

Annual Safety, Security and Fire Report

January 1, 2015 to December 31, 2015

Preparing the Annual Safety and Security Report

The Student Life office uses the checklists provided by the Department of Education to help prepare the Annual Safety and Security Report. Using the checklists provided, the Student Life office works as a committee to complete the report. The committee reviews the incident report database to compile the crime statistics and each department contributes information to ensure the use of up to date school policies.

Southwestern College Safety and Security

Located in the offices of Student Life in the Sutton Hall, the Department of Safety and Security consists of three full time officers and five part time officers here to assist the students, faculty, and staff. The telephone number for Safety and Security is 620-229-0012. For emergency calls dial 9 911 (accesses emergency officials) from campus phones.

Officers patrol the campus on foot or in vehicles and are available for a variety of services one of which includes escorts on campus. For a full list of services provided, contact the Department of Safety and Security. Security officers are non-sworn with no police powers. Security officers enforce campus policies and campus traffic issues only. Crimes are reported to and investigated by the appropriate law enforcement agencies.

The Southwestern College department of Safety and Security is responsible for preparing and distributing this report. We work closely with the Winfield Police Department, Cowley County Sheriff's Department, Winfield Fire Department, and the Cowley County Emergency Management Department to create a safe campus. The Security Department also contacts the City of Wichita Police Department, McConnell Air Force Base and Ft. Riley to gain crime statistics for their locations. We encourage members of the Southwestern College community to use this report as a guide for safe practices on and off campus. This report can be found at <http://sckans.edu/student-services/safety-and-security/>

Reporting Incidents

Southwestern College believes that it should be easy, safe, and quick to report any incident regarding the safety and/or security of any member of the college community. While the primary location for incidents, both on and off campus, is the Student Life office, other offices are often used by students, faculty and staff to report these incidents. The following is a list of **Campus Security Authorities** who students, staff and faculty can report crimes to the following individuals on campus:

- Dean of Students
- Assistant Dean of Students
- Assistant Director of Residence Life
- Lead Security Officer
- Security Officers
- Director of Campus Life
- Student Life Office Manager
- Resident Directors
- Residence Assistants
- Assistant athletic team coaches
- Any advisor of a student organization

One may make a report to any of those campus security authorities during normal working hours, 8 a.m. to 5 p.m. or after hours with security by calling 620-229-0012 or by email at security@sckans.edu. Students, faculty and staff can also report crimes on a voluntary and confidential basis. If students, staff and faculty would like to make an anonymous report, they can do so on line at <http://www.sckans.edu/student-services/safety-and-security/> and click on the “Safety and Security Concerns Form”.

Reporting sexual assault incidents

If one is sexually assaulted, the first priority is to get to a place of safety. The college strongly encourages reporting the incident to the local police and Southwestern College. It is important to report the incident to help prevent other attacks from occurring and to protect the campus community.

Southwestern College staff, coaches, faculty and residence assistants are all required to inform the Title IX director of the incident. The campus minister and wellness coordinator are allowed to keep the incident completely confidential.

A student has the option to report the sexual assault to Southwestern College or law enforcement, or both. It is the student's choice how to report the crime. The student life office at Southwestern College helps students process this decision and can help the student in notifying law enforcement. Often times this is done in person at the police department or student life can ask for the police to come to campus to file the report.

Whether the victim decides to file a report or not, the College strongly encourages the victim to complete a sexual assault medical examination. The victim can anonymously complete the exam and has the option of filing a report at any time. The exam records will be kept on file at the hospital to use in the investigation if a report is filed. The contact information for the SANE examination is the William Newton Hospital at 620-222-6231. It is also helpful for the victim to preserve as much evidence as possible. It is best for the victim to not take a shower, change or throw away clothes, or clean up the location where the incident took place.

When a student or employee reports to Southwestern College that they have been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, Southwestern College will provide the student or employee a written explanation of their rights and options. This will be in the form of the Southwestern College "Sexual Misconduct Policy and Procedures" brochure.

Individuals who believe a Title IX sexual misconduct incident may have occurred on Southwestern College's campus or involving the Southwestern Community, should discuss their concerns and/or file a report with:

Title IX Coordinator, Lonnie Boyd at 620-229-6136 or Lonnie.boyd@sckans.edu

Associate Vice President of Student Life, Dan Falk at 620-229-6267 or dan.falk@sckans.edu

Assistant Dean of Students, Sarah Hallinan at 620-229-6392 or Sarah.Hallinan@sckans.edu

Pastoral and Professional Counselors

At Southwestern College, the campus minister and the part time social worker can notify students up front that they are exempt from reporting crimes to the Student Life Staff. These two individuals are not required to report crimes that would be included in this annual security report.

Timely Warning Notices: Campus Safety Alerts

To help prevent crimes or serious incidents, the Student Life office in conjunction with the Communications Department, issues two types of alerts to the campus community when there is a continuous on going threat to students, staff and faculty. The Student Life office contains the Security department and is responsible for crafting the alert messages. Incidents are reported to the Student Life office as well as the Security department. However, the Communications

department oversees the email system that the College uses to communicate to students, staff and faculty, therefore, the two offices often work together to send out the messages. The messages are sent out in two ways- text and email. The title for text messages are Builder Alert. For email, the Campus Community Alerts are sent out for non Clery Act crimes and incidents such as weather emergencies and Timely Warnings are sent out for Clery Act Crimes. Clery crimes include the following incidents:

- Criminal Homicide
- Murder and non-negligent manslaughter
- Negligent Manslaughter
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Sex offenses
 - Rape
 - Fondling
 - Incest
 - Statutory Rape

The Student Life office knows and understands how important it is to get information out to the community as soon as possible to help protect them from any continuous threat such as theft, sexual assault and vandalism. The most effective way currently, is through the Southwestern College email system. However, the Builder Alert texting system has been improved. More students, staff and faculty have voluntarily signed up for the for text system. The text system will be tested in early October of 2016.

Title IX accommodations:

The student life staff works hard to help victims with accommodations during the investigation of a Title IX incident. The staff provides written notification and information via email or letters to the victims about accommodations as to help them feel more comfortable on campus. The accused student should be either temporarily/permanently moved from a class, working and living situation or within a transportation issue to allow the victim to feel safe and comfortable. Every effort will be made to move the accused so the victim's life is altered as little as possible. The administration at Southwestern College has a good understanding of the seriousness of the situation and the registrars, business office and faculty work together to help the victim through these types of

situations. These accommodations are provided if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to Southwestern College or local law enforcement.

Protective Measures

The student life office also assists students in completing Protection from Abuse Orders as well as Protection from Stalking Orders. These two orders are processed through the Cowley District Court Office. The student life office will support and help the student through the entire process and even attend court with them. While the court system and the school disciplinary process are separate, the student life office feels it is very important to be helpful and supportive of the student (and their family) as they try to file the order with the district court. This assistance is provided if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to Southwestern College or local law enforcement.

The student life office can also give a student a “no contact” order in the cases of domestic violence, dating violence, stalking and rape. The no contact order always is accompanied with parental notification. A violation of the no contact order may result in more sanctions and even suspension.

Southwestern College Policy

Southwestern College prohibits sexual misconduct, stalking, dating violence and domestic violence. Southwestern College addresses these issues in the policy manual, including issues of sexual harassment, discrimination, and bullying.

Examples of sexual misconduct include sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, and sexual exploitation.

When a responsible college staff or faculty member is made aware of a sexual misconduct incident an investigation will be conducted. If a potential policy violation is determined through the investigation, the incident will be subjected to a student conduct hearing. Details of the student conduct process and procedures are listed in the policy manual.

Southwestern College strongly supports the Federal Campus Sexual Assault Victim Bill of Rights. The student life office works hard to: Make sure survivors are notified of their options to notify law enforcement; allow the accuser and accused the same opportunity to have others present; inform both parties of the outcome of the disciplinary hearing; notify the survivors of counseling services available; and notify the survivors of the options available for changing academic and living situations.

The student conduct process is not a criminal court process and different rules will apply. In addition, the student conduct process strives to provide equal rights through a prompt, fair and impartial investigation and resolution. Southwestern College uses the “preponderance of the evidence” as the standard of evidence when finding a student responsible in a hearing.

Confidentiality

During the investigation and hearing process the scope for the disclosure of information should be limited to those who have a legitimate reason to know. This might include disclosing or providing access to information under, but not limited to the following circumstances: (1) Information necessary for decision-makers to make a decision; (2) Information necessary for the appropriate investigators to conduct the investigation or to take any action as a result of the investigation; (3) Information to be shared during the investigation in order to obtain more information; (4) In some instances, the administration may make a warning to the community that includes the nature of the violation and the action taken, though personally identifying information about the victim will not be shared; (5) and in some instances the College must statistically report the occurrence of major crimes, including certain sex offenses, and hate crimes in an annual report of campus crime statistics. This statistical report does not include personally identifiable information.

The student life office maintains the confidentiality of the accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Administrative Hearing

A student life office strives to provide a prompt, fair, and impartial investigation and resolution to sexual misconduct issues. The Incident Review Committee that is comprised of student life staff members meets to review the incident report once it is submitted by a reporting security officer or residence life staff member. The incident review committee reads through the report and then determines what level of action is required. Incidents of domestic violence, dating violence, sexual assault and stalking- as well as other gender based discriminatory issues will be forwarded on to the Title IX Coordinator for further instruction. The Level Three hearing is held to determine if the misconduct occurred which may include domestic violence, dating violence, sexual assault and stalking, and if campus policy was violated. The hearing consists of the accused student and the dean of students (or designee). This hearing must be held within fifteen (15) days from the date on the admit/deny form.

The hearing will proceed even if the student does not attend the hearing, if said student was given proper notice and did not request a postponement. A request for postponement must be made three (3) school days prior to the hearing.

At the hearing, the accused student may present information related to the circumstances of the incident. Both the student and vice president for student life and/or dean of students (or designee) may ask that witnesses or persons having knowledge of the incident be called. The accused student must present a list of witnesses to the Student Life Office at least three (3) days prior to the hearing.

The accused student has the right to be accompanied by a person of choice to any institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting. This advisor may not speak at the hearing but may consult with the student before or during the hearing.

All information and testimony presented at the hearing is expected to be truthful and complete. Failure to give accurate testimony may result in disciplinary action.

All hearings will be closed to protect the student’s rights of confidentiality. Everyone present at the hearing, including all witnesses, will be required to keep the hearing proceedings strictly confidential. Once the hearing is concluded, the board may not consider additional information or testimony. Any person, who disrupts the hearing, including the accused student, will be asked to leave.

All hearings will be tape recorded. Tapes are not released to students and copies will not be made; however, the accused student may ask to review the tape in the Student Life Office.

The dean of students will contact the student to schedule a follow-up meeting within three (3) school days from the date of the hearing. At this meeting, the student will hear the decision and the imposed sanction. The dean of students (or designee) will then prepare a decision letter stating this sanction, which will be sent to the student.

If the student does not respond to the meeting request, the dean of students will send a decision letter with imposed sanction. If the student does not receive a decision letter within a reasonable period of time following the hearing, a copy of the letter may be requested from the Student Life office. The student is still responsible for the decision, sanction, and related deadlines.

According to Southwestern College policy, both the accuser and the accused are entitled to the same opportunity to have others present during an institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice.

Hearings are conducted by student life administrators who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking, and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability. The dean of students has been through numerous training programs within the past 3 years, including:

Jeanne Clery Act Compliance: A Collaborative Team Approach	August 2012
Understanding Sexual Assault: What Professionals Should Know	August 2012
Domestic Violence and Known Sex Offenders	May 2013
Advanced SART Training: Team Approach to Sexual Assault Cases	May 2014
Conducting Title IX Campus Investigations	July 2014
Kansas Independent College Association Title IX Conference	September 2014
Conducting Title IX Investigations	March 2015
Why Bystander Intervention Must be the Choice for Everyone	August 2015
Sexual Assault and Other Forms of Violence	September 2015
Heartland Campus Safety Summit	November 2015

Also, within the procedures of the Student Life office, both the accuser and the accused shall be simultaneously informed in writing of the outcome of the institutional disciplinary proceeding, the College's procedures for the accused and the victim to appeal the results, any change in the results that occurs prior to the time the results become final and when the results become final.

Possible sanctions and protective measures Southwestern College may impose following a final determination of an institutional disciplinary procedure regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault or stalking include a semester suspension, two semester suspension, and a three semester suspension. Other sanctions, depending on the severity of the misconduct may include game suspension, parental notification and/or some form of educational sanction.

Students may appeal any sanction handed down by the dean of students. Both the victim and the respondent have the right to appeal the decision. The appeal process begins with a student completing the "Level 3 Appeal Form". The student must articulate the specific reason for the appeal. The reasons include: 1) A procedural error was made that had a significant influence on the decision. 2) The code of conduct and/or policy were not interpreted correctly and substantially prevented the student's opportunity for a fair hearing. 3) New information or relevant facts have surfaced that were not available at the original hearing and the absence of this information has significant influence on the decision. 4) The sanction imposed was inappropriate for the violation. The student has until three days after the hearing or after the final decision is made to file an appeal.

Students, who have been suspended, must apply to the dean of students to be re-admitted. Suspended students must write a letter to the dean of students explaining why they would like to attend Southwestern College again and how they plan on changing their behavior. The dean of students considers the letter as well as the circumstances of the victim and the safety of other students.

Retaliation of any kind against anyone filing a complaint of sexual misconduct is prohibited.

Sexual Misconduct Definitions

Sexual Harassment: Sexual harassment is defined as unwelcome sexual conduct of any nature that creates an offensive or hostile work or educational environment or unwelcome sexual conduct that is quid pro quo. It also may be in the form of non-sexual, offensive conduct that is directed at an individual because of his or her gender. Sexual harassment, like other forms of prohibited harassment, will not be tolerated.

Examples of prohibited sexual harassment include unwelcome sexual conduct such as:

- Verbal harassment (e.g. sexual requests, comments, jokes, slurs)
- Physical harassment (e.g. touching, kissing) and
- Visual harassment (e.g. posters, cartoons or drawings of a sexual nature)

Sexual harassment is not limited to conduct motivated by sexual attraction. It may occur between members of the opposite sex or members of the same sex, regardless of their sexual orientation. It also includes offensive non-sexual conduct directed at an individual because of his or her gender.

Non-Consensual Sexual Contact

Sexual Battery: Is the touching of a victim who is 16 or more years of age and who does not consent thereto, with the intent to arouse or satisfy the sexual desires of the offender or another.

Aggravated Sexual Battery: Is the touching of a victim who is not the spouse of the offender, who is 16 or more years of age and who does not consent thereto, with the intent to arouse or satisfy the sexual desires of the offender or another and under any of the following circumstances: When the victim is overcome by force or fear, when the victim is unconscious or physically powerless or when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by or was reasonably apparent to the offender.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Lewd and lascivious behavior: Publicly engaging in otherwise lawful sexual intercourse or sodomy with knowledge or reasonable anticipation that the participants are being viewed by others or publicly exposing a sex organ in the presence of a person who is not the spouse of the offender and who has not consented thereto, with intent to arouse or gratify the sexual desires of the offender or another.

Non-Consensual Sexual Intercourse

Rape: As defined in the FBI's Uniform Crime Reporting (UCR) Program, is penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This definition includes any gender of victim or perpetrator. Sexual penetration means the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person. This definition also includes instances in which the victim is incapable of giving consent because of temporary or permanent mental or physical incapacity (including being under the influence of drugs or alcohol) or because of age. Physical resistance is not required on the part of the victim to demonstrate lack of consent.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Other Definitions

Dating Violence: Dating violence can be defined as violence committed by an individual who is or has been in a romantic or intimate relationship with the victim. The existence of such a relationship shall be determined based on a consideration of the length of the relationship, type of relationship, and frequency of interaction between persons.

Domestic Violence: Felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction... or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Stalking: Recklessly engaging in a course of conduct targeted at a specific person which would cause a reasonable person in the circumstances of the targeted person to fear such person's safety, or the safety of a member of such person's immediate family and the targeted person is actually placed in such fear.

Sexual Exploitation: means taking sexual advantage of another person without effective consent, and includes, without limitation, causing or attempting to cause the incapacitation of another person; causing the prostitution of another person; electronically recording, photographing, or transmitting intimate or sexual utterances, sounds or images of another person; allowing third parties to observe sexual acts; engaging in voyeurism; distributing intimate or sexual information about another person; and/or knowingly transmitting a sexually transmitted infection, including HIV, to another person.

Incapacitation: The inability, temporarily or permanently, to give consent, due to mental or physical incapability, unconsciousness, or vulnerability due to drug or alcohol consumption (voluntarily or involuntarily) or for some other reason. Examples of incapacitation may include, but are not limited to, vomiting, being unconscious, or being unable to communicate for any reason.

Consent: Consent to engage in sexual activity must exist from the beginning to end of each instance of sexual activity. Consent consists of an outward demonstration indicating that someone has freely chosen to engage in sexual activity. In the absence of an outward demonstration, consent does not exist. Consent is informed, knowing and voluntary. Consent is demonstrated through mutually understandable words and/or actions that clearly indicate a willingness to engage in sexual activity.

Consent is not effective if it results from the use of physical force, intimidation, coercion, or incapacitation. If a sexual act is occurring and physical force, intimidation, coercion, or incapacitation develops, there is no longer consent.

Consent to engage in sexual activity may be withdrawn by either party at any time. Withdrawal of consent must also be outwardly demonstrated by words or actions that clearly indicate a desire to end sexual activity. Once withdrawal of consent has been expressed, sexual activity must cease.

Incapacitation: The inability, temporarily or permanently, to give consent, due to mental or physical incapability, unconsciousness, or vulnerability due to drug or alcohol consumption (voluntarily or involuntarily) or for some other reason. Examples of incapacitation may include, but are not limited to, vomiting, being unconscious, or being unable to communicate for any reason.

Sexual Assault Resources

Southwestern College provides a student or employee who reports to the institution that they have been a victim of one of the aforementioned crimes with written information to about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within Southwestern College and in Winfield.

Student Life also strongly recommends reaching out and talking to others about the incident. Counseling is important and can play a critical role in coping with the incident. Southwestern College can provide a great deal of emotional support to a victim of sexual assault. If a victim would like to speak with a professional social worker about the sexual assault incident, Mary Ann Smith is available to talk.

Mary Ann is considered a confidential resource for students to speak with and she will not report the incident unless it is the student's wishes.

Mary Ann can be contacted at:

(620) 222-4311 or at

MaryAnn.smith@sckans.edu

Off-Campus resources include:

- Wichita Sexual Assault Center <http://wichitasac.com/>
- Rape, Abuse, Incest National Network <https://www.rainn.org/>
- National Sexual Assault Hotline 1-800-656-4673
- Four County Mental Health 24 Hour Winfield (620) 221-9664 24 Hour Arkansas City (620) 442-4540
- New Perspectives Counseling (620) 402-6939

Sexual Assault Educational Programs

- The Student Life office at Southwestern College works hard to promote awareness of rape, domestic violence, dating violence, sexual assault, and stalking. The residence life staff trains the resident assistants on the process for a student to report a sexual assault. The resident assistants are mandatory reporters, so they learn what that means and their responsibility within that process. Southwestern College has a three day, off campus orientation program for incoming first year students called "Builder Camp". Within this orientation, Southwestern College has about fifty peer leaders that go through a three day training program before the camp. These students are called "Orientation Leaders". The Orientation Leaders learn about

the statistics of sexual assault on campus, the definition of consent, and bystander strategies. Southwestern College incorporates the bystander intervention program from the University of New Hampshire, called "Bringing on the Bystander". This program has been recognized as a quality program that is research based.

- The orientation leaders also go through a 90 minute bystander intervention program designed and presented by Dr. John Foubert, who is a professor at Oklahoma State University. Dr. Foubert is a recognized expert on sexual assault issues and bystander intervention.
- At Builder Camp, the first year students go through a 30 minute session on the topic of "consent" during intimate encounters. The session is interactive and informative. Also, the session utilizes skits from their peers so that they can relate to the information better.
- Also at builder camp, first year students go through a 30 minute session on bystander intervention. This session is called "Wowing Out: Bystander. This is an interactive session that applies bystander strategies to real life situations.
- In December, the student life program presented "Bringing in the Bystander" program to the men's basketball team.
- In August, the residence life staff trained the resident assistants on sexual assault first responder and bystander intervention.
- Consent and Respect Online Sexual Assault Awareness and Education Program through 3rdMilclassrooms.com was emailed to all main campus students through their sckans.edu accounts. This program shares information about campus resources as well as national information to help students become more aware of the impact and aspects of sexual assault on college campuses.

Prevention of Crime Programs

The Residence Life staff works hard at educating students about crime prevention. The main focus is usually theft. The Residence Hall staff will leave notices about rooms being unlocked during health and safety checks that occur each semester.

Bystander Intervention Information

The motto for the Student Life office is, "Know Something- Say Something. Builders have courage. Builders have your back". This is the mission of our staff and students in the student life office.

Bystander are individuals who witness emergencies, criminal events or situations that could lead to criminal events and by their presence may have the opportunity to provide assistance, do nothing, or contribute to the negative behavior. The Student Life office would like students to be PRO-SOCIAL bystanders who intervene in ways that impact the outcome positively.

There are four key factors for safe and positive bystander interventions:

- It is ideal for students to intervene at a distance and with other people. It is least safe to intervene up close and alone.

- Whenever possible, bystanders should engage other people to help them intervene. Ask others for help!
- Bystanders should focus on de-escalating a situation rather than escalating it.
- It can be helpful for bystanders to be creative or to rely on their interpersonal skills when trying to de-escalate a potentially dangerous situation.

Risk Reduction

- Through Dr. Foubert's and Builder Camp presentations students learn about reducing risk through bystander intervention and through knowing the characteristics of rapists. It is important for the Student Life office to not contribute to victim blaming efforts such as asking women not to dress a certain way or discuss their alcohol intake. Student Life feels that students who are victims of crimes such as domestic violence, dating violence, stalking and rape should not be blamed in anyway. It is the perpetrator who decided to commit the crime and therefore, the blame rests solely with them.

Security Education Programs

The Safety Department hands out an informational flyer to on campus residents on move in day for both the fall and spring semester. The informational flyer lets students know about the services of the department which includes:

- Unlock residence rooms
- Provide directions around campus
- Ensure proper parking permits
- Provide escorts to and from class and residence hall rooms
- General monitoring of campus for safety and security issues
- Lost and found

Resident Assistants periodically use security officers for in hall programs such as the ill effects of drinking and driving and keeping rooms locked to prevent theft. Information about the services of the Security Department is also shared at the parent's meeting in early August each year.

Memorandum of Understanding with Winfield Police Department

Southwestern College and the Winfield Police Department have worked together to create a Memorandum of Understanding for a bike patrol substation to be housed in the Roy L. Smith Student Center. The bike patrol has access to their own office in the center so that they can patrol the campus and the surrounding area. The bike patrol is not the primary security department on campus and will work in the shadows of the Southwestern College Security department in enforcing College policy. The bike patrol would like the primary focus of their services to be education and support.

Drug Free Schools and Community Act of 1989 Information (Drug and Alcohol Policy)

Policy on Alcohol and Drugs

The possession, use, or distribution of alcoholic beverages or illicit drugs by students or employees is strictly prohibited on the property of the college or as part of any college activity taking place off college property. Additionally, the possession, use, or distribution of alcoholic beverages or illicit drugs is strictly prohibited as part of any activity taking place on college property, even if that activity does not involve students or employees.

Southwestern College affirms its long-standing support of abstinence from both alcohol and illegal drugs. Southwestern supports the strict administration of regulations governing these substances and will enforce the guidelines set forth by various college programs. The program guidelines include but are not limited to: student life regulations, study abroad travel policy, Southwestern College travel policy, alumni relations policy, policies as set forth in the staff handbook, etc. Copies of the guidelines that govern each program are available from the college services office. The possession, use, or distribution of alcoholic beverages or illicit drugs by students or employees is strictly prohibited on the property of the college, even if that activity does not involve students or employees. No college funds will be expended for the purchase of alcoholic beverages or illicit drugs at any group activity taking place on or off college property (e.g. alumni event, campaign reception, etc.).

Students

Students who violate the terms of this policy may be reported to the appropriate law enforcement officials if local, state, or federal statutes are involved and will be subject to the following sanctions:

1. Placement on probationary status;
2. Temporary suspension from classes and activities;
3. Suspension for a semester from classes and activities;
4. Expulsion.

Students subject to these penalties will be afforded all due process rights to which they are entitled by law or under current policies affecting student discipline. In addition to the above sanctions, a student may be required to meet with a campus counselor. In lieu of suspension or expulsion a student may be required to complete a drug or alcohol abuse education or treatment program as a condition of continued enrollment. The cost of completing such a program will be the responsibility of the student.

Employees: Drug-Free Workplace

Employees of the college are required as a condition of employment to abide by the terms of this policy. Employees are further required to notify the college in writing of any criminal drug statute conviction for a violation occurring in the work place no later than five calendar days after such conviction. Employees are prohibited by law and by college policy from providing alcohol to persons under the age of 21 at any time or in any location. Employees are also prohibited from possession of alcoholic drinks on college property. The law prohibits the possession and distribution of any kind of illegal drugs at any time. The possession of illegal drugs or alcohol by an employee on college property is grounds for discipline or dismissal. Employees are required to notify the college in writing of any

criminal drug statute conviction for a violation occurring in the work place no later than five calendar days after such violation. Employees are also required to notify the college of any conviction relating to the illegal use of drugs or alcohol (e.g. driving under the influence, transporting liquor in opened containers, obtaining prescription-only drugs by fraudulent means, possession or sale of illegal drugs, etc). Employees who observe a co-worker under the influence of alcohol or drugs on the job should report the incident to the director of human resources.

Employees who violate the terms of this policy will be reported to the appropriate law enforcement officials and will be subject to the following sanctions:

1. Short term suspension with pay;
2. Short term suspension without pay;
3. Long term suspension without pay;
4. Required participation in a drug and alcohol education, treatment, counseling, or rehabilitation program;
5. Termination or dismissal from employment.

In addition to any suspension imposed as discipline, the employee may be required to participate in a drug and alcohol education treatment, counseling, or rehabilitation program. The cost of participation in such a drug or alcohol program is the responsibility of the employee. Failure to participate and complete a program, if required, will be grounds for termination or dismissal from employment.

Prior to applying sanctions under this policy, employees will be afforded all due process rights to which they are entitled under their contracts, if applicable. Nothing in this policy is intended to diminish the right of the college to take any other disciplinary action which is provided for in college policies.

Legal Sanctions

Local, state, and federal statutes prohibit furnishing alcohol to a minor, purchase or consumption of alcohol by a minor, driving while under the influence of alcohol or drugs, vehicular homicide, vehicular battery, transporting liquor in opened containers, obtaining a prescription-only drug by fraudulent means, and possession, use, sale of illegal drugs, stimulants, or anabolic steroids. Penalties range from fines through misdemeanor and felony charges.

Health Risks

The risks of using alcohol include but are not limited to impaired judgment, alcoholism, liver damage, pancreatitis, and congestive heart failure. The risks of using sedatives, hypnotics, and tranquilizers include but are not limited to nausea, vomiting, anxiety, blurred vision, respiratory depression, addiction, and death from overdose or unsupervised withdrawal. The risks of using narcotics include but are not limited to AIDS, hepatitis, and skin infections from non-sterile injections, endocarditis, addiction, and coma or sudden death from overdose. The risks of using inhalants include but are not limited to psychosis, accidental suffocation, heart failure, kidney failure, and bone marrow disorders.

Legal Penalties Relating to Drugs and Alcohol

Local, state, and federal statutes prohibit furnishing alcohol to anyone under the age of 21, purchase or consumption of alcohol by a minor, driving while under the influence of alcohol or drugs, vehicular homicide, vehicular battery, transporting liquor in opened containers, obtaining a prescription-only drug by fraudulent means, and possession, use, sale of illegal drugs, stimulants, or anabolic steroids. Penalties range from fines through misdemeanor and felony charges.

Help and Information

The college will provide information and educational programs that attempt to keep the campus community informed about the consequences of using and misusing intoxicating alcohol and illegal drugs. Help is available for those persons who seek it. Employees and students are encouraged to initiate contact with their supervisor, counselor, a faculty member, or administrator who will work with them confidentially or refer them to an off-campus source of help.

Off-Campus Travel Involving Students

The possession, use, or distribution of alcoholic beverages or illicit drugs by students or employees is strictly prohibited on the property of the college, even if an activity does not involve students or employees. No college funds will be expended for the purchase of alcoholic beverages or illicit drugs at any group activity taking place off college property or in another country (e.g. a reception or dinner in a culture with different laws and regulations on alcohol use and distribution)

Registered Sex Offender Information

Registered sex offenders can be located at the following web site of the Kansas Bureau of Investigation:

<http://www.accesskansas.org/kbi/ro.shtml>

Missing Student Policy

If a member of the campus community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify campus security or any housing staff member. Campus Security can be contacted at 620-229-0012. Others who may be contacted within the residence life (housing) department are: The Dean of Students, The Assistant Dean of Students, Assistant Director of Residence Life, Wallingford Hall Resident Director, Cole Hall Resident Director, Sutton Hall Resident Director, Broadhurst Hall Resident Director and the Honors/Shriwise Apartment Manager.

Students can manage their own contact information on Self-Service. Students should identify a contact person or persons whom the school shall notify within 24 hours of the determination that the student is missing, if the student has been determined missing by the Southwestern College Student Life Department or

local police. Students' contact information will be registered confidentially, and the information will be accessible only to authorized campus officials, and it will not be disclosed, except to law enforcement officials in the furtherance of a missing person investigation.

If students are under 18 years of age and not emancipated, Southwestern College must notify a custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.

Law enforcement will be notified by Southwestern College within 24 hours of the determination that the student is missing, unless the local law enforcement was the entity that made the determination that the student is missing.

Southwestern College does not have any non-campus locations that house students. Southwestern College does not have the need to monitor or record criminal activity at those locations. Southwestern College does not have any fraternities or sororities.

Emergency Response and Evacuation Procedures

Southwestern College, working closely with the Winfield Police Department and other local law enforcement agencies, will promptly investigate all reports.

The College will be used to transmit critical information to the campus as quickly as possible unless issuing it will compromise efforts to contain the emergency. This will be accomplished by utilizing the Regroup emergency alert and mass notification system. The college has publicized the system and encourages students to sign up for the alert system on an annual basis and it will test on an annual basis.

The college is dedicated to providing a safe and secure work and learning environment for students, faculty, staff and visitors. It is Southwestern College policy to be timely, accountable, and honest when communicating with the campus community in times of crisis. The College provides emergency response and evacuation procedures in postings throughout the residence halls or small manuals located in classrooms and other facilities across the campus.

Southwestern College will convene the emergency management team who will coordinate a plan to notify authorities, family and friends of a crisis. The emergency management team will be a combination of the president and vice presidents of the college. In certain situations, the director of maintenance may be involved.

The emergency management team will work to confirm the incident through communication with different offices on campus including the information technology department and the communications department. The communications department will coordinate the communication to authorities, family and

friends in the crisis. The incident will be confirmed by those involved and then communicated to the president and/or a vice president who will then coordinate with the communications department to send information (emails and/or press releases, Regroup system) out as necessary.

The President and the vice president of communications and/or other vice presidents will work on determining the appropriate segments or segment of the campus community to receive notification through emails and/or press releases and/or the Regroup system. The President and other vice presidents will without delay, determine the content of the notification and initiate the Regroup notification system with the vice president of communication, unless it compromises efforts to assist the victim or to contain/respond to the emergency.

The Regroup system will be initiated by the communications department and/or the information technology department. The titles of the positions involved in this process include:

- The President
- Vice President of Communications
- Vice President of Student Life
- Vice President of Information Technology
- Provost
- Director of Plant Operations
- Director of Athletics
- Vice President of Professional Studies
- Dean of Students
- Vice President of Finance

The Information Technology Department and the Communications Department coordinate numerous Regroup testing throughout the year. The testing is done within the control group of vice presidents and selected directors. The staffs rotates through and send “test emergency” messages to the selected test group. The tests may be announced or unannounced. Southwestern College also publicizes its emergency response and evacuation procedures in conjunction with at least one test per year.

The Safety and Security Department, in conjunction with the Residence Life Department, conduct two fire drills a year. The College requires complete evacuation of buildings during the fire alarm. The Safety and Security Department documents each test, with a description of the exercise and the date and time and whether it was announced or unannounced.

Daily Crime and Incident Log

The Student Life Department which includes the Office of Safety and Security maintains a Daily Crime and Incident Log that records by nature (classification), case number, date/time reported, date/time occurred, general location and disposition. All crimes and other serious incidents that occur on campus, in a non-campus building or property, on public property, or within the department's patrol division will be reported. The department posts incidents in the Daily Crime and Incident Log within two business days of receiving a report of an incident.

THEFT PREVENTION

Residence hall staffs can contribute to the safety of their residents by encouraging them to practice the following preventative measures.

1. Resident rooms must be locked when there is no one there.
2. Keep your automobile locked; never leave the keys in the vehicle. Avoid leaving property in the vehicle where it is visible. Always store such items in the trunk.
3. Check your car before entering for possible break-ins.
4. Personal property, such as purses, briefcases, textbooks, backpacks, etc., should never be left unattended. Keep such items with you while in classrooms, lounges, the cafeteria, snack bar, or the library.
5. Lock all bicycles. Always run the lock through the bicycle frame, never only through the tire.
6. Make a record of the serial number of all personal property.
7. If you lose your room or outside door key, report this immediately and obtain a new one.
8. Report to your hall director, residential operations or campus security any suspicious or unauthorized people you notice in the hall.
9. Promptly report any thefts you or your residents discover. Your information is valuable and time is important. If you witness or discover such a situation, you can help by providing identifying information such as:

Autos: License number, make, and model; color and any outstanding characteristics; bent fenders, rust spots, faded paint, etc.

Property: Serial numbers of stolen property and complete and concise descriptions; when the items were last seen or used.

Persons: Name (if known), sex, age, height, weight, dress, speech, complexion, distinguishing marks (jewelry, tattoos, scars, missing teeth, and physical condition), method of travel and direction.

Access to Buildings

Residence halls are locked 24 hours a day, 7 days a week. However, there is an exception. Sutton Hall is open Monday through Friday between 8:00 am and 5:00 pm to accommodate the student life offices and the athletic coach offices that are located in the building. Students in Cole and Wallingford Hall are issued key cards for outside access and keys for their room access. All other students are issued keys for outside access to their residence hall and keys to their rooms. Those students who live in apartments are just given one key that gives them access to their living quarters. A resident of a particular hall or apartment may call

security at 620-229-0012 to be let in. The student will need to provide proper identification. All other campus buildings are locked overnight. Access is granted on a limited basis.

Decision Maker(s)

The decision to evacuate will be made by the appropriate law enforcement agency in consultation with the President and/or appropriate individuals in College administration

Bomb Threat

A bomb threat may come to the attention of the receiver in various ways. It is important to compile as much information as possible. Please DO NOT attempt to notify or evacuate an entire building as this could consume valuable time that would be better used to gather important information. Please keep in mind the vast majority of bomb threats are false and are primarily intended to elicit a response from the building occupants. In the case of a written threat, it is vital as few people handle the document as possible; this is evidence that should be turned over to Campus Security. If bomb threats are transmitted over the telephone; thus, the following instructions will be provided with that assumption.

Immediate Action

1. Remain calm and immediately refer to the attached bomb threat checklist. If applicable, pay attention to your telephone display and record the information shown in the display window.
2. The object is to keep the caller on the line as long as possible to attempt to gather as much information as possible. Try not to anger the caller at any time.
3. While engaging the caller, pay attention to any background noise and distinctive sounds (machinery, traffic, other voices, music, television, etc.).
4. Note any characteristics of the caller's voice (gender, age, education, accent, etc.).
5. Attempt to obtain information on the location of the device (building, floor, room, etc.).
6. Attempt to obtain information on the time of detonation and type of detonator.
7. See attachment A.
8. Immediately after the caller has ended the call, notify Campus Security at 620-229-0012.
9. If the threat was left on your voice mail, do not erase.
10. Notify the immediate supervisor within your work area.

Decision

The decision to evacuate a College facility shall be made after a thorough evaluation of the information available, including but not limited to:

1. the nature of the threat
2. the specificity of the location and time of detonation
3. circumstances related to the threat (i.e. political climate, series of events leading to the threat, etc.)
4. discovery of a devices or unusual package, luggage, etc.

The responding law enforcement agency will organize the search. Other emergency units will be alerted to the threat and asked to stand by for further instructions. Any employee who wants to leave the building will be permitted to do so. Persons leaving the building should report to a specified location for further instructions.

Tornado Safety Procedures

The U.S. Weather Service keeps constant watch on weather conditions throughout the country and issues timely alerts to areas that may be involved in severe weather. The tornado watch is issued by the U.S. Weather Service to include areas where conditions are such that severe weather might develop. A WATCH should not be construed as a cause for alarm but rather as a signal to watch for further developments and information.

Tornado warnings are issued by the U.S. Weather Service and/or Emergency Preparedness. When a WARNING is issued, a funnel cloud or tornado has been sighted either visually or on radar. When a WARNING is issued, be prepared to take shelter immediately.

Emergency sirens are activated only by Emergency Preparedness. The closest siren to the Southwestern College campus is located near the intersection of Houston and Simpson streets. A SIREN means an emergency exits. When one hears the siren, they should turn on their radio or television immediately for further instructions.

In the Event of a Tornado – Residence Hall Staff Procedure

A **floor diagram** showing safer areas in each residence hall has been prepared for each building. Familiarize yourself with it! In general, safe areas are in basement or lower floor areas away from both glass windows and doors. Closets, stairwells, bathrooms, and storage areas are often best but beware of glass.

In the event of a tornado warning, the students will proceed directly to the following areas of shelter or to an interior hallway on the lowest floor.

Broadhurst: 1st floor, west hallway of Broadhurst with fire doors closed.

Reid - White PE Locker Room.

Sutton - 1st floor hallway of Sutton with the fire doors closed. If time allows, proceed to storage room in Student Center.

Wallingford - 1st floor hallway of Wallingford with the fire doors closed.

Honor - Mossman Basement

Shriwise - Mossman Basement

Warren Apartments - White PE Locker Room.

Cole Hall – Cole Hall Basement

Procedure

1. Campus security will notify Resident Directors/Assistants.
2. Hall Directors and other housing staff need to notify all residents on their floors of the warning and then proceed to shelter.
3. If the sirens sound, take a pillow and go to the designated area closest to you. The safest position is to sit with your head between your drawn-up knees and your pillow covering your head.
4. Take any warning seriously.

Fire Plan

Southwestern College takes fire safety very seriously. Students are educated on the fact that open flames such as candles and grills are not allowed on campus. Students who violate the fire safety regulations are subject to the student disciplinary process. The Residence Life staff also helps students to be alert to fire hazards and to report all potential dangers to a residence assistance, resident director or to the student life department. Students are informed before each semester of the items that are prohibited due to fire safety. Residence hall staff stress to residents the safe use of all electrical appliances, including refrigerators, curling irons, popcorn poppers, etc. These should be unplugged when not in use. Stress that circuits must not be overloaded.

The residence hall staff is responsible for assisting campus security with fire drills, educational programs, and making sure each resident is aware of rules and the procedure in the event of a fire. Check for the following fire hazards:

Wiring

1. Under Rugs
2. Under furniture (pinches insulation away from the wire).
3. Frayed.
4. Spliced together.
5. Loose or faulty connectors.

Wall Circuits

1. Too Loose.
2. Filaments exposed.
3. Overloaded (Maximum of four connections per outlet).
4. Non-UA-approved power booster.

Lights

1. Halogen Lamps (**NOT ALLOWED**).
2. Oversized bulbs (100 watts and above).
3. Check switches for looseness.
4. Check lights over desks and sink for looseness.
5. Listen for humming noises in the ceiling fixture.

Carelessness

1. Overflowing trashcans.
2. Smoldering cigarettes.
3. Dead or dying houseplants.
4. Open Cook appliances (toaster ovens, broilers, etc.).
5. Any flammable liquid (paint thinner, gasoline, etc.).
6. Chemicals (acids, toxics).
7. Blocked heating vents.
8. Blocked door vents.
9. Appliances left running on the bed unattended.
10. Old and well-worn carpets.

Residence Hall Fire Prevention Information

All residence halls have smoke detectors and Fire Alarm Control Panels. There are smoke detectors in each student room as well as in the common areas. These are connected to the central alarm system, which, in turn, is connected to an alarm company which notifies the Winfield Fire Department and the Department of Safety and Security. In addition, Cole Hall (women residence hall) is equipped with a sprinkler system in each room and in common areas. The sprinkler system is tested annually. Below is a listing of the residence halls and the fire equipment in each hall. Central alarms are monitored 24 hours a day by an alarm company. The Physical Plant now monitors the alarms every day and handle or fix malfunctions. The Safety and Security Department serves as a secondary level of monitoring as they check on the alarms as well. If an alarm is set off, the alarm company immediately calls the Winfield Fire Department and the Southwestern College Safety and Security Department.

Building Alarms:

Broadhurst Residence Hall- Central Fire Alarm with individual smoke detectors in each room and common areas. Fire extinguishers are placed throughout the building.

Cole Hall Residence Hall- Central Fire Alarm with individual smoke detectors and sprinklers in each room and common areas. Fire extinguishers are placed throughout the building.

Honors Apartments-Individual smoke detectors in bedrooms and living area. Fire extinguishers are in each apartment.

Shriwise Apartments- Central Fire Alarm with smoke detectors in each room.

Reid Residence Hall-Central Fire Alarm with fire extinguishers throughout the building and smoke detectors in each room and common areas.

Wallingford Residence Hall- Central Fire Alarm with smoke detectors in each room and common areas.

Warren Apartments- Smoke detectors and fire extinguishers in each apartment.

FIRE EMERGENCY POLICY

Purpose: To prevent or reduce loss of life, injury to campus residents, and damage to property.

Assumptions: All college employees and students will make the following assumptions:

- Each time an alarm is sounded, all building occupants will assume that there is a real fire
- When an alarm is activated, assigned college employees will assist building occupants in the evacuation of the building in accordance with established procedures.
- Building occupants will not be allowed to return to the building until an “all-clear” signal is given and the fire alarm system is reset.

Preparation

- Residents will be informed of their responsibility and procedures for evacuating through annual meetings held by RAs.
- Designated gathering points for residents will be determined for each hall.
- Each resident staff member will take a roster of their residents to take roll outside after the evacuation.
- Evacuation routes will be posted on the back of each resident hall room door.

Fire Evacuation for on campus housing

Residents-When the alarm sounds, residents will:

- A. If a fire is discovered by a resident, the individual will...
- Sound the fire alarm by using the nearest pull station.
 - If time allows, contact 911 and Campus Security (notify RD if available)
 - Leave the building the nearest, safe exit.
 - Close all doors and windows upon exiting to prevent the spread of fire and smoke.
- B. Evacuate the building when the alarm sounds, regardless of the situation.
- C. Check the evacuation plan for the room posted in each room and exit the building.

Take the following precautions when leaving a room:

- *Feel the door.* If it is hot, do not leave the room. When leaving the room, leave the lights on and shut the door, locking it if time permits.
 - If there is smoke in the hall, cover face with a towel while staying *low* and *crawling*.
 - Test the stairwell door for heat, looking through the window for smoke. Use this exit if there is no smoke or fire detected. If an exit is blocked, go to the next or nearest exit.
- D. Assemble at the designated location with the other residents. Resident Assistants/Director will take roll. Residents are to stay with their hall until further notice.
- E. If it is not possible to exit the building, residents will return to their rooms taking these precautions:
- Shut the door, place towels, sheets, etc., around the door to block out smoke as much as possible.
 - Hang a sheet out the window to indicate to firefighters that someone is inside.
 - Call 911 and campus security to inform them of your situation

RESIDENCE HALL STAFF- When the alarm sounds, residence hall staff (RAs) will:

- A. Begin the evacuation process immediately, regardless of the situation.
- B. As you leave the building please alert any residents that you see of the need to evacuate.
- C. As you leave the building close fire doors or smoke-containment doors as you leave.
- D. Join your wing outside. If a fire has been detected create a list of residents that cannot be accounted for.

E. Wait for the all clear to be given by the hall director before returning to the building.

HALL DIRECTOR- When the fire alarm sounds, the Hall Director will:

A. Report the alarm signal to campus security.

B. As you exit the building, check the alarm panel to determine if there is a detected fire.

C. Ensure that evacuation has been initiated and assist residents in evacuation as you leave the building.

E. Await arrival of campus security or maintenance

F. If there is an actual fire, the Hall Director will:

- Unlock any outside doors for easy access by fire department personnel, making sure that the doors remained closed.
- Collect information from residence hall staff concerning missing residents and provide this information to Campus Security or the fire department.
- Report any residents left in the building to campus security or the police department.
- Report any residents that are physically challenged, sight or hearing impaired, etc.
- Serve as a resource to the fire department when information concerning the building or keys as needed.
- Assist in helping campus security maintain a safe perimeter (keeping residents away from the burning building).
- Give the signal to residents to re-enter the building and assist in this process.

General Fire Evacuation Procedures for employees on campus

Upon the discovery of a fire or smoke, if the automatic alarm has not sounded, the person who observed the fire will proceed to the nearest pull station and activate the alarm system. The alarm system will initiate calls to 911 and the Security Department.

If the fire is large

1. Crawl low under the smoke to get clean and cooler air.
2. Test doors before you open by kneeling and crouching at the door.
 - a. Reach up as high as you can and touch the door and knob with the back of your hand.
 - b. If the door is hot, use another escape route.
3. Isolate FIRE by closing off the doors if possible.
 - a. Evacuate using stairwells- Do Not Use Elevators
 - b. Stay calm as possible

4. Once you are safe and immediate emergency procedures have been followed- call 911 or Campus Security at 620-229-0012. Notify either campus security or firefighters on the scene if you suspect there may be someone trapped inside the building.
5. If you find yourself unable to evacuate your area, stay in a room, shut the door and go to the window and signal for help.

Prohibited Items to help with fire safety

Southwestern College prohibits the use of candles, candle warmers, smoking, electric cooking devices, halogen lights, fireworks, space heaters, and other items as directed by the local fire marshal. Smoking is allowed on campus, outside and 10 feet from the entrance- according to the Winfield City Ordinance.

Fire Notification

Students and employees should call 911 in the event of a fire. However, students and employees can also contact the campus security department at 620-229-0012 for fire assistance.

Fire Drills

The Safety and Security Department in conjunction with the Department of Residence Life, tries to conduct two fire drills (evacuations) from each residence hall during the academic year. The College requires complete evacuation of buildings during a fire alarm. Individuals who ignore fire alarms and required evacuations may face disciplinary action. Since false alarms may lower the evacuation response from students, the College will analyze the cause of for causes of false alarms and work to reduce their occurrence. By reducing the number of false alarms, we hope to maintain students’ diligence in responding.

Mandatory Supervised Fire Drills

Fire Drills were held on campus at:

Sutton Residence Hall	11/19/2015
Wallingford Hall	11/19/2015
Cole Hall	11/19/2015
Reid Apartments	11/20/2015
Shriwise Apartments	11/20/2015
Broadhurst Hall	11/20/2015

Future Improvements and Goals

Increasing fire drills and fire safety awareness is the goal for the student life department. The security department would like to improve the amount of fire drills completed in academic and administrative buildings. Also, improved consistency in residence hall fire drills are necessary.

Residence Hall Fire Prevention Information

All residence halls have smoke detectors and fire alarm control panels. There are smoke detectors in each student room as well as in the common areas. These are connected to the central alarm system, which in turn, is connected to an alarm company which notifies the Winfield Fire Department and the Southwestern College Security Department. In addition, Cole Hall is equipped with a sprinkler system in each room and in common areas. The sprinkler system is tested annually. Below is a listing of the residence halls and the fire equipment in each hall. Central alarms are monitored 24 hours a day by an alarm company. The maintenance department inspect the alarms every day and repair malfunctions. If an alarm is set off, the alarm company immediately calls the Winfield Fire Department and the Southwestern College Security Department.

Wallingford Hall: Central fire alarm with smoke detectors in each room and common areas.

Cole Hall: Central fire alarm with individual smoke detectors and sprinklers in each room and common areas. Fire extinguishers are placed throughout the building.

Broadhurst Hall: Central fire alarm with individual smoke detectors in each room and common areas. Fire extinguishers are placed throughout the building.

Reid Hall- Central fire alarm with fire extinguishers throughout the building and smoke detectors in each room and common areas.

Sutton Hall- Central fire alarm with fire extinguishers throughout the building and smoke detectors in each room and common areas.

Honors Apartments: Individual smoke detectors in bedrooms and living area. Fire extinguishers are in each apartment.

Shriwise Apartments: Central fire alarm with smoke detectors in each room.

Warren Apartments: Smoke detectors and fire extinguishers in each apartment.

General Fire Evacuation Procedures for employees on campus

Upon the discovery of a fire or smoke, if the automatic alarm has not sounded, the person who observed the fire will proceed to the nearest pull station and activate the alarm system. The alarm system will initiate calls to 911 and the Security Department.

If the fire is large

1. Crawl low under the smoke to get clean and cooler air.
2. Test doors before you open by kneeling and crouching at the door.
 - a. Reach up as high as you can and touch the door and knob with the back of your hand.
 - b. If the door is hot, use another escape route.

3. Isolate FIRE by closing off the doors if possible.
 - a. Evacuate using stairwells- Do Not Use Elevators
 - b. Stay calm as possible
4. Once you are safe and immediate emergency procedures have been followed- call 911 or Campus Security at 620-229-0012. Notify either campus security or firefighters on the scene if you suspect there may be someone trapped inside the building.
5. If you find yourself unable to evacuate your area, stay in a room, shut the door and go to the window and signal for help.

Fire Log

The Security Department maintains a Fire Log. The Fire log consists of four categories. The four categories include the date the fire was reported, the nature of the fire, the date and time of the fire and the general location of the fire. There were no reported fires for 2014, 2013 or 2012.

Fire Safety Report

Hall	2013	2014	2015
Wallingford			
• Number of Fires	0	0	0
• Cause	0	0	0
• Injuries	0	0	0
• Deaths	0	0	0
• Value of property damage	0	0	0
Cole			
• Number of Fires	0	0	0
• Cause	0	0	0
• Injuries	0	0	0
• Deaths	0	0	0
• Value of property damage	0	0	0

Broadhurst

• Number of Fires	0	0	0
• Cause	0	0	0
• Injuries	0	0	0
• Deaths	0	0	0
• Value of property damage	0	0	0

Sutton

• Number of Fires	0	0	0
• Cause	0	0	0
• Injuries	0	0	0
• Deaths	0	0	0
• Value of property damage	0	0	0

Reid

• Number of Fires	0	0	0
• Cause	0	0	0
• Injuries	0	0	0
• Deaths	0	0	0
• Value of property damage	0	0	0

Shriwise

• Number of Fires	0	0	0
• Cause	0	0	0
• Injuries	0	0	0
• Deaths	0	0	0
• Value of property damage	0	0	0

Honors

• Number of Fires	0	0	0
• Cause	0	0	0
• Injuries	0	0	0
• Deaths	0	0	0
• Value of property damage	0	0	0

Warren

• Number of Fires	0	0	1
• Cause	0	0	grease
• Injuries	0	0	0
• Deaths	0	0	0
• Value of property damage	0	0	\$50

Active Shooter Plan

An active shooter is a person(s) who is immediately causing death and/or serious bodily injury. This isn't exclusive to somebody with a firearm. This could be accomplished with a knife, bat, or with personal weapons. It is for this reason that Southwestern College refers to such a person(s) as an active shooter/violent intruder.

Southwestern College adheres to the **A.L.I.C.E** active shooter defense program.

A=Alert. The initial alert may be the gunshots from the active shooter or the emergency notification from Southwestern College in the form of an email or an emergency text message.

L=Lockdown. If evacuation is not a safe option, then students, staff and faculty are encouraged to barricade room entry points. Students, staff and faculty are encouraged to evacuate or counter if necessary.

I=Inform. Communicate real time information on shooter location. Use clear and direct language using any communication means possible. The Southwestern College encourages students, staff and faculty to call 911 immediately in the event of an active shooter event. The Student Life department and the Communications department will spearhead the necessary emergency emails, website information and text messages to notify the community of the situation.

C=Counter. As a last resort, Southwestern College students, staff and faculty are encouraged to distract shooters ability to shoot accurately. Southwestern College students, staff and faculty are encouraged to move towards the exits while making noise, throwing objects, or swarm the shooter.

E=Evacuate. Students, staff and faculty are encouraged to run from danger when it is safe to do so using non-traditional exits if necessary. Rallying points should be predetermined.

Emergency Response and Evacuation Procedures

The Southwestern College Emergency Plan is located on line at www.sckans.edu/about/helpful-forms-and-links/

The Emergency Plan is divided into six sections:

The Student Emergency Plan centers on the emergency being communicated to the Dean of Students and then the Dean of Students contacting the security department, assistant dean of students, and the president. The president then contacts the campus minister, vice president of communications and the provost.

1. Ensure the physical safety of person(s) involved, and take appropriate immediate emergency care steps.
2. Convene the emergency management team. If the event has occurred on campus, include director of security.
3. Coordinate a plan for dealing with the immediate situation. This may include:
 - a. Notification of legal authorities.
 - b. Notification of the student's family
 - c. Notification of roommates and friends.
 - d. Notification of campus community (professors, staff).
 - e. Preparation of a one-page crisis information sheet.
4. If a death is involved:
 - a. Arrange for campus commemoration, including a memorial service.
 - b. Ensure college representation at family service.
 - c. Arrange counseling/mental health services for students and staff.
1. Work with registrar and college services to ensure proper closure of academic issues.

The Faculty Emergency Plan centers on the emergency being communicated to the Provost and then the Provost contacting the president, campus minister and the dean of students.

1. Ensure the physical safety of person(s) involved, and take appropriate immediate emergency care steps.
2. Convene the emergency management team. If the event has occurred on campus, include director of security.
3. Coordinate a plan for dealing with the immediate situation. This may include:
 - a. Notification of legal authorities.
 - b. Notification of the faculty member's family.
 - c. Consultation with college counsel.

- d. Notification of campus community (professors, staff).
- e. Preparation of a one-page crisis information sheet.

4. If a death is involved:

- a. Arrange for campus commemoration, including a memorial service.
- b. Ensure college representation at family service.

5. Work with director of human resources to ensure proper resolution of employment issues, including workers compensation, life insurance, etc.

The staff emergency plan centers on the emergency being communicated to the Vice President of Business Affairs and then that position communicating to the president. The president then communicates to the dean of students who communicates to the security department. The president also communicates the incident or issue to the provost, campus minister and the vice president of communications.

1. Ensure the physical safety of person(s) involved, and take appropriate immediate emergency care steps.
2. Convene the emergency management team. If the event has occurred on campus, include director of security.
3. Coordinate a plan for dealing with the immediate situation. This may include:
 - a. Notification of legal authorities.
 - b. Notification of the faculty member's family.
 - c. Consultation with college counsel.
 - d. Notification of campus community (professors, staff).
 - e. Preparation of a one-page crisis information sheet.

4. If a death is involved:

- a. Arrange for campus commemoration, including a memorial service.
- b. Ensure college representation at family service.

5. Work with director of human resources to ensure proper resolution of employment issues, including workers compensation, life insurance, etc.

The campus wide emergency plan focuses on the dean of students communicating the incident to the president. The president then communicates the incident to the provost. Next, the president communicates the incident to the vice president of business affairs who then informs the director of plant operations. The president also informs the vice president of information technology, campus minister and vice president of communications.

1. Ensure the physical safety of person(s) involved, and take appropriate immediate emergency care steps.
2. Convene the emergency management team.
3. Coordinate a plan for dealing with the immediate situation. This may include:
 - a. Notification of legal authorities.
 - b. Notification of involved student or faculty member(s)' families.

- c. Securing of campus communication and technology issues.
- d. Consultation with college counsel.
- e. Notification of campus community (professors, staff).
- f. Preparation of a one-page crisis information sheet.

The Emergency Plan Process

Depending on the situation, the initial administrator informed of the emergency or threatening situation, confirms the incident with the reporting staff person. Open ended questions are used to confirm and/or an additional telephone call to any staff or faculty member who may know more about the incident. The key is to verify that there is a legitimate emergency or dangerous situation. Not every detail may be known, but it will be investigated to a degree.

The process at Southwestern College involves multiple people within the decision process of determining an emergency. The heart of the process is the administrator notifying the president and then that position notifying the other necessary administrators- including the vice president of communications, the campus minister, provost, dean of students and the security department.

When there is a significant emergency or dangerous situation, a community campus alert is sent out via email to all staff, faculty and students. Southwestern College has the ability to send out alerts via email to different segments of the campus. There is an email distribution list to students, all main campus employees, professional studies staff and adjunct faculty, and faculty and to everyone associated with the College.

Because Southwestern College is a small campus, administrators usually use the main campus email distribution list to communicate campus emergencies. It is rare when an emergency incident on campus only effects on segment of the population and it is important to inform as many people as possible when necessary.

The vice president of communications is the central figure in sending out information to the campus community. When information gets to her, it has already been verified and the distribution method is decided between that position, the president and any other staff member who brought the incident to the attention of the College.

The email system on campus is the primary method of communication to students, staff and faculty. Southwestern College also has a contract for a text messaging system called 'Re-Group". The school's position on signing up students, staff and faculty is that it is an option in program as opposed to an option out program. The residence life office attempts to sing up students during move in day and throughout the year in the student center over the lunch hour. So, the primary contact method is email and the secondary method is the ReGroup texting system. The other method is to post information on the website, which is done through the Communications department and the web master.

The content of the emergency messages is developed by the vice president of communications. The vice president may create the messages with the consultation of the president, provost, dean of students, vice president of business affairs, director of human resources and any staff member that may be involved in the incident.

The email notification is initiated by the vice president of communication in consultation with the president, provost, dean of students, vice president of business affairs, director of human resources and any other staff member that may be involved in the incident.

The text messaging system can be initiated by a select group of individuals. The texting system is overseen by two administrators. The vice president of communications works with the information technology's system analyst to develop and coordinate the texting system process. The dean of students, vice president of communications, dean of faculty, athletic department office manager, student life office manager, assistant dean of students all have access in developing an emergency text message.

The main method of communication to the Winfield community is through the College's website. The vice president of communication works with the web master and other staff members to create the message that will go on the web site. The key to the message is to be clear, concise and helpful so that community members understand exactly what is occurring on campus.

Table Top Exercises

The Student Life office hosts a table top exercise once a year that includes the Winfield Police Department, selected students and staff members from the campus community. Staff members are selected based on their building location. Every building on campus is represented at the meeting. Scenarios are presented to the group and discussions are held to determine if the evacuation methods and communication used is appropriate. The scenarios try and incorporate as many buildings as possible on campus. Time frames are discussed and methods of communicating are important topics as members try to determine best methods to send out emails, text messages and web site information. The importance of calling 911 is always the primary discussion point-especially for active shooter events.

During the table top exercise, members are given a copy of the Southwestern College Emergency Plan.

Hate Crimes

Southwestern College identifies the following categories of bias that motivates for a crime. For the purposes of this report, the categories of bias include actual or perceived:

- Race
- Gender
- Gender Identity
- Religion
- Sexual Orientation

- Ethnicity
- National origin
- Disability

Crime Statistics

Category	Venue	Main Campus			Wichita			Ft. Riley			McConnell Air Force Base		
		13	14	15	13	14	15	13	14	15	13	14	15
Criminal Homicide Murder & Non Negligent Manslaughter	On-Campus	0	0	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	On-Campus	0	0	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense-Forcible	On-Campus	0	NA	NA	0	NA	NA	0	NA	NA	0	NA	NA
	In Residence Halls	0	NA	NA	0	NA	NA	0	NA	NA	0	NA	NA
	Non Campus	0	NA	NA	0	NA	NA	0	NA	NA	0	NA	NA
	Public Property	0	NA	NA	0	NA	NA	0	NA	NA	0	NA	NA
Rape	On-Campus	NA	1	1	NA	NA	0	NA	NA	0	NA	NA	0
	In Residence Halls	NA	0	1	NA	NA	0	NA	NA	0	NA	NA	0
	Non Campus	NA	0	0	NA	NA	0	NA	NA	0	NA	NA	0

	Public Property	NA	0	0	NA	NA	0	NA	NA	0	NA	NA	0
Fondling	On-Campus	NA	2	0	NA	0	0	NA	0	0	NA	0	0
	In Residence Halls	NA	2	0	NA	0	0	NA	0	0	NA	0	0
	Non Campus	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Public Property	NA	0	0	NA	0	0	NA	0	0	NA	0	0
Sex Offenses Non Forcible	On-Campus	1	NA	NA	0	NA	NA	0	NA	NA	0	NA	NA
	In Residence Halls	1	NA	NA	0	NA	NA	0	NA	NA	0	NA	NA
	Non Campus	0	NA	NA	0	NA	NA	0	NA	NA	0	NA	NA
	Public Property	0	NA	NA	0	0	NA	0	0	NA	0	0	NA
Incest	On-Campus	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	In Residence Halls	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Non Campus	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Public Property	NA	0	0	NA	0	0	NA	0	0	NA	0	0
Statutory Rape	On-Campus	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	In Residence Halls	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Non Campus	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Public Property	NA	0	0	NA	0	0	NA	0	0	NA	0	0
Robbery	On-Campus	0	0	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	On-Campus	0	1	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	On-Campus	3	0	5	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0

Arson	On-Campus	0	0	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	On-Campus	0	0	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0
Arrests for Weapons Possession	On-Campus	0	0	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0
Judicial Referrals for Weapons Violations	On-Campus	0	1	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	1	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0
Arrests for Liquor Law Violations	On-Campus	0	0	0	0	0	0	0	0	0	0	0	0
	In Residence Halls	0	0	0	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	3	0	0	0	0	0	0	0	0	0
Judicial Referrals for Liquor Law Violations	On-Campus	25	12	5	0	0	0	0	0	0	0	0	0
	In Residence Halls	25	12	5	0	0	0	0	0	0	0	0	0
Arrests for Drug Law Violations	On-Campus	1	1	3	0	0	0	0	0	0	0	0	0
	In Residence Halls	1	1	3	0	0	0	0	0	0	0	0	0
	Non Campus	0	0	0	0	0	0	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0	0	0	0	0	0	0

Judicial Referrals for Drug Law Violations	On Campus	4	1	3	0	0	0	0	0	0	0	0	0
	In Residence Halls	4	1	3	0	0	0	0	0	0	0	0	0
Domestic Violence	On-Campus	NA	1	0	NA	0	0	NA	0	0	NA	0	0
	In Residence Halls	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Non Campus	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Public Property	NA	0	0	NA	0	0	NA	0	0	NA	0	0
Dating Violence	On-Campus	NA	5	0	NA	0	0	NA	0	0	NA	0	0
	In Residence Halls	NA	4	0	NA	0	0	NA	0	0	NA	0	0
	Non Campus	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Public Property	NA	0	0	NA	0	0	NA	0	0	NA	0	0
Stalking	On-Campus	NA	0	1	NA	0	0	NA	0	0	NA	0	0
	In Residence Halls	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Non Campus	NA	0	0	NA	0	0	NA	0	0	NA	0	0
	Public Property	NA	0	0	NA	0	0	NA	0	0	NA	0	0

**Hate Crimes
On Campus
2015**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total									
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0

Statutory rape	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0
Intimidation	1	0	1	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0

**Hate Crimes
On Campus
2014**

		Gender ID	Race	Religion	Sexual Ort	Gender	Disability	Ethnicity	National Origin
	Total								
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	1	0	1	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
On Campus
2013**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total									
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0

Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
On Campus Residence Halls
2015**

	Gender ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total								
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0

Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
On-Campus Residence Halls
2014**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total									
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0

Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
On-Campus Residence Halls
2013**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total									
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0

Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
Non Campus
2015**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total	0	0	0	0	0	0	0	0	0
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0

Hate Crimes

**Non Campus
2014**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total	0	0	0	0	0	0	0	0	0
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage	0	0	0	0	0	0	0	0	0

Vandalism of property

Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
Non Campus
2013**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total									
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
Public Property
2015**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total									
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0

Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
Public Property
2014**

		Gender ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
	Total								
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
Public Property
2013**

	Gender	ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
	Total								
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0

Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
Reported by Local Police
2015**

	Gender ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total								
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0

Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
Reported by Local Police
2014**

	Gender ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total								
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0

Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

**Hate Crimes
Non Campus
2013**

	Gender ID	Race	Religion	Sexual Ort.	Gender	Disability	Ethnicity	National Origin
Total								
Murder/Non negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/damage Vandalism of property	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0

Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0