50	6.00	0.00	0.00	6.00
	<i>Desc:</i> Please hang a concessions sign for foodservice @ stand for this weekends game									
36115	Completed	Wilson, Marvin			0.00	6.00	40.00	0.00	0.00	40.00
	<i>Desc:</i> Marvin get w/ Brian from USD465 to see how much & where he wants snow fence for Fri. night's game. Then have Larry get the credit card from Barbara Kaiser to get it purchased & put up. Will probably need fence posts too.									
Activity: Grading/Excavation/Hauling/Trenching (12-020)				2	0.00	0.25	0.00	0.00	0.00	0.00
35929	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The gravel parking lot behind White PE needs additional gravel to fill the potholes.									
37154	Completed	Schuster, Larry			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Danie owns the Blue Suzuki behind Warren. She is going to move it down a couple of spots so you can add gravel where the cones are (they were next to her car).									
Activity: Irrigation System (12-030)				2	0.00	1.50	0.00	0.00	0.00	0.00

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Activity: Irrigation System (12-030)				2	0.00	1.50	0.00	0.00	0.00	0.00
35991	Completed	Schuster, Larry			0.00	1.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Could someone come turn the water spout off? We almost have it turned all the way but it's still dripping some water.									
36421	Closed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There was a brown garden hose @ Shri that is now missing. It belongs to Jenn @ Cole. Did anyone see it?									
Activity: Snow/Ice Removal/Treatment (12-050)				2	0.00	0.50	0.00	0.00	0.00	0.00
36853	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> could we get some ice melt for the back stairs of Sutton please!!!!									
37647	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Larry, fill out this report and turn back in to Jeff.									
Activity: Walks/Streets/Lots - Cleaning (12-060)				1	0.00	0.00	0.00	0.00	0.00	0.00
37266	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> SC Admissions office is hosting Explore More Day Jan 19 2015: Cigarette trash picked up around the front door of Broadhurst.									
Activity: Walks/Streets/Lots - New (12-070)				2	0.00	1.75	0.00	0.00	0.00	0.00
36518	Completed	Schuster, Larry			0.00	1.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Dennis gave the truck in the No Parking space a ticket. He called to say that the marking on the lot was very faded & the student may not have seen it in the dark. All of the lots may need restriped.									
37595	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Mark with yellow paint the "lip" where the dumpsters are parked at the dock.									
Activity: Walks/Streets/Lots - Repairs (12-080)				2	0.00	1.00	0.00	0.00	0.00	0.00
36159	Closed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Red curbs need to be painted, most are very badly faded, and drivers cannot see them when parking.									
37309	Completed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a telephone pole on the parking lot that is a skewed. Could it please be straighted?									
Activity: Waste Management/Recycling (12-100)				29	0.00	3.00	2.00	0.00	0.00	2.00
36357	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Tomari: There is some latex paint that needs dispsed of. Also, spray cans, fluorescent light bulbs, and batteries. Take to our shop.									
36770	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have a coffee can full of used batteries and Jason Speegle told me to contact you about getting them picked up for recycling. Would someone please pick them up?									
38288	Open	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Broadhurst's recycling inside the middle doors is pretty out of control. Can someone from maintenance pick it up since Jason's guy is out sick. Unfortunately, with move-out this is bound to be a mess.									
35665	Completed	Schuster, Larry			0.00	0.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have filled the recycling dumpster. Is there any way we could have it emptied and returned in the next day or so? We have two students working this week, and I'd like to take advantage of that for this project.									

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Activity: Waste Management/Recycling (12-100)			continued	29	0.00	3.00	2.00	0.00	0.00	2.00
35724	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I have the city delivering 2 recycling dumpsters for freshmen move in day. Could I get 2-3 parking spots reserved in the southeast corner of the Wallingford parking lot? The dumpsters will be delivered on Friday morning.									
35749	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Is there any way we can get the recycling dumpster back for tomorrow?									
35750	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Jeff would like a recycling dumpster put behind Warren by the laundry room.									
35751	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please put a recycling dumpster at the dock for the student center.									
35769	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I need to have both recycling dumpsters emptied by the City on Friday. I would like to have them parked in the Wallingford parking lot on Sunday morning to collect recycling during Freshmen Move-In.									
35771	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I would like for 1 of the campus recycling bins to be placed behind Warren Apts on Wednesday morning for upperclassmen move in and the other one placed in the Reid parking lot also on Wednesday morning.									
35778	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The city will dump the recycling dumpsters tomorrow morning. Can you make sure that they are over in the tomari parking lot so the get emptied?									
35826	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We were going to use the dumpster on Saturday, but it was gone - no worries. Is there any possibility we could have it back in time for tomorrow?									
35847	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> We have the recycling dumpster loaded and ready for pick up.									
	We did our best to load it halfway with heavy stuff. I'd say there is slightly more than half.									
	There will be cardboard on the top of the heavy stuff.									
35861	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> By the end of the day take a recycling dumpster over to the Library.									
36107	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I noticed that the recycling dumpster at the loading dock was full (nearly overflowing) on Saturday. If the one in the Tomari parking lot is less full, could those 2 be switched this morning? Food Service will have a lot of boxes today when									
36191	Closed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Well, as you know, theatre makes messes, and we nearly outdid ourselves this weekend. We cleaned out part of the old open shed at the north end of TOMARI, and also disposed of some old desks that were in the Costume Shop.									
36358	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> the wood pile at Tomari down by the trailers can be taken to the burn pile.									
36492	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Waste Management/Recycling (12-100)				continued	29	0.00	3.00	2.00	0.00	0.00	2.00
	Desc:	The green team is having an ewaste recycling collection Tuesday (october 14) at the fairgrounds. There is a bunch of electronics in the basement of the library.									
36758	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	We've got the recycling dumpster full halfway with heavy stuff. It's ready for pick up. Thanks! I'm sure you know that there is an event at the library tomorrow.									
36824	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	When the second recycling dumpster comes back from the City, please take ti to the Library and leave it at the back door. Thanks!									
36886	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	Provide a dumpster at the south archway, they are cleaning out a room in the tv studio.									
36930	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00	
	Desc:	We filled the recycling dumpster halfway; and it's ready for pick up.									
37086	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	! We got the dumpster today; and we filled it (halfway) so it's ready for pick up. We would like it again once it is empty, if that is possible.									
37094	Completed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00	
	Desc:	We have a new spot we would like for the recycling dumpster that will help us by being near a door to our lower floor. theCould the dumster be delivered there? It is the south end of the Frank White Addition building, in the parking spot at									
37107	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00	
	Desc:	We filled the recycling dumpster and it's ready for pick up.									
37119	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	We have the recycling dumpster ready for pick up. They will need the dumpster again on Monday.									
37590	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	During all trailering - including dumpsters - use tire chocks on trailer/dumpster tires to prevent rolling back on crew member.									
37068	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00	
	Desc:	We would like to have the recycling dumpstter at the back door of the library.									
38061	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	We have some old paint in our paint room that we would like to get rid of. I was told that I needed to talk with you guys to get rid of that.									
Activity: Signage - Exterior (12-110)				3	0.00	0.75	6.00	0.00	0.00	6.00	
36878	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	I need two bricks from the Mound delivered to Dawson's to be engraved.									
38306	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00	
	Desc:	By request from Governor Brownback all flags should be flown half-staff from sun-up to sun-down on Friday May 8th in honor of Kansas Law Enforcement Memorial Day.									
37926	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00	

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Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Signage - Exterior (12-110)				3	0.00	0.75	6.00	0.00	0.00	6.00
<i>Desc:</i> I found the bottom part of the bar that holds the "courage" banners on the light poles. It was on the ground by the light just outside the outdoor men's bathroom of Stewart on the east side. It is currently in the security office.										
Activity: Fire Detection New Work (13-010)				1	0.00	0.00	0.00	0.00	0.00	0.00
37128	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Jeff would like Dennis to do some research on getting a battery back up for the alarm panel in the Student Center.										
Activity: Fire Detection Repair/Replace (13-020)				20	0.00	5.25	4.00	0.00	0.00	4.00
36816	Completed	Baldwin, Ray			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> . Our fire detector upstairs has started beeping so it has low batteries										
36574	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Warren 6 needs the smoke detector battery replaced in the living room.										
36082	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> Smoke head is showing dirty and making the alarm system go off.										
36104	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> our smoke detector is very sensitive. We will open the oven to put good in once preheated and it sets the detector off. Also, just boiling water has set it off.										
37575	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> Panel is showing trouble - Dirty smoke head										
38341	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
<i>Desc:</i> Good Morning! The Simplex system is showing an alarm- smoke detector in Wallingford 300. I checked the room- there is no smoke or fire so I would guess the detector is malfunctioning? Thanks !										
36272	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> the our smoke detector is not attached because the air conditioning guy took it off but could not put it back.										
36932	Closed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Battery is showing bad ground.										
38357	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> smoke detector appears broken										
38450	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Fire Alarm needs put back on										
38451	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Fire Alarm needs looked at goes off randomly										
38456	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> Smoke detector battery dead in left room										
38478	Open	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
<i>Desc:</i> The Simplex system in Wallingford is showing Trouble- Card 3 TrueAlert Power Supply Extra Device. I have no idea what that means but I'm sure you guys do										
35825	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00

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Activity: Fire Detection Repair/Replace (13-020)				20	0.00	5.25	4.00	0.00	0.00	4.00
		<i>Desc:</i> Warren 6 has a smoke detector that is chirping. I think it's downstairs. It probably just needs a battery.								
37127	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Our smoke alarm's back half is open and it looks like there is no battery in it.								
37374	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> It's that time again, time to change out batteries in the smoke detectors.								
37469	Completed	Wilson, Marvin			0.00	3.75	0.00	0.00	0.00	0.00
		<i>Desc:</i> Fire alarm panel is showing a trouble								
37693	Closed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Good morning! The Simplex alarm went off again this morning in Wallingford. It's been going off intermittently since Saturday night. Thx!								
37702	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Security has received 5 calls from Humphrey Communications about a trouble signal at Tomari fine arts center. The calls are always between 4:15 am and 4:40 am. The alarm will reset but in a day or two we will get another call.								
38334	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Fire alarm taken down due to it constantly bleeping								
Activity: Fire Suppression New Work (13-040)				1	0.00	0.00	0.00	0.00	0.00	0.00
37165	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I've ordered 2 new smokers pots. 1 will go on the north side of Broadhurst the other will go to the ramp at the Library for the worshipping students that will be using that area.								
Activity: Fire Suppression Repair/Replace (13-050)				1	0.00	2.00	16.00	0.00	0.00	16.00
228	Completed				0.00	2.00	16.00	0.00	0.00	16.00
		<i>Desc:</i> Sprinkler system monthly inspection. Christy, Beech, Cole, Tomari.								
Activity: Security Repair/Replace (13-070)				11	0.00	64.50	291.38	0.00	0.00	291.38
35656	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> The following emergency lights and exit signs in Cole are not working.								
37300	Completed	Carroll, Justin			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I have received several calls from Humphries Communication about trouble signals from the Fire Alarm at Shriewise.								
37449	Completed	Carroll, Justin			0.00	1.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Change batteries in emergency lights								
37452	Completed	Carroll, Justin			0.00	2.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> Change batteries in emergency lights								
35273	Completed	Holland, Jimmy			0.00	53.00	287.38	0.00	0.00	287.38
		<i>Desc:</i> Emergency lights and exit sign checks.								
37529	Completed	Love, Dennis			0.00	1.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> The stobe in 207 is flashing.								
36393	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

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Activity: Security Repair/Replace (13-070)				11	0.00	64.50	291.38	0.00	0.00	291.38
		<i>Desc:</i> The south exit sign on 1st floor is flashing, rather than steady light.								
36832	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Burned out emergency light on the east catwalk above RPAC.								
37450	Completed	Wilson, Marvin			0.00	1.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Change batteries in emergency lights								
37451	Completed	Wilson, Marvin			0.00	1.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Change batteries in emergency lights								
37453	Completed	Wilson, Marvin			0.00	1.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Change batteries in emergency lights								
Activity: Cabinets/Shelving (14-010)				6	0.00	0.75	0.00	0.00	0.00	0.00
36520	Completed	Baldwin, Ray			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Dalene got some shelving from Galaxy (?) that needs to be taken to the Library and installed. Nathan doesn't have time.								
36136	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> one of the cabinets in the kitchen is broken.								
37596	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> The cabinet door under the juice machine came off.								
38067	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> We are needing some work done on our upstairs bathroom. The left door on our sink cabinet has a broken hinge,								
36484	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> One of our filing cabinet drawers will not open. I'm unable to clear the jam myself. Can someone please assist?								
37445	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> . Also, this is unrelated, but could you possibly fix the medicine cabinet door? We've been keeping it closed with tape.								
Activity: Furniture Repair (14-030)				31	0.00	13.50	40.00	0.00	0.00	40.00
37311	Completed	Baldwin, Ray			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> There are 2 tables that are not level. Can these be fixed?								
35629	Completed	Carroll, Justin			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> sutton104 bed needs put together								
36137	Completed	Carroll, Justin			0.00	1.00	4.00	0.00	0.00	4.00
		<i>Desc:</i> I have 3 more drawer glides to fix the dressers in Sutton 111. They are in my office. The student also mentioned his desk drawer has issues. Please let me know if you need more glides. Thanks!								
36375	Completed	Carroll, Justin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> Would like to paint an old basketball cart. The rack is Black. Can we use your paint? Or can we have someone paint it. Either way works. The cart is in the tunnel at the moment.								
36477	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Seat back f 26 is broken. It has a missing bolt. Call me if you have questions.								

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Activity: Furniture Repair (14-030)			continued	31	0.00	13.50	40.00	0.00	0.00	40.00
36718	Completed	Carroll, Justin			0.00	2.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can we have someone order new table levelers for the cafe dining room ? alot of them need fixed. Jeff would like Marvin to find out exactly what Chris is talking about.									
36895	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> there is a desk by 201 that needs repaired									
36953	Completed	Carroll, Justin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> There is a chair in CH 24 and the back panel has disengaged from the rest of the chair. Can someone either glue or tack it back together? Right now the chair is the first chair you see when you walk into the room.									
37357	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> In working in Darbeth 207 I noticed that two of the desk tables have lost their screws that hold one of the ends to the middle support. Hence the leg is starting to separate.									
37922	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> They have a broken office chair. Could you please take a look to see if it can be fixed? Thanks!									
38110	Completed	Carroll, Justin			0.00	0.75	0.00	0.00	0.00	0.00
	<i>Desc:</i> I was wondering if someone could come up to my room in Broadhurst 228? I accidently stuff my dresser drawers and the face of two them broke off.									
38153	Completed	Carroll, Justin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Audrey notes on a cleaning work order that 1 bed is look and the mattress is in the hall and the other bed has duct tape on the hinges.									
38320	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> dresser drawer won't close									
38322	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 3rd dresser drawer sticks									
38323	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> 3rd dresser drawer sticks									
38324	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> dresser drawer sticks									
38325	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> desk drawer, broken blinds									
38326	Open	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> dresser drawer broken									
35703	Completed	Holland, Jimmy			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Bed frame very wobbly									
35833	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> We need to reduce the squeakiness of the bed in 113. Momma called. Fulmer is last name. 1st bed on left as you enter.									
35926	Closed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
	<i>Desc:</i> Both of the dressers in Sutton room 111 do not shut correctly. They fall off of the line when being pushed back into place.									
36440	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00

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Activity: Furniture Repair (14-030)				31	0.00	13.50	40.00	0.00	0.00	40.00
			continued							
		<i>Desc:</i> Don't know if this is something that is fixable, but can someone look at the recliner that's in CH13? Tom Jacobs thinks it might be repairable. Thanks.								
36476	Completed	Wilson, Marvin			0.00	0.50	2.00	0.00	0.00	2.00
		<i>Desc:</i> First, Tom says thanks for doing such a great job on fixing the recliner in CH12. He thought you did SUCH a great job, he'd like for you to look at the blue chair that is behind the recliner and see if there's anything that can be done								
36987	Completed	Wilson, Marvin			0.00	0.25	2.00	0.00	0.00	2.00
		<i>Desc:</i> Tom tells me that the recliner part of one of the couches will not go down. The couch is in the computer lab in the basement of Christy.								
37196	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Honors 12 - Top drawer of dresser is missing screws so falls out when opened								
37466	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
		<i>Desc:</i> You all were sooooo good at fixing one of the recliners in the computer lab. Now there's another one that needs fixing. It's stuck in the "open" position. I'd appreciate your help.								
37474	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
		<i>Desc:</i> Room 304 needs a new bed frame in the left bedroom. The current bed frame is popped out and shaped like a "u" hump. Kaley says there should be one in storage.								
37916	Completed	Wilson, Marvin			0.00	0.75	6.00	0.00	0.00	6.00
		<i>Desc:</i> We need a work order for the silverware drawer to be re-assembled								
37972	Completed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Hi guys. We had student cut himself on an underneath part of a table in the computer lab. When looking closer, it's a wire structure underneath a table that sticks out and will cut skin and/or clothes.								
38310	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> top dresser drawer won't work								
38314	Open	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> dresser drawer broken								
Activity: Vehicles - Maintenance (17-020)				11	0.00	3.00	3.63	0.00	0.00	3.63
37963	Completed	Porter, Britt			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> The 1996 Green lift truck needs to go to B&L for servicing 4/1/2015								
36283	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
		<i>Desc:</i> Monday take the Ford (Justins truck) and the Diesel out to B&L. Diesel is losing anti freeze and the Ford's clutch needs check and it needs a tune up.								
36526	Completed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> White Fusion needs to go to Klines by 3 pm.								
36597	Closed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> Daily Blanket Work Order: Jeff would like the fluids on ALL vehicles checked on a daily basis. Each supervisor is responsible for their crew.								
37464	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
		<i>Desc:</i> I made an appt. for the maroon fusion to be serviced at Kline's next Monday at 10:00 (service and tire check). Could someone please take it for us?								
37492	Completed	Schuster, Larry			0.00	0.25	0.00	0.00	0.00	0.00
		<i>Desc:</i> I scheduled another car service for Tuesday at 9:00. The gray fusion. Thanks!								

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Activity: Vehicles - Maintenance (17-020)				11	0.00	3.00	3.63	0.00	0.00	3.63
37964	Completed	Schuster, Larry	continued		0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The 1993 F350 needs to go to B&L for servicing.									
38089	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can someone take the blue focus to Kline's Wednesday morning at 9:00? I made the appointment to have the tires checked - low tire light is on.									
36935	Completed	Wilson, Barbara			0.00	0.50	3.63	0.00	0.00	3.63
	<i>Desc:</i> Take the white van that has the gas leak to B&L for repairs/oil change/winterizing.									
36721	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Take the GMC to B & L for an oil change and complete winterization. The whole fleet will go one at a time until all are caught up on oil changes. Supervisors are responsible from transporting.									
37965	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The 2001 Ford F250 (Marvins truck) needs to go to B&L for servicing.									
Activity: Vehicles - Repair (17-021)				12	0.00	4.00	15.25	0.00	0.00	15.25
36937	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> After the white van comes back take the off-white van to B&L for repairs/oil change/winterizing.									
37611	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Take the Windstar to B&L to get the break light fixed and have it serviced.									
37892	Completed	Love, Dennis			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Dennis's van needs to go to B&L for windshield replacement and passenger side door fixed.									
36506	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> I made an appointment at Kline Motors on 10-27 at 8:00 to get the front passenger-side door repaired. Can you arrange to have it taken to Kline's for us? Thanks!									
36587	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Take the diesel to B & L for repairs on the ignition that Kamron reported wasn't working. If it needs towed in let Ang know.									
36938	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Take the diesel to B&L for repairs/oil change/ winterizing next Monday.									
37568	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Food service van has a dead battery. Please try to jump start it at some point today. Thanks!									
37658	Completed	Schuster, Larry			0.00	1.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Take the food service van to B&L for a new battery. You can have it at 1 pm and it has to be back before we leave that day so make sure we take it at 1 pm.									
37742	Completed	Wilson, Barbara			0.00	1.00	7.25	0.00	0.00	7.25
	<i>Desc:</i> BJ's truck needs to go to B & L to get the seat belt replaced and have the fluids checked and filled.									
36090	Completed	Wilson, Marvin			0.00	1.00	4.00	0.00	0.00	4.00
	<i>Desc:</i> After lunch take Britt's van to B & L for the windsheild and wipers to be replaced.									
36881	Completed	Wilson, Marvin			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Tomorrow 11/20/2014 furnish food service with a van and takes their to B & L for repairs.									

SOUTHWESTERN COLLEGE
Demand Work Orders by Activity Code
 Date Created From 08/01/2014 Through 05/21/2015

FacilityCenter™
 05/21/2015
 10:32:08AM

Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Vehicles - Repair (17-021)				12	0.00	4.00	15.25	0.00	0.00	15.25
37743	Completed	Wilson, Marvin			0.00	0.50	4.00	0.00	0.00	4.00
	<i>Desc:</i> Justin's truck needs to go to B & L for an oil change, reverse light changed and the brakes checked.									
Activity: Vehicles - Cleaning (17-023)				1	0.00	0.00	0.00	0.00	0.00	0.00
37579	Completed	Carroll, Justin			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> If we have the keys please clean out the vehicles that are being auction off. Also, remove the tags and take them to Barbara.									
Activity: Vehicles - Failures (17-024)				3	0.00	0.00	0.00	0.00	0.00	0.00
36138	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please remove the old license plate from the Cutlass Ceirra & take it to Barbara Kaiser. Thanks!									
37724	Completed	Holland, Jimmy			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Check all of our trucks & vans to be sure that the new 2015 stickers are on the tags & the registrations are in the glove boxes.									
37650	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Food service van needs jump started again.									
Activity: Vehicles - Transporting (17-025)				11	0.00	4.00	1.81	0.00	0.00	1.81
36129	Completed	Butler, Norman			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Pick up the GMC first thing in the morning from B&L.									
36217	Completed	Schuster, Larry			0.00	1.25	0.00	0.00	0.00	0.00
	<i>Desc:</i> Please take the white car to B&L for servicing.									
36256	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Take the champagne ford to B & L Thursday morning for service & the right rear turn signal isn't working.									
36611	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The Fusion at Kline's is ready to be picked up.									
36612	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> Appt. for the blue Focus is Wednesday afternoon at 1:00 @ Klines.									
36704	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> The Focus is ready to be picked up at Kline's. Can someone get it today - no hurry, just need it sometime today?									
37059	Completed	Schuster, Larry			0.00	0.00	0.00	0.00	0.00	0.00
	<i>Desc:</i> The Kansas City ford is ready to be picked up at klines bring to main campus . Leave it on Beech lot & bring the keys to our office.									
37104	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Take the 2013 White Fusion to Kline's for servicing and the windshield replaced.									
38245	Completed	Schuster, Larry			0.00	0.50	0.00	0.00	0.00	0.00
	<i>Desc:</i> Can someone pick up the merlot fusion that's at Kline's? Tomorrow									
36973	Completed	Wilson, Barbara			0.00	0.25	1.81	0.00	0.00	1.81
	<i>Desc:</i> This Friday after lunch, Misty needs to borrow one of our white vans for catering because track needs to borrow their red van. Jimmy, she also wants to know when you would like to pick it up? Her number is 6354.									
36209	Closed	Wilson, Marvin			0.00	0.00	0.00	0.00	0.00	0.00

SOUTHWESTERN COLLEGE
Demand Work Orders by Activity Code

FacilityCenter™

05/21/2015

10:32:08AM

Date Created From 08/01/2014 Through 05/21/2015

Work Order	WO Status	Employee Name	Organization Name	Number of WOs	Estimated Hours	Labor Hours	Labor Cost	Material Cost	Vendor Cost	Total Cost
Activity: Vehicles - Transporting (17-025)			continued	11	0.00	4.00	1.81	0.00	0.00	1.81
<i>Desc:</i>		Take Justin's green F150 to B&L Monday morning for a tune up and clutch check up.								
Total for SOUTHWESTERN COLLEGE				2591	0.00	1,860.50	4,584.19	0.00	0.00	4,584.19
Report Total:				2591	0.00	1,860.50	4,584.19	0.00	0.00	4,584.19