

Southwestern College  
100 College Street  
Winfield, Ks 67156

## **Residence Agreement for Summer Camps and Conferences and Campus Guests**

A Policy Note: *Possession of any illegal drug, alcohol, or firearm will result in immediate dismissal from campus. Smoking is not allowed in any Southwestern College building.*

Room Keys: *Should you lose or misplace your room key(s) there is a \$25.00 key replacement fee paid to the college. If a Master Key is lost you will be charged \$25.00 for even key lock to be replaced in the residence hall for inside and outside doors.*

### **College Liability**

*Property-*The College will not be liable for theft, loss or damage to any property of persons attending camps or conferences, including loss from fire, flood or wind storm. The college provides room key(s) to the resident guest. All camp and conference attendees should keep doors locked at all times and every effort should be made to secure private property. *We encourage you **not** to bring valuable property to camps and conferences unless absolutely necessary.* Further, the college will not be liable for any property left in the building after a person vacates the building. The college reserves the right to dispose of such property through sale, donation, or in any other manner it deems appropriate. Student campers and their parents or Conference attendees are encouraged to carry appropriate insurance.

*Personal Injury-*The College will not be liable for injuries (including death) that occur in its buildings or on its grounds. Student Campers and their parents or conference attendees are encouraged to carry appropriate insurance.

*Additional Duty to Report Child Abuse and All Other Incidents of Sexual Assault and Sexual Harassment -* Kansas law also requires certain persons to report child neglect or abuse if it affects children younger than age 17 to the Department of Social Services or appropriate law enforcement. A staff member who suspects or has any concern regarding child abuse or neglect including sexual assault or harassment no matter the age of the victim, must report this information promptly to their supervisor or “responsible party”. The group housing coordinator or the “responsible party” must immediately notify the Director of Camps, Conferences and Events, to assist the “responsible party” in assessing the situation and determining appropriate next steps as well as notifying the appropriate University officials. In certain circumstances University Security and local law enforcement will be contacted.

### **Room Search Policy**

The Director of Camps, Conferences and Events and/or the appropriate Camp or Conference Resident Advisor or Security personnel has the right to enter any room in the residence hall when there is reason to believe that there is potential danger to a person or property or when a violation of policy has occurred. The student camper or conference attendee will receive verbal or written notice to indicate their room was entered. In addition, the Camp or Conference Resident Advisor has the right to enter rooms during breaks in utility services to unplug appliances and check for damages. *At these times a student camper/conference attendee may be found in violation of college campus policy.*

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**Services by College**

The college agrees to provide utilities at no additional charge to the student camper or conference attendee. The student camper/conference attendee agrees to use the utilities in a conservative, economic and efficient manner. The college will not be liable for any interruption in service resulting from causes beyond its control, and such interruptions will not relieve the student camper/conference attendee from the obligation of the agreement.

**Facilities and Properties**

*Upkeep*-The student camper/conference attendee is responsible for keeping the assigned room and its furnishings clean and orderly, for cooperating with roommates in the common protection of property, and for communicating any deterioration or malfunction of facilities to the resident advisor or Director of Camps , Conferences and Events. Further, the student camper/conference attendee agrees to utilize public areas of the campus and campus equipment and furnishings in a careful and proper manner and to contribute to their cleanliness and orderliness. The college will not assume any financial responsibility due to room or roommate changes.

*Damage*- 1. The student camper/conference attendee or host camp/conference is/are responsible for the assigned room and its contents and will be charged for any damages occurring during the term of occupancy. 2. Campers/Conference Attendees or host camp/conference who damage college property through negligence or willful actions will be financially liable to pay for the damages.